**4-H Advisory Council Meeting**

**Monday March 23, 2015**

**Meeting Minutes**

In Person, Extension Office, Room A, 5:00- 6:30pm

Present: Glenda Kilpatrick, Nicole Grabowski, Mike Nitschke, Sharon Brandner, Lori Plakos

Treasurer’s Report

* Mike provided a copy of the Balance Sheet from Sept 2014- Feb 2015
  + Reviewed Feb income activities ($28.28 from Truist donation + interest)
  + Noting that there was not much activity during these months
    - Main Revenue: Donations (including TSC money)
    - Main Expense: Workshop scholarships
* Reviewed Workshop Scholarship Applications
  + Sharon and Mike signed off on 3 Check Reimbursements
    - Maguffee $30
    - Scheltema $60
    - Woodruff $30
  + Process for workshop scholarships with remain the same: Office receives application, verifies individual attended workshop, applications are given to Mike, checks are written, checks given to Nicole to mail to 4-H families.
* Exploration Days Scholarships will also be a reimbursement
  + Youth: 10 scholarships at $40 each
  + Adult: 2 scholarships at $165 each
* Council will make a donation to 4-H State Awards to be a half sponsor (amount is TBD, but will be between $200-300)

Extension Office Report

* All Council Members must be enrolled in 4H Online

Old Business

* Verified: Meeting dates, as agreed upon at November 2014 meeting. All meetings are held on Mondays at 5pm
  + April = no meeting
  + May 18, 2015 = in person (Extension Office)
  + June = no meeting
  + July 13, 2015 = in person (Extension Office)

New Business

* Look into Endowment and TSC request forms/submission (Nicole)
* Survey results compiled from past and current Council Members (answers compiled and shared in separate attachment)
* Discussed the current state of Council
  + Need more people involved
  + Need to get project developmental committees on board/in communication with Council
  + What are the responsibilities of Council
    - 2 handouts provided at meeting
    - Scholarships/funding
    - Explorer recognition
    - County Awards
    - Volunteer Recognition
  + Potential responsibilities of Council
    - Recruiting other Council members
    - More involvement with TSC campaign
    - 4-H “Fun/Celebration” Event to be held once a year
    - Teens more involved
    - Committees presenting updates at Council meetings on a rotating basis
* Action Plan – After discussing the current state of the 4-H Council, it has been determined that we need to start from the ground up and take small steps to consider why Council exists in our county before we can act.
  + Goal for next month: **Define Kent County 4-H Council’s Purpose**
  + Nicole will compile this information and email to Council by mid-April
    - There is no meeting in April, but it is expected that all Council members review/respond to that email as needed
    - Email is the preferred communication for this goal
  + Future discussions will include roles and responsibilities (keeping that in the back of our minds as we consider Council’s purpose)