

4-H Teen Leader Portfolio Cover Page

Name:

Club:

Address:

E-mail:

4-H Age as of January 1, 20____:

Number of Years as a 4-H Teen Leader:

4-H Club Leader, 4-H Advisor, other people who helped me with my leadership development:

4-H Teen Leader Training Chart

Use this chart to record the leadership trainings, conferences and workshops that you attend in which you learn about leadership or acquire other information that prepares you to be a teen leader. Add rows or columns to the chart as needed.

Type of training, conference or workshop you attended	Date of the activity (day, month, year)	Name of session(s) you attended	Number of hours of training	Briefly describe what you learned.

4-H Teen Leader Activity Chart

Use this form to help you with your 4-H Teen Leader Resume. Add rows or columns to the chart as needed. This chart can help you keep track of all the activities you do while you are a teen leader. Do not record meetings and events where you were not involved in leadership development or in a leadership role.

Type of Activity (meeting, clinic, workshop, provided service)	Date of Activity (day, month, year)	Leadership Role/Assistance Provided	Number of 4-H Members Assisted	Number of Hours Dedicated

Teen Leader Signature: _____ **Date:** _____

Advisor Signature: _____ **Date:** _____

Teen Leadership Reflection Guide

Step 1: My 4-H Teen Leader Plan

Why do I want to serve as a 4-H teen leader this year?

What would I like to do in my club this year as a 4-H teen leader?

What preparation will I need to reach my goals?

What specific skills do I already have that will help me with my leadership development?

How much time per week can I give to meet my goals?

What is my view of leadership?

Who is someone I know who is a leader and why are they a leader?

Why is leadership important to a community?

Why is completing this reflection an important part of developing my leadership goals?

Teen Leader Signature: _____ **Date:** _____

Advisor Signature: _____ **Date:** _____

Teen Leadership Reflection Guide

Step 2: My 4-H Teen Leader Progress

What are my responsibilities as a 4-H teen leader?

What I am doing in this club year and/or in my project areas as a teen leader?

What are some of the goals I have reached so far?

What are some of the skills I have gained so far and how will I use these skills in the future?

How am I an example of a leader?

Write a story about your experiences as a 4-H teen leader. Include the following in your story:

- Who are some of the people or groups affected by my leadership work?
- What has been an example of a time when I really handled something well?

Teen Leader Signature: _____ **Date:** _____

Advisor Signature: _____ **Date:** _____