**4-H Advisory Council Meeting**

**Monday March 23, 2015**

**Meeting Minutes**

In Person, Extension Office, Room A, 5:00- 6:30pm

Present: Glenda Kilpatrick, Nicole Grabowski, Mike Nitschke, Sharon Brandner, Lori Plakos

Treasurer’s Report

* Mike provided a copy of the Balance Sheet from Sept 2014- Feb 2015
	+ Reviewed Feb income activities ($28.28 from Truist donation + interest)
	+ Noting that there was not much activity during these months
		- Main Revenue: Donations (including TSC money)
		- Main Expense: Workshop scholarships
* Reviewed Workshop Scholarship Applications
	+ Sharon and Mike signed off on 3 Check Reimbursements
		- Maguffee $30
		- Scheltema $60
		- Woodruff $30
	+ Process for workshop scholarships with remain the same: Office receives application, verifies individual attended workshop, applications are given to Mike, checks are written, checks given to Nicole to mail to 4-H families.
* Exploration Days Scholarships will also be a reimbursement
	+ Youth: 10 scholarships at $40 each
	+ Adult: 2 scholarships at $165 each
* Council will make a donation to 4-H State Awards to be a half sponsor (amount is TBD, but will be between $200-300)

Extension Office Report

* All Council Members must be enrolled in 4H Online

Old Business

* Verified: Meeting dates, as agreed upon at November 2014 meeting. All meetings are held on Mondays at 5pm
	+ April = no meeting
	+ May 18, 2015 = in person (Extension Office)
	+ June = no meeting
	+ July 13, 2015 = in person (Extension Office)

New Business

* Look into Endowment and TSC request forms/submission (Nicole)
* Survey results compiled from past and current Council Members (answers compiled and shared in separate attachment)
* Discussed the current state of Council
	+ Need more people involved
	+ Need to get project developmental committees on board/in communication with Council
	+ What are the responsibilities of Council
		- 2 handouts provided at meeting
		- Scholarships/funding
		- Explorer recognition
		- County Awards
		- Volunteer Recognition
	+ Potential responsibilities of Council
		- Recruiting other Council members
		- More involvement with TSC campaign
		- 4-H “Fun/Celebration” Event to be held once a year
		- Teens more involved
		- Committees presenting updates at Council meetings on a rotating basis
* Action Plan – After discussing the current state of the 4-H Council, it has been determined that we need to start from the ground up and take small steps to consider why Council exists in our county before we can act.
	+ Goal for next month: **Define Kent County 4-H Council’s Purpose**
	+ Nicole will compile this information and email to Council by mid-April
		- There is no meeting in April, but it is expected that all Council members review/respond to that email as needed
		- Email is the preferred communication for this goal
	+ Future discussions will include roles and responsibilities (keeping that in the back of our minds as we consider Council’s purpose)