

4-H
LIVESTOCK
GUIDEBOOK

Northwest Michigan
4-H Livestock Council

Date of update is listed in lower left corner of each page

4-H LIVESTOCK GUIDEBOOK
of the Northwest Michigan 4-H Livestock Council
Updated February 2013

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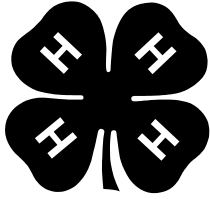
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Special thanks to the 4-H volunteers who donated many hours of time and expertise to make this 4-H Livestock Guidebook a reality and keep the information up-to-date!



4-H Youth Development Animal Science Program!

This Guidebook is designed to stimulate ideas and to provide a general framework for the educational programs in 4-H livestock clubs, particularly those participating in the Northwestern Michigan Fair. It does not contain all of the answers, but hopefully will help you provide a meaningful educational experience for your 4-H livestock club members. For more information and to keep up-to-date, contact your local county Michigan State University Extension 4-H staff.

You are strongly encouraged to attend the monthly 4-H Livestock Council meetings which begin at 7:00 p.m. Eight months out of the year, they are held on the first Monday of the month in the cafeteria (downstairs) of the Grand Traverse County Governmental Center. Because of the 4th of July holiday and the date of the fair, the June, July and August meetings are moved to the first and last Monday of June and the last Monday of July, on the Northwestern Michigan Fairgrounds. There is no meeting in the month of August and the September meeting, due to Labor Day, is the second Monday of the month in the Governmental Center. 4-H leaders, parents and members are encouraged to attend. Call your local county MSU Extension office to confirm meeting dates and locations.

4-H Mission

4-H is a youth development program that involves volunteers in providing positive, experiential educational opportunities for and with youth. 4-H's mission is to create environments, through collaboration, that build strong, healthy youth who are proactive in a complex and changing world.

Michigan 4-H Guiding Principles

The Michigan 4-H Guiding Principles outline the foundation of all 4-H work (see pages 5 and 6). 4-H volunteers are encouraged to include all seven principles in their club format and operation. For ideas on concrete ways to incorporate the Guiding Principles into a 4-H livestock club, contact your local county 4-H staff.

Working with Young People

The bulletin *Ages and Stages of Child and Youth Development (4-H1454)* is a good 4-H resource to help guide leaders as to what to expect from youth at various ages and how to best meet the members' developmental needs.

Leadership in a 4-H club should be a shared experience. Everyone involved will benefit if leadership responsibilities are shared. The members of the leadership team may include 4-H club coordinators, teen leaders, members, parents and resource leaders.



Another resource for those working with young people is the “developmental assets framework” developed by the Search Institute, of Minneapolis, Minnesota. It dovetails very well with Michigan 4-H’s Guiding Principles. Search has identified 40 building blocks of healthy development that help young people grow up healthy, caring and responsible. Not surprisingly, young people can build numerous assets by being part of a 4-H club! Review the list of 40 developmental assets at their web page: www.search-institute.org

4-H Pledge

Every 4-H club meeting should start with pledges to the American flag and to the 4-H flag (in that order). If there is no American flag available, everyone should face north (just one more of the many important things you learn through 4-H!).

I pledge:

My HEAD to clearer thinking
My HEART to greater loyalty
My HANDS to larger service
My HEALTH to better living
For my club, my community, my country and my world.

4-H Motto

“To Make the Best Better”

4-H Colors

Green and white

JOIN | THE REVOLUTION  OF RESPONSIBILITY

Guiding Principles for Positive Youth Development

Michigan 4-H Youth Development

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1. Youth develop positive relationships with adults and peers.

Youth develop sustained relationships with peers and adults that nurture their positive development.

Elements of effective practice:

- Adults and youth are available and accessible to each other for information, guidance and support.
- The development of positive, meaningful relationships that foster a sense of belonging and connectedness over time is encouraged and supported.
- Adults and youth are consistently and actively engaged together in activities and experiences.
- Cooperative experiences that build trust and foster honest and open communication are developed and supported.

2. Youth are physically and emotionally safe.

Youth will learn more and participate more fully when they feel physically and emotionally safe. A structured yet flexible environment encourages honesty, trust and respect among all youth and adults.

Elements of effective practice:

- Adult and youth volunteers model constructive ways for providing feedback and addressing situations, behaviors and emotions.
- Activities and programs are held in environments that maximize the safety and well-being of participants.
- Youth are encouraged to try new experiences through positive risk-taking.
- Rules, expectations and consequences are clear, consistent, developmentally appropriate and applied fairly.

3. Youth are actively engaged in their own development.

Through a process of identity discovery and awareness, youth increase their personal competence and sense of well-being.

Elements of effective practice:

- A wide range of opportunities and experiences that encourage youth and adults to explore, discuss and reflect on ethical values, personal interests, strengths and accomplishments.
- Youth explore, discuss and reflect on ethical values, personal interests, strengths and accomplishments in purposeful and meaningful ways.

- Opportunities and experiences are provided to foster youths' positive sense of purpose and view of the future.
- Youth are recognized for both their participation and achievement.

4. Youth are considered participants rather than recipients in the learning process.

Youth are encouraged to actively participate in their own learning. Opportunities for youth to learn and develop take place in many different contexts and take into account a variety of learning styles.

Elements of effective practice:

- Learning is encouraged in formal and nonformal settings, in planned and unplanned ways.
- Opportunities for shared decision-making, planning and program implementation are provided for youth.
- Adults and youth work together to overcome barriers to participation such as transportation, cost and scheduling.

5. Youth develop skills that help them succeed.

Youth experience and learn from hands-on educational opportunities that help them develop the skills they need to be successful adults.

Elements of effective practice:

- Youth identify, develop, practice and articulate their skills.
- Youth set challenging yet realistic goals; they follow through on their commitments to achieve their best.
- Youth receive support from adult and teen volunteers, family members, peers and the larger community throughout the skill-building process.
- Youth recognize and celebrate their skills and accomplishments within their own definition of success and mastery.

6. Youth recognize, understand and appreciate multiculturalism.

Youth will respect differences among groups and individuals of diverse backgrounds. Youth will develop skills and competencies that help them foster social justice in their communities and their world.

Elements of effective practice:

- Youth explore and value their own diverse abilities, skills, interests and cultural backgrounds.
- Youth explore diverse people, places and ideas.

I pledge...



My HEAD
to clearer thinking,



My HEART
to greater loyalty,



My HANDS
to larger service,



My HEALTH
to better living,
for my club,
my community,
my country and
my world.

- Youth and volunteers from diverse backgrounds and with diverse abilities are included in decision-making, leadership and planning.

7. Youth grow and contribute as active citizens through service and leadership.



Youth feel included and involved in their communities. They have significant roles to play and important contributions to make as stewards of the future. Youth develop personal competencies that foster leadership, caring and citizenship.

Elements of effective practice:

- Youth are aware of and informed about local and global needs, opportunities and issues, and are provided meaningful roles in how decisions are made.
- Youth use their time, energies and skills for the benefit of others.
- Youth practice leadership skills to address needs, issues and opportunities.
- Youth are encouraged to recognize their roles as stewards in their communities.

For More Information, Contact:

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160 Agriculture Hall
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Web: web1.msue.msu.edu/4h/

Michigan 4-H Youth Development Children, Youth, & Family Programs



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10/02

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1-888-678-3464 gives access to a directory for all the MSU Extension offices in Michigan

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4-H Volunteer Leader's Role

4-H Livestock Leaders are expected to attend the monthly 4-H Livestock Council meetings – see page 3 (for dates and locations) and the Leaders Rules and Responsibilities beginning on page 12 for more details.

A 4-H leader has many roles, primarily **organizer, facilitator** and **teacher**.

1. As an **organizer**, the 4-H volunteer leader:
 - ✓ Forms a club and enrolls club members.
 - ✓ Secures educational project resources.
 - ✓ Keeps members and parents informed of 4-H events and activities and encourages families to participate.
 - ✓ Involves parents in all of the club's activities.
 - ✓ Serves as the liaison between the club and the county MSU Extension office.

2. As a **facilitator**, the 4-H volunteer leader:
 - ✓ Helps members choose their projects and guides them in their learning.
 - ✓ Works with club officers to plan the club's annual program as well as plan and conduct each club meeting.
 - ✓ Guides committee members who are planning club activities and special projects.
 - ✓ Explains and guides teen leaders in their duties, for example, helps teens arrange tours and other club events to help 4-H members learn.
 - ✓ Helps members see how they can become active in improving their community.

3. As a **teacher**, the 4-H volunteer leader:
 - ✓ Sets an example that teaches positive values and behaviors such as punctuality, responsibility, respect for others, the dignity of work, etc.
 - ✓ Teaches subject matter related to the specific project chosen by members.
 - ✓ Keeps abreast of developments in the project area.
 - ✓ Helps members plan and present demonstrations.
 - ✓ Conducts tours and other club events to reinforce what members have learned.
 - ✓ Encourages record keeping.

Involving Parents:

One thing to remember when inviting others to participate is to involve them in a role they feel comfortable with. If a parent is good at woodworking, she could help members build rabbit cages or nest boxes. Another parent might be a whiz in veterinary science. He could quiz members on animal health and breeding.

Parents can also be invited to help with the more general tasks required to facilitate the logistics of the club -- recruitment, membership records, tagging animals, community service opportunities, working with club officers and committees, etc. The more parents who are engaged in the success of the club, the stronger the club will be.

If parents' first experiences are good and they feel they have helped the program, they'll probably be pleased to work with the club again. A letter of thanks from the club is always appropriate and helps volunteers feel appreciated.

Volunteer Code of Conduct

The Michigan State University Extension program prides itself on providing quality educational programs for youth. The primary purpose of this Code of Conduct is to ensure the safety and well being of all participants.

MSU Extension volunteers will:

- Accept their responsibility to represent the county and MSU Extension 4-H Youth Program with dignity and pride.
- Conduct themselves in a courteous and respectful manner, exhibit good sportsmanship and serve as positive role models for youths.
- Respect, adhere to and enforce the rules, policies and guidelines established by the county and MSU Extension 4-H Youth Program.
- Abstain from and not tolerate physical or verbal abuse.
- Comply with equal opportunity and anti-discrimination laws.
- Avoid criminal activities.
- Under no circumstances, possess, sell or consume alcohol or possess, sell or use controlled substances at an MSU Extension youth activity or event.
- Under no circumstances, attend or participate in an MSU Extension youth activity or event under the influence of alcohol and/or controlled substances.
- Accept the responsibility to promote and support MSU Extension to develop an effective, county, state and national program.
- Operate machinery, vehicles and other equipment in a responsible manner.

It is important that all Michigan State University Extension volunteers comply with this Code of Conduct. Failure to comply with any component of the Code, or participation in other inappropriate conduct as determined by MSU Extension representatives, may lead to dismissal as a volunteer from the MSU Extension 4-H Youth Program.

MSU is an affirmative action, equal-opportunity institution. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status, or veteran status.

4-H Parent's Role

The parents of 4-H members can contribute greatly to their child's learning experience. To make 4-H most meaningful, the parents can:

- ❖ Support their child, providing "shadow leadership," whereby they offer guidance, but stand aside to ensure the project stays the child's project.
- ❖ Attend club meetings and participate in club activities.
- ❖ Attend monthly 4-H Livestock Council meetings or at the very least, read the minutes of the meetings to stay informed; the minutes are available at the county's MSUE website. Read and refer to the 4-H Livestock Guidebook for a myriad of details regarding the 4-H livestock program in general, and the specifics of the animal the 4-H'er is raising; the Guidebook is also available online at the same website.
- ❖ Support the 4-H volunteer's efforts.
- ❖ Keep communication lines open with the club's leaders and other parents.
- ❖ Volunteer to handle a specific aspect of the club, for example, working with club officers, arranging for families to rotate providing snacks, planning an educational field trip for the club members, etc.
- ❖ Ensure that their child completes the requirements of the project, including the livestock record book and the required two hours of clean-up at the fair; dates and times of the latter will be announced at Council meetings and printed in the minutes.
- ❖ Be informed of the ending weight requirements of the animal the member is raising; understand that under-weight animals (per official weigh-in) are not eligible to be sold in the 4-H auction; however the animal may be sold private treaty.
- ❖ Understand that the parent and/or the 4-H'er has full financial responsibility for the animal from the time of possession until the animal is loaded on the truck at the fair (or the new owner has physical possession). This includes medication & vet expenses.
- ❖ At the Fair, ensure that their child is where he/she is supposed to be – and on time.
- ❖ At the Fair, assist before/during /after any events their child is involved in, from moving chairs to putting up fencing to cleaning up afterwards, etc.
- ❖ Assist with their child's species events throughout the week.
- ❖ After fair, ensure child has sent the buyer a thank you note and official fair picture.
- ❖ Consider becoming a 4-H volunteer themselves! They can become an official volunteer within the club they are already involved in OR start a new club.

4-H Member's Role

To be a successful 4-H member, a young person needs to strive to become the best he/she can be, consistent with the ideals expressed in the 4-H Pledge and Motto.

Specific Duties:

1. Enroll in project area(s) of interest.
2. Attend all club functions and be an ACTIVE member. Notify the leader if unable to attend.
3. Attend the required two hours of clean-up at the fair; bring tools and dress to get dirty; dates and times will be announced at Council meetings and printed in the minutes.
4. Actively participate in planning and carrying out club activities.
5. Tenured members should help newer members learn about the project.
6. Older, tenured members should become 4-H teen or junior leaders and/or serve as a club officer.
7. Write a thank you note to their buyer and include one of the official pictures taken at the fair of them with their animal. At the October meeting of the 4-H Livestock Council, submit a copy of the thank you note to the Council Treasurer so that their auction check can be released.
8. Become aware of opportunities available to members by reading 4-H newsletters, other materials distributed by the MSU Extension office and by regularly checking the local and state 4-H websites.
9. Participate in county, state, national and international activities as desired.
10. If interested, become involved in the county 4-H organizations (4-H Leaders' Council, 4-H Livestock Council, 4-H Horse Council, county advisory group, etc.).

Specific Competencies:

1. Exhibit good character at all times, both within and outside of 4-H activities.
2. Serve as a positive role model for younger members.
3. Respect the rights of leaders, parents and other members.
4. Exhibit a willingness to learn.
5. Accept responsibility for your actions.
6. Strengthen the 4-H club by being supportive of club decisions.
7. Promote the total 4-H program.

Relationship to Others:

The 4-H member will be responsible to his/her organizational leader, project leader(s), and parents, and will cooperate with others in the 4-H program.

Time Commitment:

4-H member will attend all club functions unless the club leader is given notification to the contrary.

4-H Livestock Leaders Rules and Responsibilities

4-H General/Organizational Leaders

1. Register (or re-enroll) your club with the MSU Extension office each fall; attend the Leader Orientation (for new leaders) or an update seminar (for tenured leaders) in the fall.
2. Notify the Council Secretary the first time you attend a 4-H Livestock Council meeting, so that you and your club are added to the Council's attendance list.
3. Leaders must attend one educational clinic and five Livestock Council meetings which must include the meetings in June (2 meetings), July, and September. Livestock meetings are generally the first Monday of the month at 7:00 p.m., except in July and August; due to the 4th of July holiday and the Fair respectively, both meetings are one week early. In September, due to Labor Day, the meeting is one week later.
4. Leaders must attend one work bee on the fairgrounds to help supervise 4-H'ers.
5. Make sure each member is properly registered with the MSU Extension office and has paid the annual 4-H participation fee.
6. Register each child on the proper livestock registration form; turn in to a 4-H Livestock Council officer by the project deadline (this registration is entirely separate from #3 above). It is your responsibility to ensure that the paperwork is correct and turned in on time. Check out the "What's Due When Form" on the Grand Traverse website at:
http://www.msue.msu.edu/objects/content_revision/download.cfm/item_id.430522/workspace_id.-30/What's%20Due%20When%20Form.pdf
7. Ensure the member has possession of his/her animal by the project's possession deadline (refer to pages 48 and 52). It is also the leader's responsibility to ensure that all the club's animals have been appropriately tagged within the required time frame and castrated (if required).
8. The Council's Executive Officers and Species Chairs often meet the hour prior to the monthly Council meetings (6:00-7:00 p.m.). Notice will be given at the end of the minutes of the previous month.
9. Leaders are expected to serve on one committee of the 4-H Livestock Council.
10. Leaders need to hold club meetings that pertain to the specific species the club members want/need to learn about. If leaders are not sure what information needs to be taught to the members, contact the MSUE office. 4-H staff will either have the information on-hand, will get the information, or will identify the Species Chair to contact.
11. Leaders must read and adhere to the 4-H Livestock Guidebook and Fair Premium Book.

12. After the fair, leaders must follow up with club members regarding record books, pictures, and thank you notes for the buyers. Record books need to be turned in to the Livestock Council at the September meeting and a **copy** of the thank you to the buyer must be turned in at the October meeting. The member's check will be held until these two items are turned in. The official fair picture must be given/mailed to the buyer.
12. Here is a brief calendar of what is due when at each of the monthly Livestock Council meetings:
- January
- * **STEER** registration forms are due using the 4-H Livestock Council Market and Non-Market Planning Form; turn completed registration paperwork in to a Livestock Council officer.
- April
- * **All other Species** registration forms are due using the 4-H Livestock Council Market and Non-Market Planning Form; turn completed registration paperwork in to a Livestock Council officer.
- May
- * Livestock Council often schedules a showmanship and/or educational clinic on the different species.
- June
- * Club reservations for exhibit space in the 4-H Exhibit Building are due to the Superintendent.
 - * Fair registration and campsite reservations are due to the Fair office.
- July
- * Fair Registrations are due.
 - * Last meeting before Fair; lots of details are confirmed.
- August
- * Leaders must be present at the Fair during Fair week **-or-** must have a responsible adult designated as the person responsible for the club.
 - * There is a 4-H leader' meeting every morning (usually at 7:30 a.m.) under the covered arena. All 4-H leaders are expected to attend; parents are welcome
- September
- * Those running for a Species Chair position announce their candidacy and give a short speech.
 - * Leaders turn in members' 4-H Record Books.
- October
- * Leaders turn in a copy of the thank you note that the member sent his/her buyer and pick up livestock members' auction checks. Remember that a completed 4-H Record Book AND the copy of the thank you note are required to be turned in to the Livestock Council by the October meeting or the child's check will be held until all is turned in.
 - * Election of Species Chairs.
- November
- * Annual meeting of the 4-H Livestock Council.
 - * If needed, vote on proposed amendments to the bylaws.
 - * Election of Council Executive Officers.



4-H Species Chair Selection Process

- Election of 4-H Species Chairs will take place in October.
- The term of a Species Chair will be three years; no term limits; 1/3 of the Species Chairs will be elected each year. The announcement of those positions up for election will be made at the Livestock Council meeting in June.
- The 3-year rotation is as follows:
 - Year 1 (elected in 2010) - Dairy Feeder, Dog, Rabbit/Cavy and Goat;
 - Year 2 (elected in 2011) - Llama/Alpaca, Poultry, Sheep and Steer;
 - Year 3 (elected in 2012) - Horse, Jr. Beef and Swine.
- The new Species Chair will officially take office & begin his/her 3-year term in January.
- Those interested in running for a position must complete an application and submit it to the MSU Extension office or the Council Secretary prior to the October meeting or to the Council Secretary at the October meeting. Announcement of those running for each position will be made at the October meeting.
- At the September meeting, each candidate will be expected to give a 2-3 minute speech/presentation on his/her desire and ability to serve as a 4-H Species Chair and ideas he/she would like to implement during his/her term in office.
- The MSU Extension staff will ensure that all candidates are eligible to run for a position; that is, have successfully completed the Volunteer Selection Process, are currently registered as a 4-H volunteer, and are in good standing in their county 4-H program.
- Responses (on the written application) of all qualified candidates will be printed and distributed along with the minutes of the October meeting. 4-H leaders will be responsible for forwarding this information on to their club members who want to vote.
- The MSUE office will prepare the ballot and provide enough paper copies for the vote in October.
- According to the current (2006-2007) bylaws, all active (registered) 4-H leaders and members are eligible to vote.
- Voting will take place by secret paper ballot. Election is within each species, that is, only members and leaders active in the lamb program the previous year are eligible to vote for the lamb Species Chair. “Activity in the species the previous year” will be determined by the records of the MSU Extension office and will be verified when ballots are distributed.
- Absentee ballots will be available and must be requested in writing to the Secretary of the Council and returned to the Secretary prior to the October meeting.
- The election will be determined by majority vote. If there is a tie, there will be a re-vote that includes only the candidates that tied for first (that is, if there is a third candidate that is not in the tie, he/she is not included in the re-vote). If the second vote results in a second tie, the Livestock Council officers will vote by secret ballot.
- In emergency situations, 4-H Extension staff, in consultation with the 4-H Livestock Council officers, will assign an interim Species Chair to serve until the following January. The person elected in October will complete the remainder of the original three-year term.



4-H Species Chair and Assistant Job Description

Supervision:

- 4-H Species Chairs are supervised by 4-H Extension staff and the 4-H Livestock Council officers.

Eligibility:

- Knowledge of the 4-H project area sufficient to ensure consistency between the project area, Fair guidelines, judging and exhibition.
- Willingness and ability to work cooperatively with others.
- Strong organizational skills and effective communication skills.
- Minimum age is 21 years.
- Species Chair must be a registered 4-H volunteer in Benzie, Grand Traverse or Leelanau County.

Time Commitment:

- Year-round position; must be available during the year and at the Fair to answer questions and assist members, leaders and others regarding the project area. If leaving the Fairgrounds during Fair week, must assign a replacement and inform the Livestock Council President. The position is a three-year commitment; the rotation is: Year 1 (elected in 2010) - Dairy Feeder, Dog, Rabbit/Cavy and Goat; Year 2 (elected in 2011) - Llama/Alpaca, Poultry, Sheep and Steer; Year 3 (elected in 2012) - Cow/Calf, Horse, Jr. Beef and Swine.
- It is expected that Species Chairs attend the monthly 4-H Livestock Council meetings. If a Species Chair misses three of the regularly scheduled Council meetings within the calendar year (Jan-Dec), he/she will be asked to step down. The vacancy will be filled according to the process outlined in the bylaws.

General Expectations:

- Responsible for the overall organization, coordination and supervision of the project area, including ensuring consistency between 4-H project area objectives and Fair exhibition and judging.
- Responsible for making continual improvements to the project area to ensure its current relevance, quality, and age-appropriateness, and to keep the project interesting, educational and fun for members and leaders.
- Collect, organize and manage all required paperwork.
- Attend the monthly 4-H Livestock Council meetings and give a verbal report on the status of the program for that species (or send a representative with a written report). Attend the daily morning meetings during the Fair. There may be a few additional meetings required of Species Chairs beyond those identified here.
- Manage conflicts that arise in the project area.
- Responsible for making sure the project area guidelines, workshops, publications, etc. do not discriminate against any young person.

- Be knowledgeable about Extension publications, electronic and any other media related to the project area and encourage members and leaders to use them.
- Organize or instruct a session at the market and/or showmanship clinics to teach project area skills to members and leaders.
- Responsible for coordinating the livestock species' display area at the Fair; assign cages, pens, or stalls and, if necessary, provide a diagram to illustrate those locations and assignments. Be present during animal check-in to check for sick or diseased animals before they are penned.
- Recommend buildings and grounds improvements to Fair Board in writing (with the approval of the 4-H Livestock Council Board).
- During Fair, regularly monitor the animals and young people in the project area to be sure all are appropriately cared for – that they are clean, healthy and having fun!
- Attend Auction Committee meeting(s) as required; collaborate with committee members on report check-ins, order of sale, and auction arrangements.
- Assist with auction and sale order; help coordinate load-outs and trucking of sale animals.
- Support 4-H members, as needed, in completing their 4-H livestock record books.
- Review and make suggestions to the project guidelines and Fair Premium Book text. Submit Fair Book changes in writing to the Northwestern Michigan Fair Board before January 1.

Judging:

- Be familiar with 4-H project materials, Fair book requirements, guidelines, procedures, judging methods, etc. so that judging is efficient and non-biased.
- Organize appropriate classes, age groups, scheduling, judging times, etc. so that judging runs smoothly and efficiently.
- Be sure that all Fair, 4-H and project area rules are made clear to members, parents and leaders and are followed consistently at all times.
- Ensure that everyone understands that judges are not permitted to interact with parents, leaders or other adults; judging is a youth opportunity only.
- Uphold rules, resolve grievances, answer questions and handle any project-related problems that arise. Model good sportsmanship and expect the same of others.
- Make sure to get ribbons and other judging items from the Fair in a timely manner.
- Arrive at least 30 minutes before judging starts and have the judging/showing area organized and prepared before the judge arrives (tables, chairs, table covers, trophies, ribbons, forms, judging sheets, clipboards, name tags, staplers, pencils, pens, etc.). Be sure the judging area is clearly marked with signs that include the division, class names and numbers (if appropriate).
- Greet and orient the judge to his/her responsibilities and to all 4-H project area guidelines - review judging procedures, forms, age restrictions (including the restriction that 5-8 year olds cannot participate in competition), judging criteria, classes, placements, etc.
- Be sure that members and their projects are not discriminated against in the judging process; if observed, report situation to the MSUE 4-H staff.
- Have comment forms available at the judging area for the judges, leaders, parents and others.

Recommendations:

- Encourage youth in the project area to apply for county and state project area recognition. This includes making specific recommendations during Fair to youth with outstanding projects.
- Promote county, state and national workshops, Kettunen Center workshops, Exploration Days, field trip sites, meeting topics and resources for the project area during 4-H Livestock Council meetings and the market and showmanship clinics.

Selection Procedure:

Refer to the full description of the selection process for 4-H Species Chairs.

Feedback/Comment Forms:

- Annually, the job performance of 4-H Species Chairs is assessed. Members, leaders, parents, judges, clerks, and others may submit comments and concerns in writing to the MSUE 4-H staff. Feedback forms will be available at the MSU Extension office year-round and on the fairgrounds during the Fair.
- A Species Chair Feedback Committee (a committee of the 4-H Livestock Council) should include an MSUE 4-H staff person, at least one other 4-H Species Chair and at least one officer of the 4-H Livestock Council. The committee will review the feedback forms that are submitted and annually conduct a meeting with each 4-H Species Chair. The focus of the meeting will be to help the Species Chair improve the program under his/her leadership.
- If warranted, Species Chairs may be relieved of their responsibilities if there is supporting documentation to justify such action and the MSUE 4-H staff and Livestock Council officers are in agreement.

4-H Volunteer Registration Process

Any adult wishing to serve as a volunteer in the Michigan 4-H Youth Development Program must successfully complete the official 4-H Volunteer Selection Process (VSP).

The Volunteer Selection Process includes five components:

- 1) Volunteer application, including three references
- 2) Criminal history check and sexual predators' list check with the Michigan State Police
- 3) Personal interview
- 4) Volunteer Information form
- 5) Volunteer Agreement and Code of Conduct (signed annually)

Upon successful completion of this process, the individual is accepted as a 4-H volunteer. He/she is then required to attend a 4-H Volunteer Orientation. Note that although the basic process is the same in each county, the details may vary slightly from one county office to another and some counties may have additional requirements or expectations.

It is important for 4-H volunteers to understand that they must re-enroll with the MSU Extension office in the early fall. When renewing his/her leadership, it is required that he/she attend an update training each fall with 4-H staff. This re-enrollment process makes the club "official" for the year and gives the leader official permission to use the 4-H name and logo. Note that the process for leaders to re-enroll varies from county to county, so leaders should contact their local MSU Extension office for details on the process.

Individuals interested in exploring the possibility of a 4-H volunteer leadership role should contact their local MSU Extension office to start the process.

4-H Member Registration Process

For a young person to enroll as a 4-H member for the first time, he/she must complete the 4-H Member Information form and submit it to the 4-H club leader along with the required \$10 participation fee (scholarships are available for families with limited income).

It is important for 4-H members to understand that they must re-enroll each year, through their 4-H club leader; this typically happens in the fall or as soon as the club reactivates for the year. 4-H teen leaders are encouraged to attend the trainings mentioned in the section above.

Note that the process for members to re-enroll varies from county to county, so leaders should contact their local MSU Extension office for details on the process.

The 4-H Livestock Council and the NWM Fair prohibit market livestock exhibitors from entering the Fair if he/she has or plans to participate in any market livestock program at any other fair the same calendar year. If a member violates this rule, he/she will be prohibited from participating in the NWM Fair the following year.

Self-Determined Projects

4-H members have the option of developing a self-determined project if they choose. This would be appropriate if the youth wanted to:

- ❖ Continue in a particular area beyond what a 4-H club leader was able to provide.
- ❖ Investigate a different direction or emphasis in a project than what a 4-H club leader was offering.
- ❖ Get involved in a certain project, but there was no active club in that project area in the county or within a reasonable distance from the member's home.
- ❖ Get involved in a project that has no 4-H resource materials available.

In a self-determined project, the 4-H member works primarily alone, but has guidance and support from an interested parent or other adult. The 4-H'er secures information on his/her own and keeps accurate records. The member is encouraged to get involved in local, regional and state 4-H events.

For 4-H members to undertake a self-determined project, they must:

- ❖ Register as a 4-H member each program year (September 1 through August 31) and pay the required \$10 participation fee (scholarships are available for families with limited income).
- ❖ Have a parent or other adult agree to be their mentor and to register as a 4-H volunteer with the MSU Extension office each program year.

4-H Differently-Abled Program *A program that highlights children's abilities!*

The Differently-Abled Program is designed for youth with disabilities so that they can successfully participate in 4-H. The program works directly with the family to identify needs and to make the necessary connections and accommodations for the week of fair or any other 4-H function.

Program advocates are trained and available to assist youth, parents and 4-H leaders. Advocates communicate the needs of the differently-abled youth and their families to the appropriate Species Chairs, Livestock Council board members and MSUE staff.

Youth enrolled in the Differently-Abled Program can exhibit their projects in the Differently-Abled show or the appropriate "standard" show:

- ❖ The Differently-Abled Show allows 4-H members to show their project to the best of their ability in a non-competitive format. Each member is assigned a specific time slot to individually show their project to the judge who has been trained or has worked with special-needs children. The show is non-competitive and awards are given to all who participate.
- ❖ If the member chooses to participate in the "standard" show appropriate for their species, an advocate makes the necessary arrangements with the Species Chair and the judge (if appropriate). The advocate is available during show times to ensure the 4-H'er is able to show to the best of his/her ability in the show. The show is competitive and awards are given to the top placings only.

Members in the Differently-Abled program who wish to market their livestock animal in the 4-H auction need to work with their advocate to make those arrangements prior to the fair. The advocate will work with the member, family, 4-H leader, appropriate Species Chair, Livestock Council officers and MSU staff to ensure the 4-H member can successfully complete the project and market their animal.

Differently Abled....Let's Focus on Ability!

Tips:

- ♦ *Speak directly to the person*
- ♦ *Guide dogs are on duty – don't pet without permission*
- ♦ *Speech problem? It's okay to ask a person to repeat what he/she said*
- ♦ *Treat others as you would like to be treated*
- ♦ *Wheelchairs don't mean a person is sick*
- ♦ *It's okay to say "see", "hear", "walk", and "run"*
- ♦ *Want to offer help? Ask first and wait for the okay*
- ♦ *Curious about their differences? It's okay to ask, but respect their not wanting to discuss it*
- ♦ *It's easier to talk to someone in a wheelchair when you lean over or sit down*
- ♦ *Treat adults with differences as adults (not children)*

NORTHWEST MICHIGAN 4-H LIVESTOCK COUNCIL
BY-LAWS
(as amended 11/05/12)

ARTICLE I **NAME**
Northwest Michigan 4-H Livestock Council

ARTICLE II **PURPOSE**
To advise and assist the Extension 4-H Youth Staff in planning and conducting educational programs for youth in livestock projects.

To conduct the business required to prepare 4-H members involved in the 4-H livestock program for participation in the Northwestern Michigan Fair.

To enforce the rules and regulations and teach responsibility and sportsmanship for the 4-H livestock program as stated in the Northwest Michigan 4-H Livestock Guidebook. (11/06)

ARTICLE III **FUNDING**
The Northwest Michigan 4-H Market Livestock participants will contribute 3% of their gross sales towards the educational events and activities that are necessary to maintain the livestock program.

ARTICLE IV **MEMBERSHIP**
MSU is an affirmative-action, equal-opportunity employer. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status.

All volunteers and youth registered in the 4-H livestock program in Grand Traverse, Benzie & Leelanau counties are **members** of the Livestock Council.

Ex-Officio Membership – see ARTICLE V (11/06)

ARTICLE V **VOTING**
Eligibility: Registered 4-H members 9 years of age (age calculated by using State 4-H guidelines) and older who are actively participating in the Northwest Michigan Livestock Program are eligible to vote. (11/06)

Eligibility: Registered volunteers who are actively teaching/assisting 4-H members in their educational pursuits of the livestock industry are eligible to vote. (11/06)

Ex-Officio Membership (non-voting): Agri-business people, Michigan State University Extension staff and others interested in the advancement of youth in agriculture related projects shall be non-voting Ex-Officio members (11/06)

Species Chairpersons will be elected by registered volunteers and members within each species by a majority vote at the October Livestock Council meeting. Registered volunteers and members are those who have attended a minimum of three Livestock Council meetings within the last year (October through September). The Livestock Council 4-H Species Chairpersons may vote for any/all Species Chairpersons. Those registered 4-H members nine

years of age and older who want to vote must have been active in the 4-H livestock species the previous year and have attended a minimum of two livestock programs/activities (such as Council meetings, a local or state educational clinic, fairgrounds clean-up, Kettunen Center program, Exploration Days, etc.). The sign-in sheets will be used to document attendance. In the event of a tie, the Executive Officers will vote for a final decision. (11/09)

ARTICLE VI

NORTHWEST MICHIGAN 4-H LIVESTOCK COUNCIL EXECUTIVE OFFICERS and BOARD

The **Executive Officers** shall consist of the following:

1. Five elected officers: President, Vice President, Secretary, Treasurer and Deputy Treasurer.

The Northwest Michigan 4-H Livestock **Council Board** shall consist of the following (51% of this body constitutes a quorum):

1. Executive Officers
2. 4-H Species Chairpersons
3. 4-H Teen Representatives (if applicable - see Article VII, Teen Representatives) (11/06)

Northwestern Michigan Fair Board Members are not eligible to run for Northwest Michigan 4-H Livestock Council Executive Officer positions.

4-H Species Chairpersons serving on the Northwest Michigan Livestock Council Board will not serve as a Director on the Northwestern Michigan Fair Board. (11/12)

Michigan State University Staff will be advised of Northwest Michigan 4-H Livestock Council Board & Executive Officer decisions by the President within two weeks. (11/06)

All issues affecting the participation of youth shall come before the Executive Officers and the appropriate Species Chairperson. Each case will be handled individually. The appeal for an exception to the rules of the current 4-H Livestock Guidebook must be communicated to the President in a timely manner. The appeal will then be acted upon promptly by the Executive Officers and appropriate Species Chairperson. (11/06)

The Executive Officers shall be elected by a majority vote of the registered livestock project volunteers and members in November. Elected officials shall take office January 1. (11/06)

The elected Executive Officers serving as President & Deputy Treasurer will commit to serve 2 year terms.

The elected Vice President and Treasurer will commit to serve alternating 2 year terms.

The elected Secretary will commit to serve a 2 year term. (11/12)

Vacancies on the Board shall be filled by appointment from within the membership by a 2/3 approval of the Council Board. (11/09)

ARTICLE VII

DUTIES AND RESPONSIBILITIES

President: Chair all Livestock Council meetings and Board meetings. Prepare the agenda for the next monthly meeting. Be available daily during fair week for the President's responsibilities and for solving problems concerning directives established by the Council. (11/06)

Vice-President: Attend all Livestock Council meetings and Board meetings. Be available to chair meetings in case of unavailability of the President. Assist in the organization of the standing committees. Oversee all committee work (all committee chairpersons must report to the Vice-President). Be available during fair week to assist the President. (11/06)

Treasurer: Attend all Livestock Council meetings and Board meetings. Give an up-to-date financial report at all meetings. Prepare the annual budget and year-end financial report. Be available daily to assist the President during fair week. Assist with preparation of the 4-H animal auction line-up for use at the Northwestern Michigan Fair. Assist with tallying auction moneys and auction record keeping. Treasurer may expend funds in the current approved budget or by special vote of the Council. This is a two-year position (approved 11/99) (11/06)

Deputy Treasurer: Attend all Livestock Council meetings and Board meetings. Give an up-to-date financial report at the meetings in the Treasurer's absence. Assist in preparation of the annual budget and year-end financial report. Be available daily to assist the Treasurer during fair week. Assist in distributing the animal line-up at the fair. Assist tallying auction moneys and auction record keeping. Deputy Treasurer may expend funds in the current approved budget or by special vote of the Council. This is a two year position, alternating years with the Treasurer position. (11/08)

Secretary: Attend all Livestock Council meetings and Board meetings. Take roll call by 4-H club. Read past minutes if needed. Record present minutes. Make present minutes available to Livestock Council members. Be available daily during fair week to assist President. Type and mail Livestock Council correspondence as deemed necessary by the Council President. (11/06)

4-H Teen Representatives: One teen representative age 16 or older, from each of the three counties may serve on the Council Board. Teens submit letters of interest to the President at the November Livestock Council meeting. The Executive Board will review the letters of interest and appoint positions at the January meeting. Teen Representatives will act as a liaison officer to and from clubs to the Livestock Council with the support of the Michigan State University Extension staff. (11/06)

Quorum: A quorum shall consist of 51% of the members of the 4-H Livestock Council Board.

ARTICLE VIII

MEETINGS

The Executive Board shall meet a minimum of four times a year. The annual meeting shall be held in November of each year. Regular meetings of the Council for the coming program year shall be decided at the annual November meeting. Special meetings may be called by the President or by 10% of the Livestock Council members when the subject to be discussed falls under the jurisdiction of the Livestock Council.

The operating calendar year shall be January 1 through December 31 of any given year.

All people present at Livestock Council meetings will maintain self control and demonstrate proper behavior at all times. Those not complying with this rule will be asked to leave the meeting.

ARTICLE IX

AMENDMENTS

These guidelines may be amended at the annual meeting of the Northwest Michigan 4-H Livestock Council by a 2/3 vote of the members present. Proposed changes shall be recommended and presented by the By-Laws Committee and sent to all members at least 10 days prior to the annual meeting. (11/06)

Statement of Philosophy
for Cooperation Between Fairs and
Michigan State University Extension

Thousands of people benefit from exhibiting their projects at Fairs and exhibitions throughout the state. For 4-H youth, this is an excellent opportunity to showcase and be recognized for what they have learned in the 4-H program during the year.

Fair and exhibitions in Michigan are as different and diverse in their purpose and structure as the communities they represent. This diversity creates potential for misunderstanding the relationship between Fairs and MSU Extension.

To help reduce misunderstandings, Michigan State University Extension has developed the following guidelines to help establish a philosophical base for cooperation:

1. Good communication and clear understanding of each other's purpose usually results in strengthening the effectiveness of the Fair and MSU Extension in the local community.
2. Exhibiting projects can be an educational experience for youth.
3. Fairs and MSU Extension are separate entities. Partnerships between the two need to be developed locally.
4. Fairs and community activities are not inherently MSU Extension/4-H educational programs.
5. The purpose of MSU Extension is to provide objective information and education to the public. In the case of 4-H, this process is carried out through the involvement of volunteers.
6. The role of Extension Staff is to be an impartial provider of information and education to help local people make effective decisions. Objectivity is essential for Extension to work effectively with audiences of diverse backgrounds and opinions.
7. MSU Extension Staff, in an impartial educational leadership role, can facilitate communication between the Fair Board, volunteers and exhibitors.
8. Involvement of MSU Extension Staff, in an educational leadership role, can enhance the educational quality of the Fair and community activities.
9. Decisions affecting exhibitors and exhibitions should be made and carried out with the involvement of appropriate leadership from the local community.
10. Local lay leader and volunteer ownership of Fairs is preferable and advantageous.

Common Questions About 4-H &/or Youth Divisions at Fairs

Questions:	4-H Division	Youth Division
Eligibility	<p>County 4-H Program sets eligibility.</p> <p>Fair board approves.</p> <p>MDA requires fair to offer comparable classes in Youth or Open</p>	<p>Fair Board sets eligibility.</p> <p>County 4-H Program may make recommendations.</p>
Types of Classes	<p>County 4-H program determines possibilities according to projects offered in the county.</p> <p>Fair Board approves</p>	<p>Fair Board determined based on Reg. No. 811 and/or what the board chooses to support.</p> <p>County 4-H may make recommendations.</p>
Access to Exhibit Space	Fair Board determines. *	Fair Board determines.*
Scheduling of Events & Activities	Fair Board determines. *	Fair Board determines.*
Accountability	<p>County 4-H program assures program is within state & national 4-H guidelines.</p> <p>Fair Board assures program is within fair and MDA rules.</p>	Fair assures program is within fair and MDA rules.
4-H Rules Apply	Always the case.	May be the case; however, if “4-H rules apply”, they must follow all 4-H exhibition rules.
Use of 4-H Logo	Can be used in the premium book, in promotions, etc.	May be used with the approval of County 4-H Staff.

*County 4-H program may be asked for recommendations

Developed in 1993 by:
 Julie Chapin , Program Leader, MSU Extension, 4-H Youth Development
 Marilyn L. Thelen, Agricultural Fair Coordinator, Michigan Department of Agriculture

General Rules and Regulations Relating to Exhibiting at Fairs

Common Questions	4-H Rules	MDA Rules	Fair Rules
Age Requirement	State 4-H Office recommends age for youth participation in 4-H.	No rules	Board determines age for all fair divisions.
Residency Requirement	Cannot require residency for 4-H membership	Defined in Regulation No. 811	Board determines based on Reg. No. 811 and/or what the board chooses to support at fair.
Types of Exhibits	County 4-H Program determines possibilities according to projects offered in the county.	Defined in Regulation No. 811	Board determines based on Reg. No. 811 and/or what the board chooses to support at fair.
Livestock Sale	County 4-H Program determines rules if it is a 4-H sale.	No Rules	Board determines rules if it is an open or youth sale.
Membership	Does not apply	Cannot require membership in an organization to exhibit at fair.	Cannot require membership in an organization to exhibit at fair.
Exhibiting at Multiple Fairs	State 4-H strongly recommends that a member does not take the same project in more than one county.	No Rules	Board determines. . . Difficult to regulate.

Developed in 1993 by:
 Julie Chapin , Program Leader, MSU Extension, 4-H Youth Development
 Marilyn L. Thelen, Agricultural Fair Coordinator, Michigan Department of Agriculture

Reviewed: December 2000

Committees of the 4-H Livestock Council

Everyone's help is needed to provide a wide range of quality learning experiences for 4-H members. It is important that 4-H volunteers, teen leaders, members, and parents volunteer to serve on one or more of the 4-H Livestock Council committees.

The current committees of the 4-H Livestock Council and the assigned responsibilities are:

Auction Committee - review the auction and determine any changes that need to be made in the auction process for future years.

Auction Line-up - Officers and Species Chairs determine auction line-up.

Auction Refreshments - coordinate 4-H clubs to bring donations of snacks and beverages to serve to buyers on auction day. Also coordinate clubs to serve the buyers in the arena.

Auctioneer Contract - confirm date of auction; contact and secure auctioneer and get contract signed.

Awards Ceremony - Plan and coordinate the activity, including set up and take down of tables and chairs. A variety of awards are given, including recognition of high school seniors.

Barn Awards - judge decorations, helpfulness and cooperation of 4-H'ers in each barn; awards are presented at the Awards Ceremony.

Building & Grounds - make note of needed repairs and changes to be made on the Fair grounds. Work with the Fair Board to accomplish goals.

Buyer Invitations - see that the buyer letter is updated by the MSUE office and mail it to buyers that have participated in the auction for the past 2-3 years.

Buyers Luncheon - prepare food to serve to buyers and 4-H members on auction day. Ideally, two clubs work together -- one in charge & one in training; the latter takes over the next year.

By Laws - (committee is the officers of the Council) review the by-laws and recommend changes to the membership. Conduct the vote, including making a ballot, counting ballots, announcing the results, etc.

Cherry Festival Parade – Register Livestock council with the Cherry Festival for parade. Organize and coordinate entry if doing float, tractors, animals, etc. Work with advertisement person to get banners, etc. for festival.

Clinics & Education - organize educational clinics for members covering all the livestock species.

Cloverbuds - oversee all activities for 4-H Cloverbuds and plan showmanship events for these 5-8 year olds within each species.

4-H Dance - host the dance under the pavilion on Saturday night, including hiring a deejay, set-up, clean-up and securing chaperones.

Differently Abled - assist youth with disabilities who want to participate in 4-H projects

Fair Book Updates - Species Chairs notify the Fair Board representative of any changes needed in the Fair Book.

Fair Week Entertainment – Coordinate one night event involving something for youth, ie snacks, video, etc.

Fun Saturday - coordinate kids' games for all the 4-Her's on Saturday in the large arena.

Ice - secure a company to provide an ice machine at the Fair. Set price for a bag of ice and get and keep the cooler stocked prior to and during the Fair. Funds taken in cover the costs.

Nominations - recruit individuals to serve as an officer on the Livestock Council. Conduct the vote, including making the ballots, counting them, announcing the results, etc.

Parade of Champions - organize the Grand Champion & Reserve Champion of each species in a parade in the big arena on Saturday. Each participant completes a form with their name, club, species and placing in the class; the announcer reads the card during the parade.

Photography - coordinate pictures of animals and their 4-H owner. Contact photographers, set-up date, time, price, etc. Choose area for photos and set up backdrops. Pick up pictures from the photographer(s) and coordinate distribution at the September 4-H Livestock Council meeting. Get any pictures that are not picked up to the Grand Traverse MSUE office.

Radio/TV Slots - contact local radio and TV stations to set up interviews with 4-Her's prior to and during the Fair to create awareness of and interest in 4-H.

Record Books/Farm Bureau - assist with improving the record book process. Offer workshops and teach leaders and members how to complete the books. After Fair, collect the books and deliver them to Species Chairs to review. Get appropriate books to Farm Bureau for their review and award selection of winners.

Responsibility at the Fair - Each 4-H member is required to work on the fairgrounds at least 2 hours prior to the fair to participate in the auction. Everyone working must bring equipment to work. This committee determines what clean-up, repair, tasks, etc. need to be done before fair.

Round Robin - coordinate the competition on Saturday in the large arena where each Grand Champion Showman shows all of the species. The winner receives a huge trophy.

Sign up/Registration - a Fair board representative is responsible for handling the registration process for the Fair.

Technology – Help get communication out to all counties through emails, facebook and other social media. Work closely with Livestock Council officers for information.

Teen Reps - one teen at least 16 years old, from each of the three counties serves on the Board of the Council. In the fall, interested teens submit a letter of intent to the President requesting appointment.

Thank-You Ad - contact *The Record Eagle* to place an ad and pictures (of Grand Champion winners and their respective buyers) to thank the buyers after the Fair.

Under-weight and Over-weight Animals - Officers & Species Chairs meet after weigh-in to discuss the animals that are under- or over-weight and determine, on a case-by-case basis, the animal's finish and eligibility for sale.

Committees led by Council Executive Officers

By Laws

Special & Senior Awards (part of the Awards Ceremony Committee)

Under-weight and Over-weight Animals

Committees led by Species Chairs

Auction Line-up

Fair Book Updates

Committees led by the Fair Board

Fair Registration

Fair Premium Book

For more information about the roles and responsibilities of each committee, and to volunteer, contact any 4-H Livestock Council officer.

Enrollment Process to Participate in the NWM Fair
4-H Market and Non-Market Projects

1. The purpose of the (WHITE) 4-H Livestock Council's Enrollment Form is:
 - a. To help the 4-H Species Chairs get an estimate of the number of youth planning to participate in each livestock project area in the 4-H market and non-market programs and the number of ear tags that need to be ordered for each species.
 - b. To help the President of the NWM 4-H Livestock Council communicate with the Northwestern Michigan Fair regarding the approximate number of 4-H animals that youth plan to bring to the current year's Fair.

2. Forms must be turned in by the deadline (see below) to an officer of the 4-H Livestock Council. It is critical that the enrollment forms be complete and accurate. If the forms are not complete, the 4-H Species Chair has the prerogative to return the forms to the 4-H leader to be completed. This will not make the child's registration late.

3. The following chart applies to all 4-H livestock animals (market and non-market). See #4 on the next page for 4-H members who are new to the 4-H livestock program.

<u>Species</u>	<u>Registration Date*</u>	<u>Possession Date</u>	<u>Replacement Date</u>
Steer	January*	January 1	45 days before weigh-in
Chickens-Production	April*	Contact Species Chair	30 days before fair
Llama / Alpaca	April*	Not applicable	Not applicable
Dairy Feeders	April*	March 1	July 1 st
Swine	April*	May 1	July 1 st
Sheep	April*	May 1	July 1 st
Horse	April* to go to Fair (April 1 in Leelanau Co.) Not applicable		
Goats	April*	May 1	June 1 st
Rabbits / Cavies	April*	May 1	Not applicable
Junior Beef	April*	May 15	July 1 st
Turkeys	April*	Contact Species Chair	30 days before fair
Geese	April*	Contact Species Chair	30 days before fair
Ducks - Standard Pekin & Rouen	April*	Contact Species Chair	30 days before fair
Chickens - Meat	April*	Contact Species Chair	30 days before fair
Cornish Game Hens	April*	Contact Species Chair	30 days before fair
Cow/Calf	April*	June 1	July 1
Dogs	April*	Not applicable	Not applicable

* "Registration Date" means the paperwork must be turned in at the 4-H Livestock Council meeting in the month listed.

Note that members can sign-up for only one market project.

Refer to page 54 for the requirements for market animals.

Refer to page 59 for the requirements for breed and non-market animals.

4. 4-H members who are new to the 4-H livestock program may register for a large animal project (Jr. beef, sheep or swine) before the April meeting of the Council. However, if the number of animals (for example, swine) is already at its maximum, the new member will have the option of enrolling with a different large animal. Once a new member enrolls his/her large animal project with the Council, switching to a different large animal will not be allowed.
New 4-H members wanting to register for a small animal project must do so by the May meeting.
5. Switching animal projects after the forms are received by the 4-H Livestock Council officers will not be allowed. An exception to this would be in the beef cattle program.
6. If a member is dropping from the livestock program prior to fair, he/she should communicate that news to the appropriate Species Chair in writing as soon as possible. Drops do not need to be announced at the Council meetings, but Species Chairs should inform the Council Secretary so that the reduced number will be noted in the minutes.
7. In June, once the Fair Premium Books are out, members must register their projects with the Northwestern Michigan Fair.

To register for the Fair, members must complete three forms out of the Fair Book – the Entry Form, the Fees Form and the Campsite Reservation Form.

Members should register their 4-H Livestock, other 4-H exhibits and any Open Class entries on the Entry Form.

Once the three forms (Entry, Fees, Campsite) are complete, they should ALL be mailed, along with full payment to the Fair office. Checks will no longer be accepted by the Fair for registrations. Only cash, money order, or credit card.

Check the Fair Premium Book for the registration deadline. Note that the Fair will not accept forms after the registration deadline. So that the 4-H Species Chairs have the time they need to prepare the paperwork for the Fair, you are encouraged to submit your registrations early.

8. The 4-H Livestock Council and the NWM Fair prohibit market livestock exhibitors from entering the Fair if he/she has or plans to participate in any market livestock program at any other fair the same calendar year. If a member violates this rule, he/she will be prohibited from participating in the NWM Fair the following year.
9. 4-H livestock leaders who are officially registered with the MSU Extension office do not need to purchase a Helper Pass for themselves when registering with the Fair. On the first day of the Fair, they will each receive one pass for admittance onto the fairgrounds.
10. Each campsite receives one parking pass for parking near the campsite.
11. Leaders may want to consider purchasing a lifetime membership pass from the Fair. Lifetime membership is required to vote for Fair board officers. The pass can be purchased when registering for the Fair using the Fees form.

Sportsmanship Expectations for Youth Participants

*Adapted from an article by Kathryn J. Cox, Ph.D.
Ohio Extension 4-H Specialist, Youth Development*

The development of sportsmanship is an important part of growing up. To become contributing, competent, caring and capable adults, youth must develop sportsmanship skills. Once children have reached the age of 9, they are usually ready to participate in some form of competition.

It is important for adults to model the appropriate behaviors in order to teach young people how to be fair and generous competitors, good losers and graceful winners. All participants in 4-H and other youth programs are expected to demonstrate each of the following elements of sportsmanship before, during and after their participation in any competitive event.

- 1) **Conduct:** Demonstrate and maintain high standards of personal behavior and conduct, which represent your family, your club, your community and the 4-H program.
- 2) **Fairness:** Learn and follow the rules. Do not cheat. Be objective, honest, and just in evaluating yourself and others.
- 3) **Honesty:** Be truthful, fair, and straightforward in everything you say and do. Show integrity. Do not lie or deceive. Do your own work, for yourself or your team.
- 4) **Courtesy:** Be well mannered in your conduct. Be respectful, thoughtful, considerate, cooperative, friendly, and cheerful in your attitude and your behavior regardless of whether you do well or not. Don't argue with the judges or program organizers. When you have concerns, questions or suggestions, be polite in expressing them. Give others the benefit of the doubt. Treat people, animals and things kindly.
- 5) **Competition:** Accept that the nature of competition is seeking to get what others are seeking to get. It involves rivalry between contestants to earn rewards and results in both winners and losers.
- 6) **Graceful Acceptance of Results:** Accept judge's suggestions and the results with a positive attitude. Congratulate those who do win. Recognize, appreciate, and try to learn from the accomplishments and admirable traits of others. Graciously thank the people who congratulate you. Be happy but do not brag, act conceited or downplay your accomplishments. Regardless of the outcome, thank your parents, leaders, program organizers, sponsors, judges and others who helped you.

Fitting and Showmanship (Market, Non-Market and Breed Projects)

In fitting and showmanship, equal emphasis is given to the animal and the youth showing the animal.

Fitting refers to the selection of an animal for show, and the care of that animal to enhance its condition and appearance. Fitting also includes any preparation of the animal before the show, such as checking the ears, trimming toenails or hooves, removing dead fur or hair, clipping, and cleaning the animal.

Showmanship is exhibiting an animal in a manner that best highlights it and demonstrates the 4-H'er's knowledge of the animal. 4-H'ers should begin practicing as soon as they get their animal!

Fitting and showmanship focus on the 4-H'er's ability to select and care for an animal and to demonstrate various skills such as handling, posing and examining, and with some animals, walking. Throughout fitting and showmanship events, a judge evaluates the 4-H'er in the following areas:

- ✓ Knowledge
- ✓ Attitude
- ✓ Appearance
- ✓ Speaking ability

During the event, the judge may ask the 4-H member questions about the species in general and more specifically, the member's animal; for example, its breed, current weight, weight gain, feed, etc.

Members with a breed or non-market animal are required to show in the appropriate showmanship class, except by permission of the Executive Officers of the 4-H Livestock Council and the respective Species Chair.

In order for a 4-H member with a market animal to sell it at the 4-H auction or via private treaty on Thursday, the 4-H member must be present and show in the appropriate showmanship class and market class, except by permission of the Executive Officers of the 4-H Livestock Council and the respective Species Chair.

4-H & Open Llama & Alpaca - Showmanship/Halter	6:00 pm
4-H Cloverbud D. Feeder & Jr. Beef - Showmanship	6:00 pm
4-H Steer - Market	7:00 pm

WEDNESDAY, AUGUST 7, 2013

4-H Leaders' Meeting	7:30 am
Photos taken of Swine by Windborne Photography (Remember: do NOT feed pigs!)	8:00 am
Differently-Abled Program Petting Zoo	9:00 am
4-H & Open Poultry & Waterfowl - Market, then Breed	8:30 am
4-H Dairy Feeder, Jr. Beef & Steer - Showmanship	9:00 am
4-H Parent/Leader Beef Cattle Showmanship	12:00 pm
4-H Poultry - Showmanship	1:00 pm
4-H Cow Calf Breed & Showmanship and Open Beef Cattle	2:00 pm
4-H Science Blast (4-H Exhibit Bldg)	2:00-4:00 pm
Open Dairy Cattle	4:00 pm
4-H & Open Llama & Alpaca Obstacle Course & Pack Class	4:00 pm
4-H Leaders' Meeting (instead of Thursday morning)	7:00 pm
4-H Goat Run-check posting in barn for actual time-approximately	8:00 pm

THURSDAY, AUGUST 8, 2013

4-H Auction Registration Begins	8:00 am
4-H Livestock Market Auction	9:00 am
Swine, Turkeys, Lambs, Goats, Steers, Ducks, Meat Chickens, Production Chickens, Dairy Feeders, Rabbits, Jr. Beef	
Photos of Cloverbuds, participants in the Differently-Abled Program, Private Treaty (underweight animals) and these <u>non</u> -market animals: Cavies, Dogs, Goats, Llamas, Poultry and Rabbits (in no particular order); from 9:30 a.m. until 11:30 a.m. in the cattle wash rack area. Photos of market animals - by Tonya Wildfong Photography Immediately after member leaves the auction ring - in cattle wash rack area (parents are asked to help pose their child); Grand & Reserve pix will be taken in ring with buyer	
4-H Buyers' Luncheon	11:00 am - 2:00 pm
Private treaty signs can go up after that species is finished selling at the auction; signs may stay posted until 9:00 pm	
4-H Goat Run - check posting in barn for actual time - approximately	8:00 pm

FRIDAY, AUGUST 9, 2013

4-H Leaders' Meeting	8:00 am
Open Horse Show	9:00 am
4-H Dog Obedience, then Showmanship	9:00 am
4-H Cloverbud Showmanship - 5 through 8 years of age on 1/1/12 In this order: Sheep-Rabbits-Goats-Poultry	Beginning at 10 am
Reduced Rates on Carnival Rides for 4-H Members	Noon - 5:00 pm & 6:00 - 11:00 pm
4-H Paper Bag Class (dress a goat!)	7:30 pm
4-H Goat Run	Immediately following

SATURDAY, AUGUST 10, 2013

4-H Grand Champion Showman Round Robin	9:30 am
4-H Parade of Champions	11:30 am
Fair Queen Pageant	1:00 pm
4-H Kids' Games	2:00 pm
4-H Awards Program	4:00 pm
4-H Dance (exception to curfew) (each 4-H member may bring one guest)	8:00 pm - midnight
4-H Goat Run - check posting in barn for actual time - approximately	8:00 pm

SUNDAY, AUGUST 11, 2013

Earliest animals can leave the Fairgrounds

6:00 am

Load animals on trailers (Leave up the green/white cards until your animal is loaded) Be ready by 6:00am

Clear out 4-H Exhibit Building

9:00 - 11:00 am

Stalls cleaned & animals gone

No later than 2:00 pm

CURFEW IS 11:00 PM NIGHTLY

Tips . . . Good Things Everyone Needs to Know!

Prior to the Fair:

1. Contact your 4-H club or project leader and visit your local MSU Extension office to get educational resources.
2. It is helpful to both the child and the 4-H volunteer if parents are supportive and get involved in their child's 4-H activities.
3. Contact the Species Chair with any species-related questions, concerns, or ideas.
4. 4-H leaders are encouraged to get a 4-H nametag to wear during the Fair. They can be ordered and purchased from Maxwell Medals and Awards; 1296 Business Park Drive in Traverse City. The phone number is 231-941-1685.
5. 4-H club shirts that are made for members, leaders, and parents to wear during the Fair are a nice idea! Members can even wear their 4-H shirt on auction day and when they have their picture taken with their animal. Remember, however, that 4-H members should not wear their club shirts in the show ring. In addition, it is advised that adults who are serving in the ring or helping with shows or the auction not wear club T-shirts either. This recommendation applies to any situation where it might be construed that your club has an advantage over others.
6. Livestock members are also encouraged to enter non-animal 4-H projects in the 4-H Exhibit Building. Check the appropriate 4-H section of the Fair Premium Book for details and be sure to include those projects on the registration form.
7. Species Chairs recognize the members in their barn who are seniors in high school. Most display a poster of pictures of their seniors in a prominent place in the barn. Parents or leaders should get the senior's picture to the appropriate Species Chair at least two weeks prior to the Fair. Seniors are also recognized at the 4-H Awards Ceremony on Saturday evening.
8. For the safety of members, the 4-H Livestock Council has requested that parents complete an Emergency Room Treatment Permit/Limited Power of Attorney form at Munson Medical Center for each of their children. This notarized form is kept on file at Munson for six months and allows medical treatment to proceed on a child when a parent cannot be reached.
9. 4-H clubs are encouraged to purchase supplemental accident/illness insurance for their members and leaders. One provider that offers such a policy (\$1 per person per year) is American Income Life. Information and forms are available from the MSUE office.
10. How you hauled your animal at the beginning of the project may not be suitable at fair time since the animal's size and weight have increased over time. Think ahead about how you are going to transport your animal to the fair. Start practicing loading the animal into your livestock trailer (or whatever vehicle you plan to use) when the

animal is young. Keep in mind that you will need to cover the top of an open trailer with a pallet or similar “lid” to keep a large animal contained when transporting.

11. A schedule of all the 4-H events and activities during Fair week is available at the Livestock Council meeting prior to the Fair and at registration the first day of the fair (see sample on pages 35-37).
12. Plan ahead what supplies will be needed at the Fair. Bring all feed and minerals in protective container(s), such as a garbage can with a lid. Bring feed and water buckets, lead ropes, halters, fly spray, plywood for your cattle pen (drilling holes in the plywood is a good idea), cleaning supplies, lots of old towels, a shovel, rake, a wheelbarrow -- basically anything used at home to take care of an animal. Label all items with your name. Plywood is not needed in the new barns. Hoses are provided bring a nozzle.
13. Working together with the members of the club, plan decorations for your section of the barn. Follow the Fair rules about decorations as posted in the Fair Premium Book and follow the theme chosen by the Fair Board. Think ahead to be sure that the decorations will not block the air flow going through the barn.
14. When packing personal clothing, plan for cool/cold weather – pack a warm jacket and gloves. Those with livestock projects need boots and a few large safety pins to attach your back tag number for the shows. Also, bring sandals or flip flops to wear to, from, and in the showers. And, consider bringing a calculator to figure out the final entries in your livestock Record Book after the auction. Label all items with your name.

While at the Fair:

15. Remember that all 4-H members, leaders and parents are ambassadors for 4-H while at the Fair. Wear your name tag to identify yourself. Make a sign to identify who is staying in your camper and have it in a visible area. Greet visitors, be friendly and helpful, and offer to answer any questions visitors may have. Visitors walk away with an impression that they apply to the entire 4-H program, so it is important that your attitude and demeanor reflect positively on 4-H!
16. 4-H members who exhibit at the Fair are given a wristband on the first day of the event. It serves as a pass at the entry gate and verifies 4-H enrollment for reduced rates on the carnival rides (on a day specified by the Fair Board). The wristband should not be removed; however, if it should come off, take the band with you to the Fair office for a replacement.
17. A meeting of livestock leaders is held in the pavilion every morning; check the current year’s schedule for the time. The agenda includes a review of the day’s events and activities and discussion of any concerns. All leaders, parents and members are welcome; Council Officers and Species Chairs are expected to attend.
18. All 4-H members are expected to follow each barns feeding schedules and barn duty routine.

19. Clubs in some barns provide nightly building security. For example, the beef clubs rotate the security in the beef barn; 4-H members, parents and leaders are asked to take a shift.
20. Show classes will be posted in each barn. Check to see which classes you are entered in and make note of the times you need to be ready to show. Always expect a few last minute changes and be flexible.
21. Parents and other spectators must not talk to 4-H members who are in the show ring. In addition, it is inadvisable to talk to the judge before the show or before the judging results are announced. If you have a question for the judge, save it until the show is completely over.
22. Be sure to drink plenty of water – good advice for people and animals!
23. There may or may not be public phones on the Fairgrounds; no guarantees!
24. 4-H'ers are encouraged to wear their 4-H club T-shirts on auction day.
25. During the auction, 4-H members need to be “cheerleaders” for whatever member is in the auction ring. The enthusiasm of the crowd is infectious to the buyers.
26. It is very helpful to have a parent or someone from your club watching to help you locate your buyer. If you can't find him/her, go to the bank booth for the name (do not approach the auction table).
27. After your animal has returned to its pen, go back to the covered arena and find your buyer to personally thank him/her/them and shake their hand! If you have a gift for the buyer, you can give it to them at this time; when making or purchasing a buyer gift, please remember that it needs to be manageable -- the buyer will need to carry it to his/her car, so big or heavy things are ill-advised.
28. On Thursday volunteers in the Livestock Program prepare and serve a lunch to all registered buyers at the auction. 4-H members with a market animal are invited at no cost; leaders, 4-H parents and family members pay a nominal fee. Members are encouraged to greet and interact with their buyers over lunch.
29. Each year the Fair Board negotiates reduced rates on the carnival rides for 4-H members. The day varies from year to year – check the current year's Schedule of 4-H Events to determine the day selected. The wristband that each 4-H member wears during the event confirms 4-H participation at the Fair and is required to receive the reduced rate.
30. Parents who have participated in the Fair for many years offer these suggestions:
 - ❖ Determine before you leave home how much money can be spent on eating out, souvenirs, the carnival rides, etc.
 - ❖ Establish boundaries for the children in your care. For example, when are meal times, who can and can't be in your camper when no adult is present, where children

can and can't go without permission (some or all of the barns, midway, food court, outside the Fair gates, etc.).

- ❖ Discuss work schedules, feeding, pen cleaning, barn duty with all members in the club so that everyone understands the expectations.
- ❖ Make lunches each morning; that will cut down on cookies and chips for lunch!
- ❖ Post a copy of the day's schedule both inside and outside your camper.
- ❖ Have a designated spot where you post notes that say where you are and when you'll be back; expect children to do the same.

Saturday:

31. Saturday morning is the **Round-Robin Sweepstakes**. The Grand Champion (Reserve Champion if Grand is not available) 4-H show person from each species is eligible. The Grand Champion shows all the species and a knowledgeable adult judges the participants on their respective species. The animal that is used in the showmanship activity does not belong to the person participating. The winning 4-H'er's name is added to the All-Around Grand Champion Showman trophy. If you need help learning how to show a particular animal, each barn has 4-H members and leaders who can help before the event.
32. Saturday morning following the Round-Robin Sweepstakes is the **Parade of Champions**. All 4-H'ers who have won Grand or Reserve Champion in market or showmanship, or first place in their market or showmanship class, may parade with their animal(s). See the Species Chairs for a form to enter your award information.
33. The **Paper Bag Class** follows the Parade of Champions. Members are given a bag of clothing and they have to dress their goat – speed is rewarded!
34. An **Awards Ceremony** is held Saturday evening for 4-H volunteers, parents, members and siblings. Awards are presented including senior awards, barn awards, 4-H exhibit building awards and special awards.
35. A **4-H Dance** is Saturday evening following the Awards Ceremony. It is open to all 4-H members; each 4-H'er may bring one guest. Adult chaperones are present.

Sunday:

36. The trailers to haul the animals to market come onto the Fairgrounds very early Sunday morning. The process of loading the animals can be difficult for all involved; the trucking companies are doing this at no charge to members or the Livestock Council; please be helpful when and wherever possible.
37. To help make a difficult transition a bit easier, think ahead about how you will say goodbye to your animal on Sunday morning.
38. Arrive at your pen early and stay until they come to get your animal; be helpful!

39. Once your animal is gone and before you leave the fairgrounds, it is your responsibility to clean your pen and the surrounding area;

Process for Dealing with Concerns

The process for dealing with concerns, issues and unforeseen circumstances within the 4-H Livestock Program (such as loss of ear tag, injury to the animal, illness, death, etc.) is:

1. The member or parent contacts his/her 4-H Club Leader.
2. The leader contacts the appropriate 4-H Species Chair.
3. The Species Chair contacts the 4-H Livestock Council President and the appropriate County 4-H staff person.
4. The President contacts the Executive Officers and respective Species Chair and a decision is made by consensus of the available members and 4-H staff.
5. The Species Chair notifies the leader to describe the course of action that needs to be taken, if any.
6. In less than one week, the leader notifies the parent and child involved and helps them follow through on the decision made.
7. MSU Injury/Property Damage Report Form must be completed as soon as possible. 4-H Staff will assist with this form.

4-H EXHIBIT BUILDING

REQUIREMENTS

- ❖ This division is open to any 4-H member registered with the Benzie, Grand Traverse or Leelanau County MSU Extension office for the current 4-H program year.
- ❖ Leaders are asked to turn in a planning form by the first Monday in July to the Grand Traverse 4-H office or at the first July Livestock Council meeting. This will reserve your exhibit space in the 4-H Exhibit Building. Please remember to include estimated number of projects to be displayed and note if any oversized items will affect the space needed.
- ❖ Individual members may also enter their projects by registering with the fair through the premium book. They will be displayed with other individual member entries.
- ❖ All youth will need to register individually with the fair when the premium books are released.
- ❖ Each entry is to be the work of the 4-H exhibitor and from the current year's 4-H project. It may also be an independent project registered through the local MSU Extension office.
- ❖ Set-up and interview times vary slightly from year to year; check the 4-H Schedule at the Fair for this year's setup and interview.
- ❖ The club's display must be up and completed by the final setup time. No exceptions! Each club display must include an attractive sign stating the name of the club.
- ❖ To receive ribbons, each exhibitor either needs to participate in an interview or complete the Exhibit Building Absentee Interview form. Both are designed to assess the member's personal development, knowledge and skills gained through 4-H. Absentee forms are due before the end of the interview time. Forms will be available online by July 1.
- ❖ All Grand Traverse, Benzie and Leelanau County 4-H members age 12-19 are eligible to apply for a Clover Award. A brief application will be due by July 25 (at Livestock Council meeting or MSUE office). Application finalists chosen to earn a Clover Award must complete an interview on Monday during the fair (during the Exhibit Building interview time or by appointment). The interviewers are looking for evidence of community service, knowledge of 4-H in general, indication of personal growth through 4-H, etc. The top youth interviewed will be awarded the Outstanding Clover Award and be known throughout the region as an exemplary 4H'er!
- ❖ An award is presented for the Best Club Display. The winning club's name is engraved on a large plaque. The club receives a smaller award plaque member certificates.
- ❖ The Best Club Display award and the Outstanding Clover Award plaques are presented at the Awards Program on Saturday afternoon.

- ❖ Members and leaders may take their exhibits and display down on Sunday from 7:00 a.m. until noon. It is the leader's responsibility to remove all decorations used in their display.

Superintendent: Melissa Lindsey 231-944-6517 melissafew@yahoo.com

4-H Livestock Requirements Overview

The Northwest Michigan 4-H Livestock Council has adopted guidelines to assist in the management of the overall program. Along with registration guidelines, there are specific requirements to be adhered to by 4-H leaders, members and parents to ensure the quality of the 4-H educational programs.

If there are any questions, contact (**in this order**, until you receive an answer to your question): your club leader, the Species Chair, the 4-H Livestock Council President, then, your local county MSU Extension/4-H staff person.

The Northwest Michigan 4-H Livestock Council Executive Officers and Board handle livestock project issues that fall under its jurisdiction. Decisions will be reported to the 4-H Livestock Council membership when appropriate.

The Executive Officers consists of:

- a. Five elected officers: President, Vice President, Secretary, Treasurer and Deputy Treasurer.

The 4-H Livestock Council Board consists of:

- a. Five elected officers: President, Vice President, Secretary, Treasurer and Deputy Treasurer.
- b. 4-H Species Chairpersons
- c. One teen representative, age 16-19 per county (the Council Board, upon receiving a letter of intent, appoints the teen representatives)

All guidelines and decisions of the Northwest Michigan 4-H Livestock Council and 4-H volunteers are subject to approval by the local MSU Extension 4-H Staff.

The MSU Extension 4-H staff can be very helpful to 4-H leaders and members in helping set club guidelines and standards regarding participation with animal projects and attendance at the NWM Fair. After discussion with the staff, the guidelines should be put in writing and given to each 4-H member/family; another copy should be given to the 4-H staff so it can be added to the club's file. This helps the 4-H staff support the volunteers and the operations of the 4-H club. It also helps ensure that the 4-H club is non-discriminatory in their membership and is focused on the mission and purpose of 4-H.

Decisions regarding the livestock program that effect the operation of the NWM Fair may be subject to the approval of the NWM Fair Board.



4-H Participant Age Policy

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“Participation, safety, personal development and learning are the highest priorities for involvement in 4-H.”

Michigan 4-H Youth Development programs are designed with respect for the physical, cognitive (thinking), social and emotional development of youth. When parents and caregivers entrust their children to the care of others in organizations such as 4-H, these organizations must hold themselves to a high standard of accountability for the positive development of those young people.

The following Michigan 4-H Participant Age Policy is designed to provide guidelines for age-appropriate youth involvement that is mentally and physically safe, developmentally appropriate and educationally focused.

Michigan 4-H Participant Age Policy

Michigan 4-H Youth Development programs are open to young people aged 5 through 19. Beginning on September 1, 2004, “4-H age” will be determined by a young person’s age as of January 1 of the 4-H program year (which runs from September 1 through August 31).

4-H participation can involve age-appropriate experiences designed for youth aged 5 to 8 and youth aged 9 to 19:

- **4-H Cloverbud Members (ages 5 to 8)** – Many county 4-H programs offer programs for children aged 5 to 8 (officially called “4-H Cloverbuds” by Michigan 4-H Youth Development). Like 4-H activities for older youth, 4-H Cloverbud programs are designed to be safe, age appropriate, educational and fun. A key difference, however, is that 4-H Cloverbud activities have a noncompetitive focus.

Effective programming with this age group is activity-based, cooperative, fun, experiential and

varied. 4-H participation at this level is considered introductory and less project focused than programs for older 4-H’ers. It allows youth members to experience a variety of learning opportunities.

- **4-H Members (ages 9 to 19)** – 4-H programs are offered in all Michigan counties for youth aged 9 to 19. These activities are designed to be safe, age appropriate, educational and fun. Most counties offer noncompetitive and competitive opportunities (that is, events in which participants’ efforts are judged, ranked or placed) for young people in this age group. 4-H participation at this level can be focused on specific projects with an emphasis on developing and improving skills. (Within this age group, there may also be specific age restrictions on participation in events and activities based on content.) Once a young person passes 4-H age 19, he or she can stay involved in 4-H activities as a volunteer or resource person, but not as a 4-H member.

4-H experiences for youth aged 9 to 13 allow for development of positive self-image, allow for more responsibility and decision-making, encourage independence in thought and learning, encourage teamwork and friend-making skills, and encourage thinking, planning and doing to create positive futures.

4-H experiences for youth aged 14 to 19 are designed to help them increase and maintain their knowledge of self and their self-esteem, increase their independence, increase their responsibility and complex decision-making skills, enhance their goal setting and goal reaching skills, build strong relationships and improve interpersonal communication skills.

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Why the Change?

The new 4-H Participant Age Policy:

- Reflects the Michigan 4-H guiding principles for positive youth development.
- Aligns the age guidelines for 4-H members of all ages from 5 through 19.
- Creates a much smaller window of time when a younger 4-H member might be placed in an older age category than his or her actual age.
- Clearly specifies the 4-H program year (September 1 to August 31), which aligns with federal reporting requirements.
- Is similar to policies used by 4-H programs in many states across the nation.
- Reflects input from MSU Extension staff and volunteers from around the state.

What Youth Can Do in 4-H By Age

A variety of 4-H experiences are open to Michigan young people aged 5 to 19. A sampling is listed here. Please note that not all 4-H experiences are open to all age groups.

Ages 5 to 8

Age-appropriate activities in all 4-H project areas including but not limited to animal experiences with direct one-on-one adult assistance; low-risk community service activities with adult supervision; noncompetitive shows and exhibitions. 4-H Cloverbuds may not participate in competitive classes, sales, treaties and auctions at 4-H events.

Ages 9 to 13

Age-appropriate activities in all 4-H project areas, community service activities, camps, trips, tours

For More Information

You can find out more about the 4-H Participant Age Policy on the Internet at <http://web1.msue.msu.edu/cyfyouth/4bagefaq.html>. You'll find more information on age-appropriate youth development experiences at <http://web1.msue.msu.edu/cyfyouth/ageapp.html>. You can also contact your county MSU Extension office, found on the Web at <http://www.msue.msu.edu> or:

4-H Youth Development

Michigan State University Extension
160 Agriculture Hall
East Lansing, MI 48824-1039
Phone: (517) 432-7575
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Michigan 4-H Youth Development • Children, Youth & Family Programs

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This information is for educational purposes only. Reference to commercial products or trade names does not imply endorsement by MSU Extension or bias against those not mentioned. The name 4-H and the emblem consisting of a four-leaf clover with stem and the "H" on each leaflet are protected under Title 18 U.S.C. 707. 10/2/03 (updated 4/25/05)



The Michigan 4-H Participant Age Policy takes effect September 1, 2004. Counties can decide to implement this policy as early as September 1, 2003, but all counties must fully implement the policy by September 1, 2004.

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4-H Participant Age Policy - Local

The following age requirements have been established for the 4-H Program in the five counties in our area that participate in the NWM Fair.

1. Any youth that has registered with his/her county MSU Extension office by the registration deadline is eligible to participate in the 4-H market livestock program.
2. No youth or adult will be discriminated against, excluded from, nor denied benefits of any MSU Extension program or activity on the grounds of race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status.
3. 4-H in Antrim, Benzie, Grand Traverse and Kalkaska counties follow the State 4-H age policy as written. In Leelanau County, members may not be involved in the 4-H program after the summer (August 31) that they graduate from high school, regardless of age.
4. For safety reasons, to participate in the 4-H market steer project, youth must attain the age of thirteen (13) or older within the calendar year (January 1 to December 31). To participate in any 4-H market project other than steer, youth must attain the age of nine (9) or older within the calendar year.
5. A policy for membership for 5-8 year olds was adopted in January 2003 and became effective October 1, 2003. In general, members 5-8 years old may participate in the 4-H livestock program provided they have an adult with them at all times when working with or showing an animal. The member must be able to work with and handle the animal him/herself. The adult is present to provide support and guidance should a problem occur.

A condensed version of the “4-H Cloverbud” policy follows on the next few pages. Reference is given specifically to participation in animal science programs and activities; 4-H leaders are encouraged to be familiar with this policy.

**Michigan State University Extension 4-H Youth Development
4-H Cloverbud Program Policies** (condensed version)
January 2003

Michigan 4-H Cloverbud Program Policies

Michigan State University Extension 4-H Cloverbud policies apply to all Michigan 4-H Cloverbud experiences and programs.

Date

These policies take effect on October 1, 2003.

Name

Michigan 4-H Youth Development is requesting counties to use the “4-H Cloverbud” name when identifying 4-H members between the ages of 5- to 8-year-olds. Information on the policies regulating the 4-H name and emblem can be viewed on the national website: http://www.national4-hheadquarters.gov/4h_name.htm

Age

When can a young person join a 4-H Cloverbud group?

Youth must be aged 5 or older when they complete their first 4-H Cloverbud enrollment forms. The year in which a 4-H Cloverbud turns 9 chronologically, the member may transition to an on-going 9 to 19-year-old 4-H experience.

Enrollment

How do 4-H Cloverbuds enroll in 4-H?

Youth joining the 4-H Cloverbud program must be enrolled in Introductory 4-H Projects through their county MSU Extension office.

Activities

The curriculum used in 4-H Cloverbud activities should be developmentally appropriate. 4-H Cloverbud participation can occur in the following 4-H Youth Development activities:

At the local level, 4-H Cloverbuds may participate through an authorized 4-H delivery system (such as community clubs, project clubs and special interest groups). Activities may include meetings, community service, tutoring, recreation and tours. It is important that a parent or teen or adults 4-H volunteer leaders be with the 4-H Cloverbuds while they participate in these activities. The recommended ratio is one adult or older youth for every six children. Some activities may require a higher ratio of adults or older youth to children.

At the county, regional and state level, 4-H Cloverbuds may participate in designated noncompetitive, age-appropriate activities that are designed for this age group. These activities may include camps, workshops and clinics. Animal projects require a one to one adult child ratio as highlighted below.

For state 4-H workshops and events, refer to the specific workshop and event announcements for age guidelines.

Participation in Shows and Exhibitions

Participation, safety, personal development and learning are the highest priorities for Cloverbud involvement in 4-H. The following policies were instituted to ensure that 4-H Cloverbud members remain safe and have positive, developmentally appropriate experiences in 4-H.

4-H Cloverbuds may participate in general exhibitions about their 4-H experiences that are designed specifically for 4-H Cloverbuds. These must be noncompetitive (that is, they are not judged, ranked, placed, etc.). Age-appropriate exhibits can include, but are not limited to, posters, displays, stories and scrapbooks. Determination for developmental appropriateness rests with the 4-H Youth Development professional supported by Michigan State University Extension 4-H Youth Development.

4-H Cloverbuds will be uniformly recognized for participation in shows and exhibits.

4-H Cloverbuds may not participate in competitive classes, sales, treaties and auctions at 4-H events.

Participation in Animal Science Programs and Activities

If 4-H Cloverbud members are to have direct contact with an animal, the contact must take place under the direct one-on-one assistance of a responsible adult volunteer or parent. In other words, the adult volunteer, parent or guardian must be with or near the child at all times while the child is in contact with the animal.

4-H Cloverbud members must wear ASTM- or SEI-approved helmets for all 4-H Cloverbud horse experiences.

Five- and six-year-olds may be involved with an animal on a halter and lead. They must be directly assisted one-on-one by an adult volunteer or parent who is on the ground holding the animal's halter or lead to maximize safety.

Five- and six-year-olds may be involved with non-haltered animals such as swine, chickens and rabbits. Each 4-H Cloverbud must be directly assisted one-on-one by an adult volunteer or parent while the child is in contact with the animal.

4-H Cloverbuds who are seven- and eight-year-olds (who haven't reached the 4-H age of 9) may be involved with an animal on a halter and lead. They must be assisted by a parent or guardian, adult or older youth volunteer who is on the ground holding the halter and lead. Walk-trot experiences may be an appropriate activity for children in this age group involved in the horse project area with adult volunteers in the ring with children at all time.

Additional information regarding the 4-H participant age policy may be found on the Internet: http://4h.msue.msu.edu/resources/mi_4h_participant_age_policy

More information on age-appropriate youth development experiences can be found at: <http://4h.msue.msu.edu/programs>

Requirements of ALL 4-H Members Before, During and After the NWM Fair

Prior to the Fair:

1. All animals must be ear tagged, tattooed and/or in the case of cattle, must have the RFID electronic tag; in each case, the tag must be intact to unload at the fair. The Species Chair will contact all members to set a date when the parent or the 4-H member will be present to assist in the tagging of the project animal. If your animal has not been tagged within three weeks of possession, contact the appropriate Species Chair. This system of ear tags helps the 4-H Livestock Program keep accurate records to plan for educational programs and participation at the Northwestern Michigan Fair.
2. If you have a sick animal or one that has died, you must contact your 4-H leader immediately (see "Process for Dealing with Concerns" on page 42).
3. The 4-H Livestock Council and the NWM Fair prohibit market livestock exhibitors from entering the Fair if he/she has or plans to participate in any market livestock program at any other fair the same calendar year. If a member violates this rule, he/she will be prohibited from participating in the NWM Fair the following year.
4. The registration forms for the Fair are due to the Fair office by the deadline listed in the Fair Premium Book. Note that the Fair Board will not accept any registrations after their deadline; nor will they accept registrations onsite on the opening day of the Fair.
5. Each 4-H livestock member participating in the fair is required to work for two hours on the fairgrounds during the months of May, June and July (the specific dates are determined annually). Projects are planned in advance with input from the fair board. Members should dress appropriately and must bring their own tools (put your name on them) such as shovel, broom, rake, paint brush, wheelbarrow, tarp, leaf blower, etc.
6. 4-H members are not required to live on the fairgrounds during Fair week. However, if they do not stay overnight on the grounds, they are responsible for the animal during the day and must make arrangements for the care and maintenance of their animal and meet the responsibilities outlined by their 4-H club, leader and barn when they are off the fairgrounds.
7. The Fair Board decides where each camper/tent/motor home is located. Be sure to get your assigned location prior to parking!
8. A sign with the family's name and club name must be clearly displayed at the campsite for identification (this is also required by the Fair).
9. 4-H'ers must identify their animal by posting a sign (provided by the 4-H Livestock Council) above the animal's stall/pen. Most animals use the white sign with green lettering; Jr. Beef use white identification cards with a cow in each corner. The green (background color) cards are used for animals involved only in showmanship classes. Other decorations in the barn are encouraged; be creative! However, please be sure

that decorations do not restrict air flow in the barn. It is not necessary to spend a lot of money on decorations. Please follow the Fair rules as posted in the Fair Premium Book. It may help to call an experienced 4-H volunteer or any Livestock Council officer for suggestions.

10. Members with steer, Jr. beef or dairy feeders must bring a sheet of plywood for the bottom of their animal's stall. At the end of the Fair, the members are encouraged to take their plywood home.
11. All animals should be bathed and cleaned before taking them to the Fair (rabbits only need to be groomed, not bathed).
12. As required by the Michigan Dept. of Agriculture and/or Fair Board, be sure to bring any TB tags or testing paperwork; have it ready to show the Species Chair at the Fair gate. The tag must be in place to unload the animal on the fairgrounds.

Saturday (the first day of Fair):

13. ALL animals must arrive on the fairgrounds on Saturday. Refer to the updated Schedule of 4-H Events (green copy is the most updated version) for arrival schedule as determined by the Species Chairs.
14. For weigh-in, 4-H animal trailers and vehicles must enter through these gates:
Gate 1 (main gate) – do NOT use for dropping off animals
Gate 2 (middle gate) - swine, lamb, llamas/alpacas, and all small animals
Gate 3 - cattle and horses
Campground gate - exit for all trailers.
15. Market animals should be on the Fairgrounds by noon; breed animals must be onsite no later than 6:00 p.m.
16. Species Chairs are responsible for assigning pen space; pen assignments are posted at the end of the respective barn. Check with the Species Chair before decorating or entering any barn with any animal. Prepare your pen with plywood and sawdust prior to your animal being unloaded.
17. Refer to the green Schedule of 4-H Events (updated annually) for the order that the species are weighed-in. Animals can be fed and watered before weigh-in at the Fairgrounds.
18. Protective footwear is required (no flip flops or sandals).
19. Members can have their animals weighed a second time if they wish. However, the member must then accept the second weight as the official weight.
20. Parking is a serious safety issue on the grounds; therefore, each family is limited to one vehicle per camper (one parking pass is given to each campsite). There is no parking by the barns while animals are being unloaded. Additional vehicles must park on the track area, in the parking lot east of the Fairgrounds or on Townhall Road.

While at the Fair:

21. It is required that 4-H members clean their animal's pen/stall and ensure the animal is fed and exercised daily. It is expected that the member (not parents or siblings) will do the majority of the work.
22. While on the Fairgrounds any animal that needs medication must be under the care of the Fair's veterinarian and the vet must administer the medication. Parents, leaders, and 4-H members may not administer any medication to animals while on the fairgrounds.
23. 4-H members are responsible for ensuring their animal has clean, fresh water at all times.
24. Each barn has established a time by when the animals must be fed, watered, exercised and stalls cleaned; generally this is by 9 a.m. Remove feed pans after feeding, if specified by Species Chair.
25. Leather shoes or boots are recommended when feeding or working with an animal.
26. Clothing with club names, personal names or advertising cannot be worn while showing. It is not necessary to spend a fortune on proper show apparel. The most important thing to remember is that your show clothing fit properly and is clean.
27. Each 4-H club may have specific expectations of its members such as barn duty and decorating. 4-H members are responsible for checking with their club leaders to make sure they are aware of any club duties or responsibilities. Everyone (4-H and Open Class) is required to help with barn duty.
28. Curfew for members is 11:00 p.m. each evening (IF the dance on Saturday goes until midnight, then curfew that night will 12:15 p.m.). Members must be at their campsite by curfew.
29. The Fair's policy is "possession of alcohol by anyone under age 21 or drugs will not be tolerated and those abusing will be excused." The 4-H Code of Conduct states that 4-H volunteers will "under no circumstances, possess, sell or consume alcohol or possess, sell or use controlled substances at an MSU Extension youth activity or event." Further, under no circumstances, will a 4-H volunteer "attend or participate in an MSU Extension youth activity or event under the influence of alcohol and/or controlled substances." To clarify, all 4-H shows and activities sponsored by the 4-H Livestock Council are MSU Extension youth events. Time at the volunteer's campsite is not an MSU Extension event and therefore not included in this restriction, however, it is expected that 4-H volunteers will use discretion with their alcohol consumption especially when youth are present.
30. All 4-H animals at the Fair must be shown in showmanship AND either a breed, non-market or market class.

31. Members with a breed or non-market animal are required to show in the appropriate showmanship class, except by permission of the Executive Officers of the 4-H Livestock Council and the respective Species Chair. In addition, they voted that in order for a 4-H member with a market animal to sell it at the 4-H auction on Thursday or by private treaty, the 4-H member must be present and show in the appropriate showmanship class and market class, except by permission of the Executive Officers and the respective Species Chair of the 4-H Livestock Council.
32. A photographer will be at the Fair on Monday (horses only), on Wednesday (swine only) and Thursday (for all other market and non-market animals) to take a picture of each 4-H member with his/her animal. The photo fee is deducted from the auction check for all members with a market animal. Members that have a non-market animal or who are selling by private treaty **must** also get their picture taken, but must pay the photo fee at the time the picture is taken. On picture day, swine members should not feed their pig until all the pigs in the barn have had their picture taken. Members are welcome to wear their 4-H club shirt for the pictures. The pictures are usually ready and distributed at the September Livestock Council meeting. Every member **must** give one of the pictures to his/her buyer, along with a thank you note.

Thursday (Auction Day):

33. As soon as possible after you have completed the auction, write the buyer's name on the white sign that hangs above your pen -- **please make this a priority!**
34. After the auction on Thursday, members are still responsible to ensure the general health and maintenance of their animal (including feeding and cleaning of the animal and its pen) until the animal is loaded on the truck on Sunday (or delivered to the buyer if such arrangements have been made).

Sunday (the last day of Fair):

35. No animal can leave the Fairgrounds until 5:00 a.m. Sunday morning. Approximate arrival times for the processing trucks will be posted in the respective barns.
36. 4-H'ers need to have their animals fed before the processing truck arrives on Sunday.
37. The member or parent must be present at their animal's pen to identify and ensure that his/her animal is loaded onto the correct truck.
38. The antibiotic disclaimer that is given to each member by the 4-H leader on Saturday is required to be completed and provided to the processor at the time the animal is loaded on the truck.
39. Leave the white cards hanging until the animal has been loaded on the appropriate truck.
40. After their animal is removed from the stall/pen, the 4-H'er is responsible for cleaning the stall/pen, taking down the decorations (including the white/green sign), and doing any other tasks his/her club has agreed to do.

41. Non-market animals must be out of the barn by noon. In addition, all Rabbits and Cavies must be out of the Rabbit Barn by 9:00 a.m.
42. Before leaving the Fairgrounds, everyone is expected to clean up the area, especially around their campsite and animal stalls. Members should also pick up their exhibits from the 4-H Exhibit Building.
43. NOW, you can go home and rest!

After the Fair:

44. Record books must be completed and turned in to the 4-H leader no later than August 30. The leader will then turn the books in at the first 4-H Livestock Council meeting in September (refer to the “Guidelines for 4-H Livestock Record Books” on page 63). After review by the Species Chair, members who have requested will have their record books sent to Farm Bureau. Prior to releasing the member’s auction check, the Species Chair must confirm to the Council Treasurer that the record book was turned in and complete.
45. All 4-H members with a market project are required to send their buyer a thank you note. The buyer must also receive one of the pictures that were taken at the Fair of the member with his/her animal (these pictures are usually available at the September Livestock Council meeting). A **copy** of the thank you note must be presented (via the 4-H leader) to the 4-H Livestock Council before the Treasurer will release the member’s auction check.
46. To reiterate, before 4-H members can receive their auction check, they must complete and submit a 4-H record book AND show a copy of the thank you note they sent to their buyer to the 4-H Livestock Council Treasurer or his/her designee.
47. Auction checks are dated for the first Monday in October which is the day that the checks are dispersed at the Livestock Council meeting; checks cannot be distributed earlier than this date. Note that the auction checks must be cashed within 90 days or the bank has the right to refuse to cash it. Re-issuing an outdated check may cost the 4-H member an additional fee.

4-H Market Animal Requirements

1. The 4-H member must be the primary caregiver of the animal from possession date until the end of the Fair.
2. For the 4-H auction, 4-H members can register only one (1) market animal; exceptions are rabbits and poultry - in the case of rabbits, a pen of three; for market and production poultry, a pen of three; and Cornish game hens, a pen of six. The procedure for registering, judging, showing, and the sale conditions is listed in the NWM Fair Premium Book.
3. The 4-H Livestock Council and the NWM Fair prohibit market livestock exhibitors from entering the Fair if he/she has or plans to participate in any market livestock program at any other fair the same calendar year. If a member violates this rule, he/she will be prohibited from participating in the NWM Fair the following year.
4. The following chart applies to all 4-H market livestock animals:

<u>Species</u>	<u>Registration Date*</u>	<u>Possession Date</u>	<u>Replacement Date</u>
Steer	January*	January 1	45 days before weigh-in
Chickens-Production	April*	Contact Species Chair	30 days before fair
Dairy Feeders	April*	March 1	July 1 st
Swine	April*	May 1	July 1 st
Sheep	April*	May 1	July 1 st
Goats	April*	May 1	June 1 st
Rabbits	April*	May 1	Not applicable
All Bred Rabbit Does: MUST BE IN POSSESSION BY MAY 1 ST . YOU ARE NOT ALLOWED TO PURCHASE 3 KITS.			
Junior Beef	April*	May 15	July 1 st
Turkeys	April*	Contact Species Chair	30 days before fair
Geese	April*	Contact Species Chair	30 days before fair
Ducks - Standard Pekin & Rouen	April*	Contact Species Chair	30 days before fair
Chickens - Meat	April*	Contact Species Chair	30 days before fair
Cornish Game Hens	April*	Contact Species Chair	30 days before fair

* "Registration Date" means the paperwork must be turned in at the 4-H Livestock Council meeting in the month listed.

Note that members can sign up for only one market project.

5. Each 4-H livestock member participating in the fair is required to work for two hours on the fairgrounds prior to the event (in the months of May, June or July; the dates are determined annually). Projects are planned in advance with input from the fair board. Members should dress appropriately and must bring their own tools (put name on them) such as shovel, broom, rake, paint brush, wheelbarrow, tarp, leaf blower, etc.

6. Members with a market animal should visit, or write, local business people to invite them to the 4-H auction. Members should also provide a “buyer’s letter” and an “auction brochure” (both are produced by the 4-H Livestock Council) which gives the details of the auction (time, auction order, etc.); the letter also serves as the buyer’s pass onto the Fairgrounds on auction day. Some members include a picture of themselves with their animal and ask the person to consider buying their animal. If the potential buyer is new to the 4-H auction, the member can also include the new (in 2011) DVD promoting the auction. The letter, brochure and DVD are available at the Livestock Council meetings or the MSU Extension office. Note that the Council automatically sends the letter and brochure to anyone who has bought an animal at the auction in the past 2 - 3 years, so the member need not send one to “current” buyers.
7. 4-H market class entries are not eligible to enter Open breed or 4-H breed classes.
8. Animals are weighed on Saturday, the opening day of the Fair. Those weights are the official sale weights. Overweight and underweight animals will be evaluated by the 4-H Livestock Executive Officers and the respective Species Chair to determine the animal’s finish and eligibility for sale. (9/98)
9. In order for a 4-H member with a market animal to sell it at the 4-H auction on Thursday or to sell it via private treaty, the 4-H member must be present and show in the appropriate showmanship class and market class, except by permission of the Executive Officers of the 4-H Livestock Council and the respective Species Chair.
10. Market livestock members must have a picture taken with their animal by the professional photographer hired by the Livestock Council; watch for the photo schedule posted around the fairgrounds. If the member misses the opportunity to get his/her picture taken, he/she is still responsible for the photography fee.
11. The sale order is the same from year to year unless changed by the auction committee.
12. Animals that are donated back are re-auctioned at the end of the auction; the member returns to the auction ring with his/her animal (except swine in which the member returns without the animal). The animal may go through the re-sale auction only once.
13. The 4-H member must send his/her buyer a personal thank you note and a picture of him/herself with his/her animal. Some members mail a thank you note and personally deliver the picture to the buyer. Some members plan ahead and create a plaque, complete with picture and engraved information, and present it to the buyer during the 4-H auction. Members should be creative in their efforts to thank their buyer!!
14. Members in the 4-H market program will be assessed 3% (as of 11/02) of the gross sale price received for their animal at the auction sale. This money goes to the Northwest Michigan 4-H Livestock Council and is used to cover the cost of programs related to supporting the breed, non-market and market animal projects including: the buyer luncheon, a portion of the thank you advertisement in the newspaper for buyer recognition, educational programs, resources and postage. The cost of the pictures is not included in the 3% fee; therefore it is taken out of the member’s check in addition to the 3% fee.

15. Beef cattle and swine market projects have an additional deduction (required nationally) for the beef and pork promotion: \$1.00 per head for steers, dairy feeder and Jr. beef and .40% of the sale price for swine (as of 9/30/02).
16. To complete a private treaty sale, please work with the 4-H Species Chair; the process is on the following page.
17. 4-H members will receive a bill of sale receipt from the barn Species Chair by Saturday. This will help the member ensure that the animal gets on the proper truck to go to the proper processor. (9/98) If the animal is not to go to a processor, the bill of sale will reflect the arrangements the buyer has made. Note that the buyer's name and address is on this receipt; use it to send a thank you note. The trucking fee is \$3.00 for small animal and \$5.00 for large animals.
18. 4-H Record Books are required of all members participating in the market project, including members that are completing their last year in the 4-H livestock market program. Many species have specific record books.
19. The market members' auction checks will be distributed at the October Livestock Council meeting. Checks will be held until the following month for any members who have not turned in a completed Record Book for the current year AND submitted to the Livestock Council a copy of the thank you note that he/she sent to the buyer. If the record book & thank are received late then the check will be issued in November or later. No interest will accrue on the held checks and the Council is not responsible for any interest that may have accrued on a member's delinquent feed bill, etc.
20. To reiterate, before 4-H members can receive their auction check, they must complete and submit a 4-H record book AND show a copy of the thank you note they sent to their buyer to the 4-H Livestock Council Treasurer or his/her designee.

Instructions for Private Treaty Sales

1. Per the State 4-H Cloverbud policy (effective 10/01/03), children under the 4-H age of 9 cannot sell their animal private treaty.
2. Members with an underweight animal are not required to sell their animal by private treaty. They can choose to take the animal home instead of selling it. Once the form is posted, the member has essentially made a contract to sell the animal. The member cannot change his/her mind and the animal will be sold at the final bid.
3. Only the official Private Treaty Sale form can be used to advertise and take bids; no posters are allowed. The form is on the next page and is available from the Treasurer, Deputy Treasurer and Secretary of the 4-H Livestock Council.
4. A Private Treaty Sale form can be posted only after that species is finished at the auction on Thursday.
5. In order to answer potential buyer's questions, it is recommended that the 4-H member be near the animal's pen during the time when a private treaty sign is posted.
6. The deadline for bidding on all private treaty sales is 9:00 p.m. on auction day. The highest bid recorded on the form at 9:00 p.m. will be the one accepted.
7. Increases in bids must be in \$1.00 increments.
8. The check is to be made out to the NWM 4-H Livestock Council. The owner of the winning bid must pay the full bid amount, not just the 3% (as is acceptable at some auctions outside of 4-H).
9. The Private Treaty Sale Form will be taken down by the 4-H Livestock Council Treasurer by 10:00 p.m. on Thursday. Buyer's checks will be collected by the council.
10. Private treaty sale buyers, members and animals receive the same benefits as all 4-H auction sale buyers, members and animals. The buyer will receive recognition for this purchase on the standard green identification card, which the 4-H member will post above the animal's pen/stall.
11. The standard 3% commission will be deducted from the sale price of the animal; \$1 minimum.
12. Members selling their animal private treaty must have a picture taken with their animal by the professional photographer hired by the Livestock Council. If the member misses the opportunity to get his/her picture taken, he/she is still responsible for the photography fee.
13. The 4-H'er is responsible for ensuring that the market animal is loaded on the appropriate truck Sunday morning.
14. A list of final winning bids and buyers names will be posted Friday in the appropriate barns and also given to Species Chairs.

4-H Market Animal - Private Treaty Sale Form

This animal did not meet the required
minimum weight to be in the 4-H auction.

4-H Member's Name _____
 Member's Phone # _____
 Member's Address _____
 Species _____
 Breed _____ Sex _____
 Animal's Tag # _____

Animal's Weight _____ lbs.

	<u>Bidder's Name</u>	<u>Phone #</u>	<u>Bid Price per Pound</u>
1.	_____	_____	\$ _____
2.	_____	_____	\$ _____
3.	_____	_____	\$ _____
4.	_____	_____	\$ _____
5.	_____	_____	\$ _____
6.	_____	_____	\$ _____
7.	_____	_____	\$ _____
8.	_____	_____	\$ _____

If interested in donating this animal to a non-profit organization,
 put the name of the organization next to your name.
 Be sure to determine with the organization who is handling the
 processing fee and who will pick-up the packaged meat.

4-H Non-Market Animal and 4-H Breed Requirements

1. To participate in a 4-H non-market or breed class, youth must attain the age of five (5) or older by January 1 of the current year. Those who are 5-8 years of age are required to have an adult with them at all times when feeding, working with or showing an animal (this is a requirement of the State 4-H Office). The member must be able to work with and handle the animal him/herself. The adult is present to provide support and guidance should a problem occur.
2. Each 4-H livestock member participating in the fair are required to work for two hours on the fairgrounds during the months of May, June and July (the specific dates are determined annually). Projects are planned in advance with input from the fair board. Members should dress appropriately and must bring their own tools (put your name on them) such as shovel, broom, rake, paint brush, wheelbarrow, tarp, leaf blower, etc.
3. The following chart applies to all 4-H livestock non-market and breed animals:

<u>Species</u>	<u>Registration Date</u>	<u>Possession Date</u>	<u>Replacement Date</u>
Swine	January*	May 1	July 1 st
Sheep	April*	May 1	July 1 st
Llama / Alpaca	April*	Not applicable	Not applicable
Horse	April (Leelanau)	April 1	July 1
	April* (GT, Benzie)	May 1	July 1
Chickens-Production	April*	Minimum one year of age	
Geese	April*	Minimum one year of age	
Goats	April*	May 1	June 1 st
Rabbits/Cavies	April*	May 1	Not applicable
Turkeys	April*	Minimum one year of age	
Ducks	April*	Minimum one year of age	
Pigeons	April*	Minimum one year of age	
Cow/Calf	April*	June 1	July 1
Dogs	April	Not applicable	Not applicable

* "Registration Date" means the paperwork must be turned in at the 4-H Livestock Council meeting in the month listed.

4. The 4-H member must be the primary caregiver of the animal from possession date until the end of the Fair.
5. 4-H members can register as many 4-H non-market and breed animals as they can adequately care for at home and handle at the Fair (considering the possibility of overlapping show schedules).
6. If the animal is a breed animal, it must be female. Offspring may be female, or castrated or un-castrated male. This does not apply to Rabbits or Cavy.
7. 4-H breed class entries and non-market class entries are not eligible to enter 4-H market classes.

8. All non-market and breed animals should be ear tagged or tattooed within two weeks of possession date. Some exceptions may be allowed; contact the Species Chair.
9. All Rabbits and Cavies must be tattooed or tagged by July 10th. Rabbit and Cavy Breed Record Books are required and available on Livestock Council website.
10. In March 1997, the Livestock Council voted that members with a breed or non-market animal are required to show in the appropriate showmanship class, except by permission of the Executive Officers of the 4-H Livestock Council and the respective Species Chair.
11. All members participating in the 4-H non-market or breed project are encouraged to complete a 4-H Record Book and submit it to the Species Chair in September for review.

Guidelines for 4-H Livestock Record Books

Approved 2/7/00

It is the belief of the members of the Northwest Michigan 4-H Livestock Council that completing a 4-H Record Book is a valuable learning experience for members. It also is a concise and appropriate way to keep record of a 4-H livestock project. **Therefore, the Council requires 4-H Record Books of all market livestock project members including members that are completing their last year in the 4-H livestock program.** All members participating in the 4-H non-market or breed project are encouraged to complete a 4-H Record Book and submit it to the Species Chair in September for review.

1. Once a year a workshop will be held for leaders, members and parents on how to fill out the 4-H Record Books:

4H1457 Beginner

4H1177 Intermediate and Advanced

4H1277 Feed Record Card

Cavy Record Book that has been locally created

Goat Record Book that has been locally created

Jr. Beef Record Book that has been locally created

Poultry Record Book that has been locally created

Rabbit Record Books (Market / Breed) that has been locally created

Sheep Record Book that has been locally created

Swine Record Books (9-11 year olds / 12 and older) that has been locally created

2. 4-H members should use the following forms (based on their age and species):

4-H members raising:

Age:

Complete:

Steers

13 years old and older

4H1177 & 4H1277*

Junior Beef

All ages

Jr. Beef Record Book

Dairy Feeder

9 or 10 years old

Dairy Feeder Record Book

Swine

9-11 years old

Swine Record Book (9-11)

12 years and older

Swine Record Book (12+)

Sheep

All ages

Sheep Record Book

Goats Breed and Market

All ages

Goat Record Book

Pack and Draft

All ages

Personal design per guidelines provided

Rabbits - Market

All ages

Market Rabbit Record Book

Breed

All ages

Breed Rabbit Record Book

Cavies

All ages

Cavy Record Book

Poultry

All ages

Poultry Record Book

*The 4H1277 is required for those members who enter the Farm Bureau Award competition, but is optional for everyone else.

Note that some species have slightly different requirements for the Record Book; if so, they are outlined in the species pages in the back of this Guidebook.

3. Sometime during the week of the NWM Fair, members are encouraged to present their record book to their 4-H leader for a quick review. Record Books should be 90% complete at that time. This process is to help ensure every 4-H member has a record book and if help is needed to complete it, that it can be arranged.

4. Record Books need to contain the current year's project information, pictures and materials. Completed record books can be used to apply for the Northwest Michigan Farm Bureau Record Book Award (the requirements are outlined on the next page).
5. Completed Record Books must be given to the 4-H club leader by August 30th. The leader will review the books for completeness before turning them in at the Livestock Council meeting in September.
6. The Record Book Committee will check them in at the September Livestock Council meeting and examine them for completeness. The books will then be dispersed to the appropriate Species Chairs or their volunteer reviewers.
7. The Species Chairs or their volunteer reviewers will examine the books of those members in their species. They will write comments on a sheet of paper and will not write directly on the books.
8. Record Books will be available at a 4-H Livestock Council meeting after they have been reviewed. The books will be given to club leaders to return to their members.
9. The market members' auction checks will be available at the October 4-H Livestock Council meeting. Checks will be given to club leaders to disperse to their members.
10. Checks will be held for any members who have not turned in both a completed Record Book and a copy of their thank you to their buyer. The check will be released once these two items are received and reviewed. No interest will accrue on the held checks and the Council is not responsible for any interest that may have accrued on a member's delinquent feed bill, etc.

4-H/Farm Bureau Livestock Record Book Awards - Instructions

To submit a Record Book for this award, be sure to include the following:

1. Table of Contents
2. Completed Record Book as listed above for the respective species
3. Completed Feed Card (4-H 1277) Required only of members in the steer project.
4. 200 word (minimum) story about the 4-H'er's experience with his/her 4-H project
5. Pictures (a couple of pages)
6. Any other information that the 4-H'er can share to personalize his/her learning experience.
7. Specify breed or market. These are to be done separately. For example, a record book can be submitted for a breed sheep, with a separate book for a market swine.
8. Put all of the information in a nice folder or notebook.
9. Typing the information is not required, but appreciated.

NORTHWEST MICHIGAN 4-H LIVESTOCK COUNCIL

Educational Reimbursement Process

Purpose:

- To encourage 4-H members, Leaders, Species Chairs & Executive Officers to attend and participate in continuing education to improve skills & performance.

Who is eligible?

- Registered 4-H Livestock Species Chairperson
- Registered 4-H Livestock Leader
- Registered 4-H Livestock Member (Market & Non Market)
- Executive Officer

How to apply for reimbursement:

- Fill out the Reimbursement Request Form prior to the conference/seminar.
- Turn completed form into the Livestock Council Treasurer at a meeting or mail to Angie Walker / 9468 Schichetel Rd. / Kingsley, MI 49649

Guidelines:

- The Livestock Council will reimburse up to 50% of the total amount, based on the amount of applicants & providing funds are available.
- The amount of funding available will be determined annually. Once funds have been exhausted for the year no more reimbursements will be issued.
- Conference/seminar/workshop attended needs to apply to livestock or skills related to the livestock program.
- If you do not attend the conference/seminar/workshop you will not receive reimbursement & will be responsible for any cancellation fees
- A brief presentation will be required at a Livestock Council meeting.
- Species chairs, leaders & 4-H members are limited to two applications yearly.
- Send a written thank you note to;
Paul & Frances Johnson Foundation/ PO Box 203 / Benzonia, MI 49616-0203

**NORTHWEST MICHIGAN 4-H LIVESTOCK COUNCIL
Reimbursement Request Form**

Available funds for reimbursement will be determined annually. Once funds have been exhausted for the year no more reimbursements will be issued. To be eligible for reimbursement from the 4-H Livestock Council you will be required to:

- Be a registered 4-H member, Leader, Species Chair or Executive Officer.
- Complete this form & turn into the Livestock Council Treasurer at a meeting or mail to Angie Walker / 9468 Schichtel Rd., Kingsley, MI 49649.
- You will be required to register on your own for the seminar/conference by contacting your local MSUE/4-H office. Payment in full is due to MSUE office when registering. Make checks payable to "MSU".
- A brief presentation will be required at a Livestock Council meeting to receive reimbursement.
- You must attend the educational event to receive reimbursement. You are responsible for any cancellation fees.
- Specie Chairs, leaders & 4-H members are limited to two applications per year.
- Send a written thank you note to:
Paul & Frances Johnson Foundation/PO Box 203/Benzonia, MI 49616-0203

Name _____ Date _____

Address _____

Phone _____ Club name _____

SEMINAR/CONFERENCE

Registration Fee _____ Date attended _____

Topic _____ Location _____

Please see Educational & Mileage Reimbursement Process

NORTHWEST MICHIGAN 4-H LIVESTOCK COUNCIL

Mileage Reimbursement Process

Purpose:

- Reimburse mileage for necessary travel.

Who is Eligible?

- Registered 4-H Specie Chairperson
- Executive Officer

How to apply for reimbursement:

- Turn mileage into the Livestock Council Treasurer at a meeting or mail to Angie Walker / 9468 Schichtel Rd. / Kingsley, MI 49649

Guidelines:

- The Livestock Council will determine annually the reimbursement amount depending on a fluctuating fee schedule.
- Record mileage for educational purposes or activities required for a specific specie.

4-H Educational Opportunities and Resources

WEBSITES

Michigan 4-H Youth Development Web Site

<http://web1.msue.msu.edu/cyf/youth/index.html>

MSU Extension County & Regional Offices (statewide)

<http://www.msue.msu.edu/msue/ctyentpg/>

(See page 7 for the website address for each of the five local county MSU Extension 4-H Staff)

Animal Science Youth Programs

Check out up-to-date information on these 4-H animal science programs and events websites:

<http://web1.msue.msu.edu/cyf/youth/aniscipr.html>

<http://www.msue.msu.edu/cyf/youth/anisciev.html>

<http://www.canr.msu.edu/anscikids/>

4-H EDUCATIONAL EVENTS and OPPORTUNITIES

Information about all of these events is available at:

<http://www.msue.msu.edu/cyf/youth/anisciev.html>

4-H Communications Day - not scheduled for 2011

The 4-H Communications Day event includes both Animal Science and Youth Issues tracks and includes these contests: art, demonstration, exhibit, cookery/food, job interview, media promotion, photography, poster, patch design, and public speaking. The event is held in February on the Michigan State University campus. The contests are open to participants aged 9 to 19 by January 1 of the current year.

4-H State Dog Show

The State 4-H Dog Show is held each August on the MSU campus. This show offers agility, showmanship, obedience and service dog classes. The one-day show is open to participants aged 9 to 19 by January 1 of the current year. 4-H members can exhibit up to 2 dogs of any breed. You must be a 4-H member but you don't have to be enrolled in a 4-H dog project to compete. Spectators are welcome!

4-H Exploration Days

Held in late June, 4-H Exploration Days is held on the campus of Michigan State University. Participants choose from more than 200 hands-on learning sessions, field trips and leisure opportunities. The event is designed for youth aged 12 to 19, as well as adults, and involves nearly 3,000 participants from all parts of Michigan.

4-H Goat Expo

The State 4-H Goat Expo is designed for young people who are interested in live animal evaluation and in testing their knowledge of the goat (caprine) industry in a fun and educational manner. This event includes contests in judging, quiz bowl, skillathon, creative writing and problem-solving. State 4-H Goat Expo events are open to participants aged 9 to 19 by January 1 of the current year. You must be a 4-H member but you don't have to be

enrolled in a 4-H goat project to compete. Some contests are designed for both team and individual competition. Spectators are welcome!

4-H Goat Show

The one-day State 4-H Goat Show is open to participants aged 9 to 19 by January 1 of the current year. Exhibitors have the opportunity to compete in showmanship and breed classes as well as pack, obstacle and driving. Exhibitors must be Michigan 4-H members and must own the goats they enter. Spectators are welcome!

4-H Horse Jamboree

4-H Horse Jamboree is a one-day event designed to give young people who are interested in horses a chance to demonstrate their knowledge. You must be a 4-H member but you don't have to be enrolled in a 4-H horse project to compete. You don't need to own a horse to participate in Jamboree. Activities include horse judging, hippology and horse bowl. This event is held each spring on the MSU campus. Spectators are welcome!

4-H State Horse Show

The State 4-H Horse Show is a three-day event that brings together more than 500 4-H'ers representing all 83 Michigan counties. English and Western, trail, jumping and gymkhana classes are offered for horses and ponies. In addition, classes for draft and miniature horses are also offered as well as classes for 4-H PEP ([4-H Proud Equestrians - therapeutic riding program](#)) participants. Members are selected by their county 4-H programs to attend this event. The State 4-H Horse Show is held in mid-August at the MSU Pavilion. Spectators are welcome!

Michigan Dairy Expo

The Michigan Dairy Expo includes dairy management seminars, commercial exhibits and state breed shows. The mission of the Michigan Dairy Expo is to encourage and promote youth involvement in dairy activities, to showcase the Michigan dairy industry and to provide continuing education to the dairy industry in Michigan and nearby states. It includes some events designed especially for 4-H'ers and other young people who are interested in animals, as well as programs for adults. This event is held each July in the MSU Pavilion. Spectators are welcome!

4-H Poultry Palooza

The State 4-H Poultry Palooza is designed for young people aged 9 to 19 who are interested in exhibiting poultry and testing their knowledge of the poultry industry in a fun and educational way. Spectators are welcome!

4-H Rabbit and Cavy Expo

The 4-H Rabbit and Cavy Expo is designed for young people who are interested in live animal evaluation and in testing their knowledge of the rabbit and cavy (guinea pig) industry in a fun and educational manner. This event includes contests in judging, quiz bowl, skillathon, showmanship and live animal evaluation. 4-H Rabbit and Cavy Expo events are open to participants aged 9 to 19 by January 1 of the current year. You must be a 4-H member but you don't have to be enrolled in a 4-H rabbit and cavy project to compete. Some contests are designed for both team and individual competition. Spectators are welcome!

4-H Rabbit and Cavy Show

The one-day 4-H Rabbit and Cavy Show is open to participants aged 9 to 19 by January 1 of the current year. Exhibitors must be Michigan 4-H members and must own the rabbits or cavies (guinea pigs) they enter. Exhibitors may enter as many breeds as they wish; however, if breed show times conflict, another 4-H member must help show the entries. Exhibitors will be responsible for transporting their rabbits and cavies to and from the judging tables. Spectators are welcome!

4-H OPPORTUNITIES and RESOURCES

Michigan 4-H Awards Program

The Michigan State 4-H Awards Program is an opportunity for 4-H'ers aged 13 and up, with three or more years of experience in 4-H, to meet new friends, gain leadership skills, increase their interviewing skills, improve their writing skills, build their self-esteem and compete for recognition in more than 30 different project areas. The Michigan State 4-H Awards Program includes county-, regional- and state-level competition. Awards program participants submit completed individual or group award application forms to their county MSU Extension staff by March 1. The applications are evaluated on the county level and submitted for regional competition. Regional winners are selected by early April. Regional winners compete for state-level honors through their record book and an interview at 4-H Exploration Days in June. For more information, visit

<http://www.msue.msu.edu/cyf/youth/staward.html>.

The Paul & Francis Johnson Foundation Scholarship

This scholarship is for post-high school education - college or trade school. Individuals who have been a resident of Leelanau, Benzie or Grand Traverse counties for at least three out of four of his/her high school years (grades 9-12) are eligible to be considered for this scholarship. Participation in 4-H is an advantage as 50% of the scholarships are awarded to graduating and graduated 4-H members. An official application must be completed. The application is updated each February by the Foundation; the submission deadline is May 1. Applications are available at your local MSU Extension office and at local schools.

4-H Volunteer Training Workshop Schedule

Many learning opportunities exist for adults and older teens. For the most up-to-date schedule and information about workshops at Kettunen Center or Kellogg Biological Station, visit the Michigan 4-H website at: <http://www.msue.msu.edu/msue/cyf/youth/4htrain.html> or contact your local MSU Extension office. Full or partial scholarships may be available; check with the 4-H staff in your county.

Other Shows, Clinics, Workshops Across Michigan

Your local county MSU Extension office receives announcements of educational clinics or animal shows taking place in other counties across Michigan. Contact your MSU Extension office for more information.

Benzie County 4-H Youth Program

Benzie County MSU Extension Web Page

Check us out on the web at

http://www.msue.msu.edu/portal/default.cfm?pageset_id=26880

Benzie County 4-H Scholarships

The Benzie County 4-H Leaders' Association makes scholarships available to active members to encourage participation in regional, state and national 4-H events and trainings. Normally, scholarships for 50% to 75% of the costs of the event are awarded, based on availability of funds. The Association also pays any active volunteer's registration fees for Kettunen Center training events.

Benzie County 4-H Newsletter

A general 4-H newsletter is mailed to monthly to 4-H volunteers.

Benzie County 4-H Awareness Day

This event is an opportunity for 4-H'ers to showcase their accomplishments. Livestock clubs and members are encouraged to participate by displaying information about their previous year's animal projects, a non-animal project (posters, crafts, demonstrations, etc.), or club display.

Grand Traverse County 4-H Youth Program

Grand Traverse County MSU Extension Web Page

Check us out on the web at

http://www.msue.msu.edu/portal/default.cfm?pageset_id=27320

Grand Traverse County 4-H Handbook

This booklet contains general information about the Grand Traverse County 4-H Programs in a "commonly asked question" format. Handbooks are available from your 4-H club leader or at the MSU Extension office.

Grand Traverse County 4-H Scholarships

4-H scholarships are applicable to any 4-H event or activity, or any activity approved by the 4-H Council. 4-H'ers, ages 12 and older, must submit the scholarship application and a 150-word essay. The 4-H leader includes comments on the form also. Applications are due to the MSU Extension office six weeks prior to the event. The maximum amount a member can receive is 50% of the cost.*

The Grand Traverse 4-H Leaders' Association pays 50% of the cost* for any Grand Traverse 4-H volunteer or teen to attend trainings at Kettunen Center or other regional, state or national 4-H events.

*The Grand Traverse 4-H Council has a provision to assist any child or adult who would not be able to participate in a 4-H event due to lack of financial resources; contact the 4-H staff person for information.

Olson 4-H Scholarship

The Andrew L. Olson 4-H Scholarship (a college scholarship) is currently available for high school seniors who are involved in the Grand Traverse County 4-H club program. Selection is based on 4-H achievement, citizenship qualities, scholastic ability, leadership skills and community involvement. Applications are due the first Monday in April; selection takes place in April or May. The scholarship may be split in even increments among the awarded candidates.

Leelanau County 4-H

Leelanau County MSU Extension Web Page

Check us out on the web at

http://www.msue.msu.edu/portal/default.cfm?pageset_id=27760

Find us on Facebook! www.facebook.com/LeelanauCounty4H

Leelanau County 4-H Sponsorships

The Leelanau County 4-H Youth Association strives to ensure that no youth or adult volunteer is excluded from 4-H participation because of limited finances. Financial assistance is available for project materials, as well as registration costs for events and trainings. Club leaders should inform the 4-H staff if they are aware of a youngster who needs financial assistance for a particular project or event. Leaders and members themselves can request assistance too. Up to 100% of the cost can be provided. For most county, regional, and statewide trainings and events, partial sponsorships are automatically provided, with additional assistance available if needed.

Leelanau County 4-H Newsletter

An informational newsletter is sent monthly to all 4-H families highlighting current events, activities, trainings, and other opportunities.

Leelanau County 4-H Expo

Held in the spring of the year, this event gives members the opportunity to showcase what they have learned and accomplished in their 4-H projects. Members meet with interviewers to discuss what they have learned. Demonstrations, activity stations and a member recognition program are also included in the day's activities. Livestock members are encouraged to bring their animal, give a demonstration and/or bring prepared displays of their animal project (this can include anything that they have done since the previous year's 4-H Expo).

Leelanau County 4-H Livestock Achievement Day Show

This event serves as a "dress rehearsal" for 4-H members going to the fair and is open to any 4-H livestock member (in Benzie, Grand Traverse and Leelanau counties) registered to attend that event. It is held in mid- to late-July at the 4-H Park across from Myles Kimmerly Park west of Maple City. Members are judged in fitting and showmanship; the judge provides valuable tips to help members better prepare for the fair.

4-H ANIMAL SCIENCE PROGRAM OVERVIEW

The 4-H Animal Science Program is designed to help young people learn about different aspects of the livestock industry. The program allows members to learn how to select and care for an animal. Participants can find out about the wide range of breeds within their chosen species and can learn to fit, show and judge their animal.

Animals and animal-based activities are the "carrot" used to help youth develop important life skills. Raising, showing and learning about animals can lead to hundreds of exciting topics for additional learning experiences.

Program Objectives:

The 4-H animal science program is designed to help young people:

- ✓ Develop leadership, initiative, self-reliance, sportsmanship and other valuable character traits.
- ✓ Experience the pride and responsibility of owning an animal.
- ✓ Learn about the care, feeding, management and expense of owning and/or caring for an animal.
- ✓ Gain an appreciation for the role of animals in everyday life.
- ✓ Learn safety precautions to prevent injuries to themselves, to others and to their animals.
- ✓ Take on citizenship responsibilities by working together in groups to support community projects and activities.

A volunteer's main role is to provide a safe, supportive environment

for youth to practice important life skills while they explore the world of animals through many animal-related activities.

While learning about different aspects of the project, young people can also acquire many life skills such as:

- ✓ **Communication** - members can develop communication skills by giving demonstrations and speeches, by learning to effectively exchange ideas with others, and by polishing their listening skills as an active part of a group.
- ✓ **Decision-making** - members can learn to set goals and direct their own learning.
- ✓ **Problem solving** - members can explore ways to increase their creative thinking and learn that alternative solutions to problems do exist.
- ✓ **Coping Skills** - members can discover how to cope with change by evaluating new concepts and by thinking about how these concepts can affect them individually and as a part of a group and the larger community.
- ✓ **Positive Self-Esteem** - members can gain a sense of accomplishment and control of their learning and their life.

This seemingly "hidden 4-H agenda" ensures that the 4-H'ers in the livestock program become well rounded individuals in terms of both life skills and their knowledge of animals.

Quality educational resources are available, free of charge, by contacting your local MSU Extension office.

DAIRY FEEDERS

REQUIREMENTS

- ❖ To participate in the 4-H dairy feeder market project, youth must be the age of nine 9-19 as of January 1st of the current year.
- ❖ Registration paper work for a dairy feeder project is due to the Livestock Council Executive Board at the April Livestock Council Meeting (1st Monday in April). No late registrations will be accepted.
- ❖ Dairy feeders must be 100% dairy breed: Holstein, Brown Swiss, Guernsey, etc.
- ❖ Calf must be born on or after January 1st.
- ❖ All Dairy Feeder projects must be in possession of the 4-H member (or under his or her care) before March 1.
- ❖ ALL cattle must have an official radio frequency identification (RFID) electronic tag in their ear before they leave the farm on which they were born. If the tag gets ripped out and lost try and get another one from the farmer you purchase the calf from. If you cannot obtain one from the farmer, you can order a tag from the National Holstein Association by calling 1-800-952-5200 or online at <http://www.holsteinusa.com>. The RFID tag needs to be in the Dairy Feeders ear to unload at fair.
- ❖ Dairy Feeders can be a heifer or steer calf.
- ❖ Steer Calves need to be properly castrated: this is the 4-H'ers responsibility to make sure this is done before fair. It should be done early in the spring so it is healed by fair. Keep in mind that banding looks better for a show calf.
 - If you don't know anyone that can castrate your calf for you ask the farmer if the calf has been castrated. If it has not been castrated, ask the farmer if they can do it for you when you purchase your calf or you can have a vet do it for you.
- ❖ Heifer Calves will be judged as a feeder calf. When buying a heifer calf ask the farmer if it is a breed- able heifer or non-breed able heifer. This is information you will want to tell potential buyers in your buyer's letters and include on your registration paperwork. Twins are typically non-breed-able.
- ❖ All calves must be dehorned, or show signs of dehorning (horns not to exceed 3"). This should be done early when horns start to develop so they can heal before fair.
- ❖ Calf should be weighed and a photograph taken at the time of purchase. So you can see how your animal has grown throughout the project, the picture you take at the beginning of your project should be printed and put in your record book immediately to prevent it from getting lost.
- ❖ All Dairy Feeders will be ear tagged within 3-4 weeks of when the species chair receives the registrations.

- ❖ Calf must attain a minimum weight of 350 pounds by fair time to auction your project. If your calf is under weight you will not be able to go through the auction with your calf but you can still show your calf at the fair and can sell it private treaty.
- ❖ In order to sell a market dairy feeder at the 4-H auction or by private treaty at the Fair, the 4-H member must be present and show in the appropriate showmanship class and market class, except by permission of the Executive Board of the 4-H Livestock Council. (3/97)
- ❖ To replace your dairy feeder project, you must call the 4-H Species Chair first. The replacement must be same age or younger than the animal you are replacing. Note that if the replacement animal does not make the minimum requirement for weight, you may show, but not market your dairy feeder. The replacement must happen before July 1.
- ❖ Dairy feeders must be weaned two weeks before the start of the Fair.
- ❖ 4-H members can register only **one** (1) market animal
- ❖ As of 8/02, TB-free status is required on all cattle. The Species Chair will keep Dairy Feeder members up-to-date on this issue's ever-changing status.
- ❖ All dairy feeders must be vaccinated with a 2-stage 4-way injection containing IBR, BRSV, PB and BVD type I and II. Proof of vaccination is required when unloading at the fair; use the Dairy/Beef Health Record form for this purpose (see page 79).
- ❖ Be sure to bring enough grain and hay to feed your dairy feeder for the week.
- ❖ Members are responsible for the care, feeding and watering of their own animals all week.
- ❖ Absolutely no feed, feedbags or supplies are to be left in the barn; everything should be taken to the campsite.
- ❖ Leather show halter, show stick and show comb are required for showing.
- ❖ Once in the auction ring make one circle around the ring with your animal, then set it up. After a minute, make another circle and set up your animal again.
- ❖ It is the responsibility of the 4-Her to clean their animal's pen completely during and at the end of fair.
 - **At the end of fair the following needs to be done:**
 - Pens need to be scraped down.
 - Boards need to be taken home or stored at the end of the barn in the last 4 or 5 stalls.
 - Bars on the pen dividers need to be scrubbed and wiped down.

- ❖ The Dairy Feeder Record book is required for the current year's project. It is to be filled out properly (including pictures from start of project and end of project), checked by the parent(s) and turned in at the completion of project. After the Record Book Committee gives its okay that the book is completed as expected, the auction check will be issued.

TIPS

- ❖ When purchasing a dairy feeder, you can expect to pay between \$100.00 and \$300.00.

Housing

- ❖ The animal needs to be sheltered from the weather, have room to exercise, shade from sun and proper bedding.

Nutrition

- ❖ Calves of large dairy breeds (Holstein, Brown Swiss) make the best gainers.
- ❖ Calves that weigh 90 pounds or better at birth make the most rapid gain.
- ❖ In order to market a 400 to 600 pound calf at the Fair in August, it is recommended that the calf be at least 100 pounds at the time of purchase.
- ❖ Feed at 2 to 2.5 % of body weight per day; that is, use 5 lbs of feed for a 250 lb. animal.
- ❖ Calves should gain 1.5 to 1.75 pounds per day from date of birth to six months of age
- ❖ Different feeds –
 - Energy - cracked corn, whole shelled corn, oats, processed grain from store or feed mill
 - Roughage – hay, silage
 - Supplement - soybean meal, processed supplement from store or feed mill
 - Water - fresh, clean water at all times

Health

- ❖ Observe daily; note any difference in behavior, for example, not eating, not getting up, sluggish, ears down, etc. OR any difference in appearance; that is, bloating, runny nose, mucus eyes, etc. If you observe any of these changes in behavior or appearance, something is wrong; **seek help or advice** right away.
- ❖ Wash / clip animal several times before the Fair so it gets used to it.
- ❖ Calves must be wormed prior to fair (watch withdrawal times because they are different for each type of wormer).

Training

- ❖ The first week after you get your animal home, just watch and talk to it. Start training about a week later; this gives it time to settle in. To start with, just tie it up for an hour or two every day for the first week or two so it gets used to being restrained and standing still. You could be brushing it down during this time to get it used to being touched as well. Then, just progress forward a little at a time. For safety reasons, never leave your animal alone when it is tied up.
- ❖ Work animal with show halter and show stick before fair.
- ❖ Expose animal to as many different sights and sounds as possible; i.e. play a radio in the barn Attend any showmanship practices.

Show Attire

- ❖ Members participating in the 4-H Dairy Feeder project should wear clean pants or jeans and a long or short-sleeved dress shirt (western look is okay).
- ❖ Boots or solid shoes are mandatory at all times when working with your dairy feeder (tennis shoes and sandals are not accepted).

Cloverbud Dairy Feeder Project Ages 5-8

Options:

- 1) A cloverbud 4-H'er can use a sibling's Dairy feeder.
- 2) Or a cloverbud can bring their own dairy feeder to the fair.
 - To participate in a cloverbud dairy feeder project, 4-H'er must be the ages of 5-8 by January 1st of the current year.
 - Registrations are due at the April Livestock Council meeting (1st Monday in April) to the Executive board.
 - Calf must be born after January 1st and be 100% Dairy Breed.
 - Dairy feeder need to be in possession of the cloverbud 4-H'er by May 1st
 - Must have a RFID tag from the farm on which it was born. (See Market Dairy Feeder Guidelines on how to replace a lost tag if needed).
 - Dairy Feeders can be Steers or Heifers
 - Steer calves need to be properly castrated. This should be done early so it is held by fair. Banding looks better on a show calf.
 - All calves need to show signs of dehorning (horns cannot exceed 3in).
 - Dairy feeder need to be weaned 2 weeks prior to fair.

- All dairy feeders must be vaccinated with a 2-stage 4-way injection containing IBR, BRSV, PB and BVD type I and II. Proof of vaccination is required when unloading at the fair; use the Dairy/Beef Health Record form for this purpose (see page 79).
- Cloverbud 4-H'er must take their project home after fair. Cloverbuds **cannot** sell their animal at the fair.
- Cloverbuds need to have a parent with them at all times when working with their dairy feeder projects.
- Boots must be worn at all times when working with your dairy feeder project.
- Also see Market Dairy Feeder pages for fair and barn requirements tips for show and fair week, housing, nutrition, etc...

Also see Cloverbud Policy earlier in the guide book.

Dairy/Beef Health Record

Animal Information (Obtain from producer):

Tag# _____ DOB _____
 Breed: _____
 Born In: _____ (Country)

Date Purchased: _____
 Name: _____

Youth Producer:
 Name: _____
 Address: _____
 Phone: _____
 Fair: _____

"Produce healthy and safe dairy products by being a knowledgeable and responsible producer."

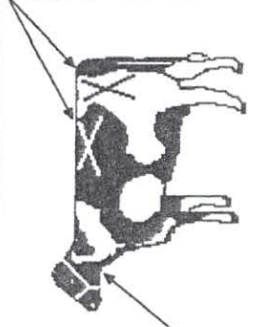
Treatments & Dewormers (Date & Time)	Condition Being Treated	Estimated Weight	Treatment Administered (Medication dispensed, amount and route of administration)	Drug's Lot Number	Name (Person giving treatment)	Withdrawal Time (Instructed)	Withdrawal Complete (Date)	For drug administered, list the farmer/owner/veterinarian's name.
	Vaccination 4-way		2ml IBR, BVD, PI-3, BRSV by injection	N/A				
	Booster 4-way		2ml IBR, BVD, PI-3, BRSV by injection	N/A		14-28 days		
						30 days before fair		

Medicated Feeds Remember to document ALL medicated feeds and withdrawal times.

Dates Fed	Treatment Administered (Medication dispensed, amount and route of administration)	Withdrawal Time (Instructed)	Withdrawal Complete (Date & Time)	Dates Fed	Treatment Administered (Medication dispensed, amount and route of administration)	Withdrawal Time (Instructed)	Withdrawal Complete (Date & Time)

Give Subcutaneous (Sub-Q) injections under loose skin of neck, using tented method. Give Intramuscular (IM) injections in the neck. If label indicates a choice, use Sub-Q (under the skin) injections.

NEVER-Inject into the round or the loin area.



I certify that I produced this animal, it was not fed any "prohibited" mammalian protein (i.e. meat & bone meal), per FDA regulation, CFR Title 21, and I have listed ALL products and treatments they received while in my care and all withdrawal times have been met

Youth Signature: _____ Date: _____
 Guardian Signature: _____ Date: _____

Youth Producer's Copy

Prepared by: Karen Alma and Sonya Youker

DOG

REQUIREMENTS

- ❖ All dog projects must be registered by the first Monday in April.
- ❖ Exhibitors shall be 5-19 years old and a current member of a dog project group with a leader.
- ❖ Members may show in only **ONE** obedience, **ONE** showmanship, **ONE** rally and **ONE** agility class with the same dog.
- ❖ Two competitors cannot show the same dog with the exception of Cloverbuds.
- ❖ Female dogs in season will NOT be allowed to show at the Fair.
- ❖ Dogs with a physical disability, such as the loss of an eye or leg, will be allowed to show if a statement of fitness is provided from the veterinarian. Copies of vet statement to be sent in with registration.
- ❖ Clothing worn in the show ring shall not draw undue attention to one's self or distract other handlers, spectators, or judges.
- ❖ Appropriate collars and leashes will be required in each class. You cannot have dog tags on the collars. In Showmanship class, use a showmanship leash; it is best if it matches your dog's coloring as close as possible. In Obedience class, use a buckle collar and a 6ft. leash (this is for pre-novice class). In an Agility class, use a buckle collar and leash.
- ❖ Dogs are NOT allowed in the barns, midway or food court area of the fairgrounds.
- ❖ Owners are responsible for cleaning up after their animal.

TIPS:

- ❖ The dog should be well matched to the exhibitor and not exceed what the 4-H member can handle.
- ❖ Blue jeans, t-shirts, sweatshirts, halter tops, low cut blouses/sweaters, mini-skirts, or shorts are not allowed. NO sandals, boots or high heels. NO clothing with club name and/or personal identification will be allowed.
- ❖ If wearing a skirt, it is recommended it be loose with a hemline to the knee.
- ❖ Dogs exhibiting aggressive behavior or lameness may be excused from the show event.

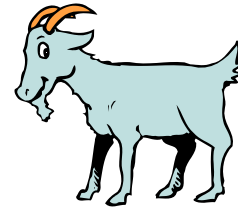
GOATS - Breed & Market

Goats have played an important role in the history of people. Today, goats provide important milk and meat producers throughout the world. They also provide leather, cashmere, and are a great draft and pack animal.

Goats make ideal 4-H projects since the animals are relatively easy to handle. They are interesting, inexpensive to keep, easily transported and fun to show at fairs and other goat events.

REQUIREMENTS

- ❖ All goat projects must be registered by the first Monday of April.
- ❖ Parent participation is not only expected, it is required for the duration of the project, including the week of Fair.
- ❖ Goats must be wethers or does; bucks are not shown.
- ❖ Goats must be in possession of 4-H member (or under his/her care) on or before May 1.
- ❖ All goats should have farm ID when purchased. If not, contact the Species Chair for further information.
- ❖ TB testing is required in some counties; refer to the current Fair rules and www.MI.gov (go to the Fair & Exhibits link) as the details of this requirement may change.
- ❖ Goats that have known exposure to, or that show clinical signs of, infectious, contagious, or toxicological disease, as determined by a veterinarian, shall not be displayed or housed at the Fair. These animals will be removed from the Fair, or by permission of the Fair Board, will be isolated on the premises.



Replacement Dates:

- ❖ To replace your market goat, you must call the 4-H Species Chair first.
- ❖ The replacement goat must be the same age as what needs to be replaced.



Requirements for Breed Animals

- ❖ Breed does must be 4 months of age.
- ❖ Does must be three-quarters full breed to qualify for the Breed class.
- ❖ Grade quality does are any breed that is less than $\frac{3}{4}$ of any 1 breed; they are only eligible for showmanship and grade quality classes.
- ❖ All Goats must have permanent identification.
- ❖ The animal must be properly disbudded/de-horned, except Pygmy, Angora, Boer, and Kiko goats.

Requirements for Market Animals

- ❖ Must be a wether or a doe.
- ❖ A market goat must attain a finished weight of 55 pounds (kids must be born after November 1 of the previous year).
- ❖ Market goats cannot be used for breed entries.
- ❖ All market goats must be properly disbudded/de-horned.

Tips

- ❖ Get a good resource book on the type of goat that you are raising. Check for resources on the internet. Read, read and read some more! Some favorites are “Storey’s Guide to Raising Dairy Goats” and “Storey’s Guide to Raising Meat Goats”.
- ❖ When you talk to the breeder here are a few tips:
 1. Ask to see the doe (mother) and if possible the buck (father). This will help you determine what the kid should look like.
 2. Ask breeder for a receipt stating date of birth.
 3. Ask if the goat has had a CD & T shot.
If yes, get the information in writing.
- ❖ Feed your Goat on a regular schedule. Make sure your goat always has fresh, clean water. Be prepared to make a feed choice dependent upon your project. You should also offer free choice minerals and baking soda.
- ❖ It is highly recommended that you deworm your goat on a regular basis, as well as vaccinating for CD & T. The CD &T vaccine requires a booster one month after the initial shot and is a yearly vaccination after that point. Please check withdrawal times on all medications if you have a market project.
- ❖ Since goats are herd animals, they grow better if they are with at least one other goat.
- ❖ Exercise your goat regularly. This is important for proper growth and provides bonding time between you and the animal.
- ❖ Keep your goat in a dry area to prevent foot rot. If you suspect foot rot, contact your Species Chair immediately. Foot rot is highly contagious.

- ❖ A small tack box is very useful to keep all your goat supplies together.
 - Baby wipes work well to spot clean your goat especially in ears and tail area.
 - Baby oil and Qtips are a must for keeping goat's ears clean but only around the inside of the ear flap; do not use Q-tips in the ear canal.
 - Vaseline works well for polishing the hooves and for keeping your goats back side clean of manure.
 - Hoof pick
 - Hoof trimmers
 - Shampoo/Goat conditioner
 - Your choice of brushes and/or combs.



Preparation for Fair

- ❖ Breed and showmanship goats must be shaved. Pygmy/Angorra goats are not shaved, just clipped and groomed. This job should be done a couple weeks prior to fair and then tidied up just before show time.
- ❖ Trim the goat's hooves at least one week before coming to the Fair. Showing surfaces may differ from the home environment and may cause tender feet.
- ❖ Bathe your goat before coming to the Fair. A coat for your goat is very helpful to keep your goat clean and/or warm after shaving and/or washing until you are ready to show. Be sure to protect your sheared goats, especially the light colored ones from the sun, they can sunburn.

Equipment/Supplies

- ❖ First and foremost...bring your happy/healthy goat!
- ❖ You will need to provide your own feed, minerals, hay and dishes for your goat. Bring what your goat is used to. It is not the time to make changes.
- ❖ Water pails and bedding (sawdust) will be provided. Net-type hay feeders are **not** allowed.
- ❖ Bring your own wheelbarrow, rake, and shovel- to clean your pen. Be sure to label everything with your name.
- ❖ Bring a show collar. Dwarf breeds can be shown with a short lead. You also need a lead (leash) for exercising your goat.



Show Attire



- ❖ White shirt; white/black/khaki pants or skirt. Footwear must be work or hiking style boots or good solid shoes (no tennis shoes).

At the Fair

- ❖ You must take care of your animal DAILY if not you will be asked to take your animal home.
- ❖ Check the line-up. Once posted, no changes will be made including any add-ons (the only exception is for Club Herd - but you must add your club before Club Herd class is announced).
- ❖ Parents are not to go in or near the judging area unless there is an emergency or your child is in the 5 – 8 showmanship classes.
- ❖ Record Books should be 90% completed by Fair time. Remember that a parent or leader signature needs to be on your completed project.



Resources

Goat Resource Handbook, Ohio State University; 4-H Circular 135R

Goat Learning Lab Kit, Ohio State University – borrow from the Grand Traverse MSU Extension office

Resources and educational workshops offered by MSU Extension/4-H

HORSE

REQUIREMENTS FOR ALL HORSE MEMBERS

- ❖ 4-H members must be age 9-19 as of January of the current year to participate in Horse classes at the Northwest Michigan Fair.
- ❖ The 4-H member and project horse must be registered with the Horse Specie Chair by April 1st. Changes must be approved by the Specie Chair by July 1st.
- ❖ Each member may bring only one horse to the fair.
- ❖ Before taking the horse out of the trailer, you must show the Horse Specie Chair or Fair Superintendent proof of a negative Coggins test that was given since January 1 of the current year.
- ❖ When riding, both in the show ring and when exercising your horse, 4-H'ers must have a shoe/boot with a stepped heel.
- ❖ All riders in Hunt Seat classes, Gymkana, English appointments or riding English in practice are required to wear an approved SEI helmet.
- ❖ Members must wear close-toe shoes or boots while on barn duty, cleaning stalls or handling horses.
- ❖ Novice riders 12 years and younger may qualify for a second year as a Novice; contact the Horse Specie Chair for an evaluation. Riders who earn Novice Highpoint and Reserve do not qualify for a second year as a novice. Novice riders must stay in the Novice division for fair week.

ADDITIONAL REQUIREMENTS FOR "4-H CLOVERBUDS"

- ❖ 4-H "Cloverbuds" are youth who are 5-8 years of age on January 1 of the current 4-H program year.
- ❖ If 4-H Cloverbud members are to have direct contact with a horse, the contact must take place under the direct one-on-one assistance of a responsible adult. In other words, the parent, guardian or adult volunteer must be within arms length of the child - not in the

front row or standing along the outside or the inside of the ring. They must move along in the show ring with the child and be able to reach up and assist the child (if necessary) at all times.

- ❖ Five- and six-year-olds may be involved with a horse on a halter and lead. They must be directly assisted one-on-one by an adult who is on the ground holding the horse's halter or lead to maximize safety.
- ❖ 4-H Cloverbuds who are seven- and eight-year-olds may be involved with a horse, assisted by an adult or older youth volunteer (16 or older) who is in the ring with the participant at all times. Walk-trot experiences may be an appropriate activity for children in this age group.
- ❖ 4-H Cloverbud members must wear ASTM- or SEI-approved helmets for all 4-H Cloverbud horse experiences.

TIPS

- ❖ It will be to your benefit to have attended at least one horse show prior to the fair.
- ❖ Horse should be up to date on vaccinations and worming as recommended by your veterinarian.

JUNIOR BEEF

REQUIREMENTS

- ❖ 4-H members showing a junior beef animal must be 9 – 15 years of age (4-H age) as of January 1 of the current year.
- ❖ Registration deadline is the first Monday in April.
- ❖ Calf must be of beef type (not dairy) - Angus, Herford, Simmental, Red Poll, Shorthorn, Belted Galloway, Charolais, etc. The calf can also be a cross of two or three beef breeds.
- ❖ The calf can be a steer or a heifer; however, note that some buyers and 4-H members are looking for a steer project for the following year's fair, so a steer may be preferable.
- ❖ Steer calves must be properly castrated. It is 4-Her's responsibility to make sure.
- ❖ Calf must be born after February 1 of current year and in possession of the 4-H member (or under his or her care) before May 15 of the current year.
- ❖ ALL cattle must have an official radio frequency identification (RFID) electronic tag in their ear before they leave the farm on which they were born.
- ❖ Calf should be ear tagged within three weeks of possession date by the Junior Beef Species Chair. This helps the 4-H Livestock Program keep accurate records to plan for educational programs and participation at the Northwestern Michigan Fair.
- ❖ Calf must be vaccinated; if the farmer did not vaccinate the calf, it is the 4-H member's responsibility to vaccinate with a 2-stage 4-way injection containing IBR, BRSV, PB and BVD type I and II. Proof of vaccination is required when unloading at the fair; use the Dairy/Beef Health Record form (page 79) or this purpose.
- ❖ Replacement of animal must happen before July 1; the club Leader and Species Chair must be informed prior to any replacement.
- ❖ Calves must be weaned at least two weeks before fair.
- ❖ 4-H member can register and sell only one (1) market animal.
- ❖ Maximum weight of animal at Fair time is 600 pounds; there is no minimum weight.
- ❖ Be sure to bring enough grain and hay to feed your Junior Beef for the week.
- ❖ Members are responsible for the care, feeding and watering of their own animals.
- ❖ Absolutely no feed, feedbags or supplies are to be left in the barn; everything should be taken to the campsite.
- ❖ Member must use a leather show halter, a show stick and show comb for showing.

- ❖ In order to sell a market Jr. Beef at the 4-H auction or by private treaty at the Fair, the 4-H member must be present and show in the appropriate showmanship class and market class, except by permission of the Executive Board of the 4-H Livestock Council. (3/97)
- ❖ Once in the auction ring, make one circle around the ring with your animal, and then set it up. After a minute, make another circle and set-up your animal again.

When Getting Your Calf

Ask the farmer:

- 1) Shots – Did he give shots and what did he give? Have the Dairy/Beef Health Record form (page 76) with you so the farmer can sign and date it with the shot information listed.
- 2) Wormer – Was the animal wormed? If so, when and what kind of wormer was given? Put it on the Dairy/Beef Health Record form (page 79).
- 3) Breed – What breed is the animal? i.e. Angus/Hereford cross. Write that information on your form also.
- 4) Castrated – If it is a male, has it been banded or cut? If it has not yet been banded or cut, it is your responsibility to make sure it is done before the fair. **BANDING LOOKS BETTER ON A SHOW ANIMAL**
- 5) Twin – Is it a twin? A twin heifer is not breedable.

When Bringing Your Calf Home

Before you bring your calf home, be sure to have the pen ready and grain or milk replacer (bottles), if necessary, on hand. The ride to your home is hard on them, so put water and food in pen right before you leave to get the calf or just before the animal is delivered.

Once home, just put the calf in the pen and let it rest and settle in for at least a week.

Watch the animal, but stay back.

TIPS

- ❖ Pick a healthy calf.
- ❖ Twins are often weaker and grow slower and therefore are not usually a good choice.
- ❖ Calf will typically cost between \$200 and \$450.
- ❖ It is highly recommended that the calf be wormed when you get it home & wormed again at least 30 days before fair; be sure to take into consideration the withdrawal period.
- ❖ Have water - fresh, clean water - available to the calf at all times.
- ❖ Different feeds:
 - Energy - a mixture of cracked or rolled corn, oats, protein pellet and vitamins. Calves should not be given whole corn as they cannot process it well.
 - Roughage – hay, silage
 - Supplement - soybean meal, processed supplement from store or feed mill.

- ❖ Increase the amount of feed as the calf grows. Consult your feed store or Jr. Beef Species Chair for advice.
- ❖ Start a Jr. Beef out very slowly on grain to keep it from getting bloated or diarrhea.
- ❖ Give it hay for the first two or three days. Then give it a ½ lb. of grain 2 times a day for three days. Then go up to 1 lb. of grain 2 times a day for three days. Then do the math: (weight of calf) x (2.5 lbs. of grain) = the amount of grain for the day. For example: (150 lbs) x (2.5 lbs of grain) = 3.75 lbs. of grain per day.
- ❖ Do the math every month so you are feeding the correct amount.
- ❖ The average calf will get up to 10 to 15 pounds of feed each day. Keep hay in front of it at all times.
- ❖ Average daily gain is 2 pounds.
- ❖ Bedding can be wood shavings or straw.
- ❖ When going to touch your calf, stay close to his side so you don't get kicked.

Health

- ❖ Observe daily; note any difference in behavior, for example, not eating, not getting up, sluggish, ears down, etc. OR any difference in appearance; that is, bloating, runny nose, mucus eyes, etc. If you observe any of these changes in behavior or appearance, something is wrong; **seek help or advice** right away.
- ❖ Wash / clip animal several times before the Fair so it gets used to it.
- ❖ When washing or cleaning, use soap only one out of every ten times; soap can cause dry flakes. Don't put soap directly on the calf; put it in a bucket of water. Just rinsing the calf is good, especially in hot weather. When putting water on him, ALWAYS start with his legs so he gets used to the cool water before you put it on his body -- putting cold water on his body first can cause him to go into shock.
- ❖ Keep hay and grain dry.
- ❖ Keep pen clean and dry (especially with light colored animals).
- ❖ Keep calf fly spray on hand for when the flies get bad and bother the calf. This helps the calf be still when you are practicing setting up. Don't over do fly spray; it can give them diarrhea and they may go off feed when that happens.
- ❖ Keep fly strips in the barn and pen, high enough so the calf & children can't reach them.
- ❖ Refer to information from the Junior Beef Species Chair or the MSU Extension office.

Training

- ❖ The first week after you get your animal home, just watch and talk to it. Start training about a week later; this gives it time to settle in. To start with, just tie it up for an hour or two every day for the first week or two, so it gets used to being restrained and standing still. You could brush it down during this time to get it used to being touched as well. Then, just progress forward a little at a time. For safety reasons, never leave your animal alone when it is tied up.
- ❖ Brush your calf daily.
- ❖ Spend time with your calf while he is eating.
- ❖ Work your calf with a rope halter first; walk him around. Then start to use your show halter and show stick. It is ideal to work your calf twice a day, morning and evening, when it is not so hot.
- ❖ Expose animal to as many different sights and sounds as possible; i.e. play a radio in the barn, have other animals around like dogs, geese, horses, etc.
- ❖ It is highly recommended to attend beef showmanship clinics and practices held throughout the year. You can learn even by just watching and taking notes.
- ❖ The Junior Beef Species Chair and MSU Extension office have more information on training and showing; tap them!

Attire

- ❖ Members participating in the 4-H Jr. Beef project should wear clean pants or jeans, long or short-sleeved dress shirt (western look is okay).
- ❖ Boots or solid shoes are mandatory (tennis shoes and sandals are not acceptable).

Cloverbuds

- ❖ 4-H members who are 5-8 years of age (determined as of January 1 of the current year) are considered “Cloverbuds”.
- ❖ Cloverbuds have their own class; it is held on the same day as the other cattle showmanship classes (usually Tuesday or Wednesday).
- ❖ Cloverbuds may bring their own calf to the fair to show it OR they can use someone else’s calf.
- ❖ Cloverbuds are not allowed to market their calf.

LAMB

REQUIREMENTS

- ❖ To participate in a market lamb project, youth must attain the age of nine (9) or older by January 1st.
- ❖ Registration for a lamb project (market and breed) is due to the 4-H Lamb Species Chair by the first Monday of April.
- ❖ Lambs must be wethers or ewes. Rams will be disqualified. Stags will be qualified / disqualified based on the judge's discretion.
- ❖ Lambs must be in possession of the 4-H member (or under his or her care) before May 1 (9/98)
- ❖ It is highly recommended that lambs receive an overeating shot and be wormed. Both are often done by the breeder before the lamb is sold, but be sure to ask the breeder when purchasing. If the lamb has been wormed, ask what kind of wormer and clarify whether or not the lamb needs another dose. Vaccines are not required for lambs.
- ❖ All lambs must be ear tagged within three weeks of possession date. This helps the 4-H Livestock Program keep accurate records to plan for educational programs and participation at the Northwestern Michigan Fair.
- ❖ Lambs need to be sheared shortly after purchase. Keeping wool on the lambs slows down their growth. The last shearing should be as close to the Fair as possible.
- ❖ Replacement of lambs will not be accepted after July 1st.
- ❖ All lambs must have a Farm Identification Tag (from the farm of the breeder) for scabies testing purposes. This applies to breed sheep as well.
- ❖ For the 4-H auction, 4-H members can register only one (1) market animal.
- ❖ Minimum weight for a market lamb is 95 pounds.
- ❖ Market lambs cannot be used for breed entries.
- ❖ Pens are to be bedded with natural material (sawdust provided during Fair week). No carpets.
- ❖ Water must be available in the pen at all times.
- ❖ No liquid feeding of lambs.
- ❖ No muzzles on lambs at any time. Humane handling of sheep is expected at all times.

- ❖ The lamb's tail needs to be long enough in order for it to be lifted from the exterior.
- ❖ Members with a breed animal are required to show in the appropriate showmanship class. In order to sell a market lamb at the 4-H auction at the Fair, the 4-H member must be present and show in the appropriate showmanship class and market class, except by permission of the Executive Board of the 4-H Livestock Council. (3/97).
- ❖ A white dress shirt or conservative colors with black pants or black jeans are most appropriate to wear in the show ring. Black ribbon tie is optional.
- ❖ Boots or good solid shoes are to be worn at all times when working with the animal.
- ❖ While in the show ring, the lamb is to be shown with all four feet on the ground or show ring surface.
- ❖ New 4-H lamb record books are available on the 4-H website or at the MSUE offices.
- ❖ All 4-H market lamb owners are required to purchase a picture from the hired photographer during fair week to be sent along with the required thank you note to their buyer.

ESTIMATED COST OF A LAMB PROJECT

- ❖ Lamb - \$100 to \$175
- ❖ Feed:
 - Grain (350 to 450 lbs) @ \$10.00 per 50 lb. bag
 - Alfalfa pellets (2-50 lb. bags) @ \$10.00 per bag
 - Hay (3-4 bales) Current market price

Note: Do not give both alfalfa and hay pellets; it's one or the other. Alfalfa pellets are recommended, as hay can cause hay belly. The pellets are available at most feed stores.

 - Mineral block (1 block) @ \$10.00
- ❖ Worming - \$2.00 to \$5.00
- ❖ Shearing (twice) - \$5.00 to \$6.00 each time
- ❖ Bedding - (straw or sawdust) market rate
- ❖ Lead rope - a must
- ❖ Feed dishes
- ❖ Water pail
- ❖ Lamb blanket - for Fair week
- ❖ Tools - wheelbarrow, shovel, rake, etc
- ❖ Fair week expenses: registration fees, camping fees, 4-H picture, 3% auction sale commission fee.

LAMB PROJECT FACTS

- ❖ Parent participation is not only expected but it's required for the duration of the project. This also includes the week of Fair.
- ❖ Never give a lamb feed that contains copper, as copper is deadly to lambs. Goat feed has copper in it.
- ❖ Do not use any kind of bleach on your lamb when washing or any other time. Bleach will burn the lamb's skin.
- ❖ To prevent foot rot, keep your lamb in a dry area. If you suspect foot rot, contact your Species Chair immediately. Foot rot is highly contagious.

LAMB TIPS

- ❖ To achieve at least the minimum weight at the time of Fair, it is suggested that the beginning weight of the lamb be 45-50 lbs.
- ❖ Keep feed in front of your lamb at all times for the first 4-6 weeks.
- ❖ Because they are a flock-type animal, lambs grow better if they are with another lamb.
- ❖ Lambs should be washed before coming to the Fair.
- ❖ Baby oil and Q-tips - a must for keeping lambs ears clean.
- ❖ A tack box is a very useful item for keeping all your things in for your lamb, especially during Fair week.
- ❖ For Fair week, you will need to provide your own lamb feed, feed dishes and water pails. Bedding (sawdust) will be provided.
- ❖ Put your name on everything you bring to the Fair --from camping items to whatever you bring for your lamb.
- ❖ A lamb blanket is very helpful for keeping your lamb clean after washing it until you are ready to show.

Tips for a Successful Market Lamb Project

Perhaps the most important tip would be to ask for help to answer your questions concerning your 4-H animal. You could ask your 4-H club leader, seek information from the 4-H material available at the MSU Extension office, ask a person who raises your type of animal, a teen lamb leader from any club, or I have even written to Michigan State University for a specific problem. Other ways of getting knowledge about your lamb is to attend functions at Kettunen Center or go the Michigan State's 4-H Exploration Days.

When **selecting your market lamb** always look for good structure in the animal. The animal should have sturdy legs, sound hooves, a straight back, a wide and long loin and the back leg should look full and meaty. In general, the lamb should look healthy, with no loose stools, runny eyes or nose, be free of cough and walk without any noticeable stiffness. A sick animal will appear listless with droopy ears and have some of the previously mentioned symptoms. It has also been helpful for me to go over my 4-H lamb project booklet before going to make a selection. Also, before taking your lamb home, talk to the seller about the type and amount of feed your lamb has been on. The reason for this is because any sudden change or increase in feed can make your lamb sick, so any changes in type or amounts should be done gradually.

Bringing your lamb home has always been quite an experience. Things will be a lot smoother if you have everything prepared beforehand such as a penned in area with a building and shade, clean water and feed dishes, and the feed and hay that the lamb has been fed. Lambs, when taken away from the flock or its mother, will cry quite a bit, even a few days, until it makes an adjustment to its new surroundings. Crying is expected and is a perfect time to make friends. Let the lamb come to you. Soon, the lamb will rely on you for everything it needs, even just attention.

Working with your lamb can sometimes be quite frustrating. Some lambs are stubborn, while others will do anything you want them to. The important thing to remember is to be calm and keep your voice down. When introducing the halter, so you can exercise your lamb, try to

be patient. Never pull hard on the lead to make your lamb walk. A gentle touch near its tail usually does the trick. After you have mastered the halter and lead, and have taken your lamb on walks, you can start practicing for showmanship and setting up your animal. My best advice for this is to borrow lamb showmanship videotapes from the MSU Extension office, other volunteers, or watch videos online. After viewing videos, it is really helpful to work with your animal and another 4-H'er who also has a market lamb project. Exercising is very important to the muscling out of your lamb. The best way to do this is by walking up hills, running in sand, or installing temporary jumps in the lamb's pen area.

Tips on Feeding Your Market Lamb

I have used several methods of feeding. The most successful one for me has been full feed type. This is a method of always having grain in front of and available for my lamb to eat whenever it chooses to. If you do this, you must keep a weekly record of weight gain and grain amount eaten. If the lamb gains over 5 pounds a week, you should cut back the amount just a bit at a time so that your lamb is not gaining over 5 pounds weekly. I feed 1 pound of hay at morning and night with fresh water morning and night. I also cut off the hay rations about two weeks before Fair. I also elevate the grain dish in its pen so the lamb has to stand and stretch to eat.

A **weight goal** for Fair varies with each animal, depending on size, health and structure. To determine this, watch how the lamb grows in size and seek information from knowledgeable lamb leaders in 4-H for their opinion on this.

To know if your animal is too fat, you should feel the loin and rib areas. If you cannot count the ribs, it is usually a heavy fat deposit. The ribs should feel a little slippery and you should be able to feel each one somewhat. This is something done better if you can compare one animal to another. I have gone to other Fairs to feel and look at their Grand Champions. You could seek out a lamb leader or grower to show you.

Hot weather can pose a problem for lambs. When it's hot, they tend to lose their appetites. Try to keep them cool. If the temperature rises above 90 degrees, I cool my lamb down with water or a bath. Be sure to dry them well or flies will be a problem. If flies are a problem, I use Avon's Skin So Soft on the fleshy non-wool parts of the lamb. Exercising in hot weather should be done in early morning or late evening when the temperature has dropped.

When getting your lamb ready for Fair, it is a good idea to give a really good bath at home before you take it to be weighed in. The reason being, my lambs usually hate the cold water at Fair. So, I do a good bath, hoof trimming, and ear cleaning at home, which leaves touch-up work at the Fair. During the morning of any judging at Fair, it is a good idea to take the lamb's water away after it has had a good drink. If they drink a lot of water, it tends to make their bellies bloat.

Record keeping is probably another most valuable tool to having a successful market lamb project. I use a regular calendar to keep track of purchases, weekly grain fed, weekly weight gain of my lamb, and times to medicate for worms. This calendar makes filling out your livestock record book much easier. Most importantly, if you keep them from year to year, you can evaluate how to improve your next market project.



P.S. Keep on smiling, no matter what! Always have a smile for the judge.

By: Kristin McManus, Grand Traverse County 4-H Member, 1995

LLAMAS / ALPACAS

Welcome to the wonderful world of llamas and alpacas! Showing and performing with llamas and alpacas can be quite an interesting challenge.

By participating in this program youth will develop knowledge and responsibility of the care, grooming, feeding, management, expenses, health concerns, and maintenance requirements of llamas/alpacas. Youth will also establish or enhance their sense of leadership, team building, self-esteem and sportsmanship while performing with and showing in this project.

Opportunities for 4-H members, including Cloverbuds, in the 4-H llama and alpaca project include Showmanship, Obstacle, Pack and Costume. Open shows and some youth shows also include Halter classes.

SHOWMANSHIP

Showmanship is about the handler. It demonstrates the knowledge, based on age categories, of the handler's ability to show his/her animal to its best advantage. The handler will be judged on basic skills in fitting, grooming, following directions, and style of presenting the llama/alpaca to the judge.

Handler - Handler should be neat, clean, properly dressed, prompt, alert, confident, and courteous. Proper clothing is black or khaki pants, or skirt with a white top.

Tips: Open toed shoes or tennis shoes will count against the handler. Be courteous of other showman. Listen, and as always in showing, keep your eyes and ears on the judge. Always know where the judge is in relation to you. Research the proper position of where you are supposed to be, relative to where the judge is. Never cross behind your animal.

Animal and Equipment - The animal the handler is presenting should be clean, brushed out, and in good condition with the toenails trimmed. Worming needs to be done one month before the fair with Ivomec or Dectomax (dosage according to the animal's weight). The halter and lead should fit properly, not distract from the animal, be in good repair and be safe.

Tips: Color coordinate your halter and lead or use a non-distracting color such as black. Avoid looping or wrapping leads around your hand as your animal might take flight and take you with it.

Showing the Animal - This includes following directions (following what the judge or ringmaster instructs the handler to do), leading (if asked to move out of line, move in a straight line forward, turn to the right, go back through your space in line clear of the line, then turn to the right and enter your new place in line), changing pace (demonstrate change of pace from walking to trotting), backing (backing and leading forward a requested number of steps), posing (lead your animal from the left side, hold lead in right hand at least 8 inches from the halter), and positioning (when changing positions in line, or when lining up, stand or set your animal legs squarely and position yourself at a 45 degree angle off your animal's left shoulder), showing to advantage, (position or pose your animal to increase its positive qualities and decrease its faults), controlling the animal on the lead and in place with other handlers (allow a safe distance between animals; do not crowd others) and attention to the line-up. In addition you should be prepared to answer questions on general llama/alpaca knowledge or confirmation (where animals originated from, animal classifications, animal parts, health risks to animal, uses of animal, etc.).

Tips: Practice with your animal frequently. Frequently working with your animal will allow it to feel less nervous and allow you to show it to the best of your ability. Practice backing and changing pace with your animal. Practice standing in one position with you by your animals head. Depending on the number in your class, your animal might not like waiting attached to the lead if standing and waiting is not something it has had to do before. Be patient remember it is difficult for you to stand and take turns also. Develop a relationship with the animal you are working with so that it learns to trust you and your animal will learn you will not allow harm to come to it. Handlers should encourage their animal to walk into the ring at a brisk pace and never have to drag the animal into the ring. Be natural; over fussing with your animal or continually moving and repositioning it will be counted against you. Always allow the judge to have a clear view of your animal. Remember, this is about you being able to show your animal off to the best of its abilities. Have fun because your animal can sense if you are nervous and uptight. Learn from your mistakes. Do your best. Ask questions if you don't know.

PERFORMANCE CLASSES

Obstacle Class

This is a class in which the llama/alpaca is required to follow and complete a trail or course, possibly including bridges, ramps, jumps, stairs, walking in water or on other types of ground material, loading and unloading from a trailer, weaving, going under or over obstacles, change of pace, going through a gate or doorway, backing, flexibility and maneuvering, picking up animal's foot, showing teeth, meeting other people and/or animals, tolerating touching or having something touch the animal, unexpected noises or distractions, narrow passages, etc. There are two classes of obstacles – novice and advanced. Novice consists of an animal shown in no more than three shows without taking a 1st place, otherwise they are considered advanced. Novice will have fewer obstacles than advanced. Handlers are judged on their ability to work with their animal as well as the animal completing the obstacle.

Tips: Practice with your animal in performing these various obstacles. Your animal will be less likely to balk or refuse if it is used to working with you and has done this before. Wear neat, clean clothes. For safety reasons, you will be required to have sturdy shoes or boots; not having appropriate footwear will be a disqualification.

The judge will do a run through of the obstacle requirements and the order of obstacles. Listen to the judge, always know where the judge is, and what the judge is saying. Your animal may try or refuse an obstacle three times, then be required to move onto the next obstacle. Do your best and have fun. A llama/alpaca will not be allowed to be in both novice and advanced obstacle class.

Pack Class

Pack has all the same possibilities as Obstacle, but requires your animal to perform while wearing a pack which may or may not contain items. Usually the course will vary slightly from obstacle and will generally be obstacles that your animal might encounter in actual packing experiences.

Pack consists of two classes, novice and advance. Novice is for animals trying a pack course for the first time or shown in no more than three shows without taking a 1st place, otherwise they are considered advanced.

Tips: All of the tips for Obstacle are equally true for the Pack classes. In addition, practice applying and removing a pack from your animal. This can be quite the experience if your animal has never felt anything on its back before. Start out by laying a towel across your animal's back and gradually move into laying a pack across their back before you actually strap it on.

Costume Class

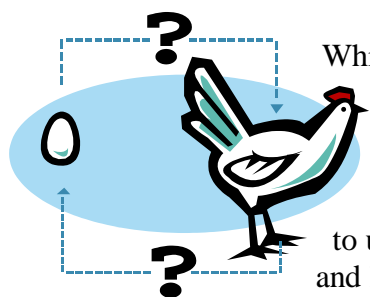
Costume class is also a performance class. It is entertaining for the public and the handler. It involves dressing the handler and animal in a costume, having a written story which you make up and is judged on originality, training, time, and energy involved.

Halter Class

In addition you may choose to enter your llama/alpaca in the OPEN division of halter. In halter classes your animal is judged on the wool: Llama Light wool - minimum body wool, short neck wool with smooth head, ears and legs; Llama Medium wool - moderate to long body wool, minimum to moderate neck wool, smooth to moderate head and leg wool; or Llama Heavy wool - abundant body and neck wool with minimal to abundant head and leg wool - leg wool at least to knee and hock. In a division of sexes (females, males, non- breeders), competition is against other animals in their age group (juvenile - 5 through 12 months; yearling - 13 through 23 months; two year olds - 25 months through 36 months; adults - 37 months and older). 24 month or older llama/alpaca males are allowed in the program. Alpaca classes are Haucaya or Suri.

Tips: Groom your llama to the best as these classes are judged on the wool. Enter llama/alpaca into class for which they are most appropriate. Animals must be shown in the wool division in which they would have been shown prior to shearing.

POULTRY



Which came first, the chicken or the egg?

A poultry project can involve chickens, turkeys, ducks, geese, and/or pigeons. By participating in a 4-H poultry project, members have the opportunity to acquire an appreciation of living things. They can learn to understand the principles of growth and development, both in animals and humans. They can also develop an appreciation of the role of the poultry industry in the economy.

REQUIREMENTS FOR MARKET AND BREED POULTRY

- ❖ The registration deadline for all types of poultry is the first Monday in May; replacement dates vary by species – see chart on page 24.
- ❖ Birds that are a mixed breed, or birds that are not a good representative of a pure breed, may be shown in showmanship class only (not in a breed or market class). Members are encouraged to consult the poultry American Standard Breed of Perfection or the American Bantam Standard Breed of Perfection to compare their bird against the standard.
- ❖ All birds must come from a pullorum-free hatchery or breeder and must not have ILT vaccine.
- ❖ See specific information for each poultry project below.
- ❖ When birds are ordered, make sure your order is larger than needed, just in case you need to replace any of the birds (i.e.: lameness, wrong sex, death, etc.).
- ❖ Keep the sales receipt showing the date of birth.
- ❖ All projects must be labeled with 4-H member's name and club name and the project animal's sex, breed and age.
- ❖ The following birds cannot be shown or marketed at the fair due to DNR regulations and permit requirements:
 1. Quail
 2. Pheasant
 3. Wild Turkey
 4. Ruffed Grouse
 5. Hungarian Partridge
 6. Sharped Tailed Grouse
 7. Ducks - all North American species, except Mallards
 8. Geese - Canada subspecies Blue/Snow
- ❖ Exhibitors wanting to sell their stock need to read the fair book for the rules pertaining to this.
- ❖ Participants may not remove their poultry project from the barn before 7a.m. on Sunday.

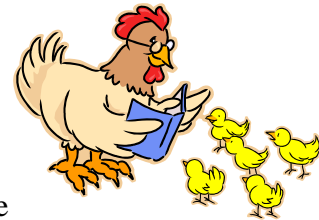
Health Requirements for Market AND Breed Poultry

- ❖ All poultry, (except pigeons and waterfowl) must be pullorum free in order to exhibit at the Fair. Poultry purchased from a pullorum free hatchery or breeder must have a "pullorum-free' certificate" from that hatchery or breeder. Poultry with no certificate will be tested, free of charge, at the fair.
- ❖ Poultry should be dusted; ask feed supplier for recommendation 2 weeks prior to Fair.
- ❖ Legs should be coated with oil to smother mites.
- ❖ Every entry will be examined for external parasites. Poultry showing any signs of diseases or parasites will be sent home.
- ❖ Contact Poultry Specie Chair if in doubt about the health of your birds.



Breed Requirements

- ❖ Breed birds must be of one breed, not a mixed breed.
- ❖ Breed poultry must be a minimum of 1 year old for a breed class. If you want to bring younger birds to be evaluated by the judge after judging ends, you need to sign-up for the “Pullet” or “Cockerel” class.
- ❖ Old birds should be part of a breeding stock or a current year project.
- ❖ Participants may enter in both 4-H breed and Open breed classes with different breed birds.
- ❖ Maximum of two entries in each breed class.
- ❖ Specie Chair may choose to order all birds for projects to ensure correct age requirements.



Market Requirements

- ❖ Species Chair sets possession dates based on NWMF dates.
- ❖ You must bring a receipt from the hatchery or breeder to show age and pullorum free status.
- ❖ Market pens that do not make required weight or age requirement will not be sold.
- ❖ Market Turkeys – pen of three of the same sex; meat variety only (i.e.: Broad Breasted White or Broad Breasted Bronze); minimum age 15 weeks; maximum age 16 weeks on the first day of fair. Minimum weight = 15 lbs per bird.

- ❖ Market Ducks – pen of three of the same sex; meat variety only; standard Pekin and Rouen – minimum age 8 weeks and maximum age 9 weeks on the first day of fair. Minimum weight = 4 lbs per bird.
- ❖ Market Geese – pen of three of the same sex; meat variety only; Toulouse and White Embden - minimum age 15 weeks and maximum age 16 weeks on the first day of fair. Minimum weight = 8 lbs per bird.
- ❖ Market Meat Chicken – pen of three of the same sex; meat variety only; Cornish X, Vantress X Arbor, and Hubbard White Mountain - minimum 8 weeks and maximum 9 weeks on the first day of fair. A hybrid cross is required. Minimum weight = 5 lbs per bird.
- ❖ Market Cornish Game Hens - this project was established for the 4-H member who is 9 - 11 years of age. Pen of 6; minimum age 4 weeks and maximum age 5 weeks of age on the first day of fair. Minimum weight = 3 lbs per bird.
- ❖ Market Production Hens – pen of 5; must be a dual purpose chicken (egg and meat type) and a recognized breed, not a mixed breed. Minimum age 24 weeks and maximum age 32 weeks on the first day of fair.

Acceptable Breeds

Buff Orpingtons	Silver-laced Wyandottes
White Orpingtons	Columbian Wyandottes
Barred Rocks	White Wyandottes
Columbian Rocks	Turkens
Partridge Rocks	White Giants
Buff Rocks	Black Giants
White Rocks	Speckled Sussex
Black Australorps	Light Brahmas
Rhode Island Reds	New Hampshire Reds

Unacceptable Breeds

Araucana	Single Comb Leghorns
Americana	White Leghorns
Anconas	Rainbow Layers
Blue Andalusian Sex-Link	-Red & Black Star
Black Minorcas	
Buff Minorcas	
Red Leghorns	
Rose Comb Brown Leghorns	
Silver Spangled Hamburgs	

Egg Class: All eggs must be the same size & color and gently cleaned to remove debris and spots. They should be displayed in egg cartons; pointed end down.

Replacement

- ❖ To replace your market bird project, call the 4-H Poultry Specie Chair first.
- ❖ Replacement poultry must be of the same sex as what needs to be replaced.

Attire



- ❖ Members should wear a white long sleeved shirt (long sleeves not only gives a finished look but also protects your arms) with black pants or black jeans. Boots or work shoes; no tennis shoes or sandals. Members may choose to wear a simple black tie.

Judging

- ❖ All poultry will be judged according to American Standard of Perfection and the American Bantam Standard Breed of Perfection.



Feed

- ❖ Market projects must be fed poultry feed, no scratch mix or table scraps. Contact your local feed supplier.
- ❖ Remember NO medicated feed 30 days prior to fair.
- ❖ You must show that you have brought your own feed to the fair. NO table scraps in the cages.

Equipment & Barn Duty – Includes Pond area duty

- ❖ You must have water and feed dishes for each cage that you use.
- ❖ Bring a shovel, small rake (a child's garden rake and shovel works well), wheelbarrow, scrub brush and a bucket.
- ❖ All supplies must be kept at your campsite.
- ❖ Barn duty is a requirement of the Poultry barn - 2-3 shifts during the week of fair.

Identification

- ❖ All poultry must have a leg band; bands will be available at fair during check-in.
- ❖ All entries must be banded before they are put in their cages.
- ❖ Only poultry from Antrim, Benzie, Grand Traverse, Kalkaska, and Leelanau counties may be entered.
- ❖ All cages must be labeled with the 4-H member's name and club name and the bird's sex, age and breed.

Poultry terms defined

<u>To establish age:</u>	<u>Bird is:</u>
Cockerel (male)	younger than one year
Pullet (female)	younger than one year
Cock (male)	one year of age or older
Hen (female)	one year of age or older

NOTE: Poultry must be a minimum of 1 year old to participate in a Breed class.

Resources:

Check with your county MSU Extension office

4-H Poultry Fitting and Showmanship Member's Guide; Michigan State University Extension; Publication #: 4-H 1520

4-H Poultry Fitting and Showmanship Leader's Guide; Michigan State University Extension; Publication #: 4-H 1521

American Standard of Perfection, published by the American Poultry Assn.
2001 or more current edition

Storey's Guide to Raising Ducks - Breeds, Care, Health by Dave Holdebread
ISBN: 1-58017-258-X

Storey's Guide to Raising Poultry - Breeds, Care, Health by Paula Simons and Carol Ekarius; ISBN: 1-58017-262-8

Storey's Guide to Raising Turkeys - Breeds, Care, Health by Leonard Mercia
ISBN: 1-58017-261-X

Your Chickens: A Kid's Guide to Raising and Showing Chickens by Gail Damerow
ISBN: 0-88266-823-4

NWM 4-H Livestock Council minutes for Poultry Specie Chair updates

Internet

Books for small flock owners - check the library or purchase at local feed suppliers or book stores

Poultry Learning Lab Kit – Ohio State University; the local MSU Extension office will have one as soon as the kits are ready for distribution (1/11).

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RABBITS and CAVIES

REQUIREMENTS FOR MARKET ANIMALS

- ❖ Must be meat type i.e. American, Californian, Satin, New Zealands, etc.
- ❖ All rabbits must be purebred and conform to that breed.
- ❖ Rabbits will be judged by the standards of the American Rabbit Breeders' Association.
- ❖ All market does must be registered with the 4-H Livestock Council by the first meeting in April.
- ❖ Market project is a pen of 3, all the same color (sex does not matter) and all the same breed. It is recommended that you have 2 or more bred does to insure you have 3 kits for market. Members can choose 3 kits from any of the breed does that were registered in April.
- ❖ Must have possession of all bred Rabbit Does that are in your market project by May 1st.
You are not allowed to purchase 3 kits ever!
- ❖ All kits selected to go to the NWM fair must be chosen by July 10; no exceptions.
- ❖ Breed does must be in possession of 4-H member (or under his or her care) by May 1st. Must be all the same Breed and Color. Sex does not matter.
- ❖ Replacement of market rabbits will only be accepted until June 15th and only with permission of the Rabbit Species Chair. The request then goes before the 4-H Livestock Council officers; their decision is final. Under no circumstances may replacement rabbits be purchased or borrowed for the market class.
- ❖ Tattooing of market pen must be completed and recorded around July 15th, and done only by the Rabbit Chairperson or official representative.
- ❖ Rabbit pens must attain a minimum weight of 9 pounds and no more than 15 pounds, total pen weight.
- ❖ Market animals must be no more than 69 day of age; they can be younger, as long as they make weight.
- ❖ It is recommended to have a couple of back-up does.

- ❖ **ALL** 4-H market rabbit members are required (this is mandatory!) to complete the new “4-H Market Rabbit Record Book.” This requirement was approved and voted on by the 4-H Livestock Council (fall 2009). To broaden and encourage the knowledge of rabbit members, the book was written, created and designed by local 4-H members and leaders specifically for those who participate in the 4-H rabbit program at the NWM Fair. The record book is available on-line on the 4-H page of the county MSUE website.
- ❖ All rabbits members entered in Fair must participate in a showmanship class. To qualify for a showmanship class, members must be registered in a rabbit breed or a market class.
- ❖ All rabbits must have nails trimmed and be properly groomed before going to fair.
- ❖ **All Fair Forms MUST be completely filled out, or you will get them back and not be registered until the form is correctly filled out.**
- ❖ You will automatically be put in a showmanship class; please make sure your age is correct -- it is the age you were on January 1st of the program year.
- ❖ Be sure to fill out the registration form in the Fair Premium Book COMPLETELY.

REQUIREMENTS FOR BREED/NON-MARKET ANIMALS

- ❖ Members with a breed rabbit must be registered with the 4-H Livestock Council by the first meeting in April.
- ❖ All rabbits must be purebred and conform to that breed.
- ❖ All rabbits will be judged by American Rabbit Breeders’ Association standards.
- ❖ All breed rabbits must be in possession of 4-H member (or under his or her care) by July 30th.
- ❖ **ALL** 4-H breed rabbit members are required (this is mandatory!) to complete the new “4-H Breed Rabbit Record Book.” This requirement was approved and voted on by the 4-H Livestock Council (fall 2009). To broaden and encourage the knowledge of rabbit members, the book was written, created and designed by local 4-H members and leaders specifically for those who participate in the 4-H rabbit program at the NWM Fair. The record book is available on-line on the 4-H page of the county MSUE website.
- ❖ Must be tattooed or tagged by July 10th.
- ❖ All rabbits must be tattooed before going to fair; no animals will be tattooed during fair.

- ❖ To be shown, all rabbit kits must be at least 8 weeks of age and make weight in their breed. Younger kits cannot be shown, as they do not do well in a busy fair setting. Be safe and do not bring them to the fair.
- ❖ All rabbits must have nails trimmed and be properly groomed.
- ❖ All rabbit members entered in the fair must do a showmanship class. To qualify for a showmanship class, members must be registered in a rabbit breed or a market class. Anyone wishing to do only showmanship must still show in either a breed or market class.
- ❖ You will automatically be put in a showmanship class; please make sure your age is correct -- it is the age you were on January 1st of the program year.
- ❖ **COMPLETELY fill out the registration form for fair, and the 4-H Livestock Council form in order for your rabbit to be placed in its proper class. All spaces on the form must be filled out. If you are bringing more than one rabbit, put it on the form. Each rabbit must be registered. If you need more room for rabbits or cavies, use an additional form.**
- ❖ You also need to **COMPLETELY fill out the forms for the fair. If not filled out correctly you will not be registered until it is filled out correctly.**

REQUIRMENTS FOR CAVIES

- ❖ Members with a cavy must be registered (on the white registration form) with the 4-H Livestock Council by the first meeting in May.
- ❖ **ALL** 4-H cavy members are required (this is mandatory!) to complete the new "4-H Cavy Record Book." This requirement was approved and voted on by the 4-H Livestock Council (fall 2009). To broaden and encourage the knowledge of cavy members, the book was written, created and designed by local 4-H members and leaders specifically for those who participate in the 4-H cavy program at the NWM Fair. The record book is available on-line on the 4-H page of the county MSUE website.
- ❖ All cavies must be in possession of 4-H member (or under his or her care) by July 30th.
- ❖ All cavies must be pure bred and conform to that breed.
- ❖ All cavies will be judged by the standards of the American Rabbit Breeders' Association.

- ❖ To be shown, all cavy pups must be at least 8 weeks of age and make weight in their breed. Younger pups cannot be shown, as they do not do well in a busy fair setting. Be safe and do not bring them to the fair.
- ❖ All cavies must have nails trimmed and be properly groomed before going to fair.
- ❖ If the weather turns cold or really hot, all cavies **must (with the permission of the Species Chairperson and Superintendent of the Rabbit barn)** be taken to your camper or home and returned the next morning. This is for their protection, as cavies can get sick if they are chilled.
- ❖ All members with cavies at the fair must do a showmanship class; to qualify for a showmanship class, members must be registered in a breed class. Anyone wishing to do only showmanship must still show in a breed class.
- ❖ You will automatically be put in a showmanship class, please make sure your age is correct -- it is the age you were on January 1st.
- ❖ **COMPLETELY fill out the forms for fair and also the 4-H Livestock Registration forms. In order for your cavy to be placed in the proper class, all spaces on the form must be filled in, if not you will not be registered. If you are bringing more than one cavy, remember to register those also. If you need more room, use an additional form.**

CLOVERBUDS

- ❖ Cloverbuds are between the ages of 5 and 8 years as of January 1 that year. They have the same responsibility as other 4-H members in either rabbits or cavies.
- ❖ Cloverbuds must be signed up for either breed rabbits or cavies by the first Monday in April with the 4-H Livestock Council. You also have to register for Fair in July.
- ❖ The animals must be in the possession of the Cloverbud 4-H member (or under his or her care) by July 30th.
- ❖ All rabbits and cavies must be purebred and conform to that standard.
- ❖ All rabbits and cavies will be judged using the standards of the American Rabbit Breeders' Association.
- ❖ Follow all rules for breed Rabbit and Cavy.

- ❖ COMPLETELY fill out the green Cloverbud form for Fair. In order for your animal to be placed in the proper class, all spaces need to be filled in, including breed, color, sex and age.
- ❖ Cloverbuds do not participate in a breed class until they have reached the 4-H age of 9. Cloverbuds participate only in the showmanship class with other Cloverbuds.
- ❖ Cloverbuds show on Friday in separate species classes; that is, all rabbit members show together, all poultry show together, all sheep, etc.
- ❖ Cloverbuds must have direct one-on-one adult assistance while participating with their animal project. Parents are to stand behind or very near the Cloverbud during the show. Parents may not talk to or assist the Cloverbud; if help is needed the evaluator will ask for it.
- ❖ All shows for 5-8 year olds will be non-competitive; each member will receive recognition for participating. Per the State 4-H guidelines, Cloverbuds may not participate in competitive classes, sales, treaties or auctions at 4-H events.
- ❖ Cloverbuds are to follow all rules laid out for the older 4-H members in the barn. They must do their own chores and barn duty; they may have help from parents, older siblings or another 4-H member.

TIPS

- ❖ Members will be asked to sign a permission form that gives the person in charge of rabbits your permission to perform emergency measures, as they deem necessary for your animal.
- ❖ Decorations must be in place by 6:00 P.M. on Saturday. No paper or cloth unless they say they are “fire resistant.” Nothing is to be permanently attached to the cages. To provide as much ventilation as possible, do not drape material solidly across the bottom or tops of cages, or put large wooden signs on top; small signs are okay as are ones that have several air holes.
- ❖ All Rabbits and Cavy must be out of the Rabbit Barn by 9:00 a.m. Sunday at the end of Fair. Do not forget to fill out registration forms due by next April. **You can turn in all Rabbit and Cavy record books at the desk in the Rabbit Barn when you have completed them during fair. Otherwise, they will be due the first meeting of the Livestock Council after Fair.**

❖ **DO NOT ALTER CAGE IN ANY WAY!**

- ❖ Make sure you know ahead of time the amount of decorating space you have. If you infringe on the club next to you, the decorations you have put up will be taken down.
- ❖ Everyone in the 4-H rabbit/cavy barn must do barn duty sometime during the week; sign up starts on Saturday. The 2-hour time slots can be staggered, such as different days of the week or different times.
- ❖ If you do not sign up for barn duty yourself, you will be assigned a time and will be responsible for it. If you cannot make your time, make absolutely sure someone else replaces you. If a person does not show up for their assigned barn duty time, get in touch with the Rabbit Superintendent.
- ❖ When on barn duty, wear the assigned red vest. It helps the public identify you as a person to ask questions of or if anyone needs help. Come prepared to help. Be courteous and polite, neat and clean. Remember to smile!
- ❖ You are responsible for the care, feeding and watering of your own animals.
- ❖ You are responsible for your own feeders and waterers. Please label them so you know which are yours.
- ❖ Absolutely do not leave any feed, feedbags or supplies in the barn. Take everything back to your camper with you.
- ❖ In the extreme hot weather, water bottles of frozen ice will be provided to all animals that need it. If 4-H'ers wish to freeze their own bottles, they are responsible for these bottles (they may re-freeze them at home and give them to their own animals). Ice water bottles will be provided during the hottest part of the day only. The rabbit Superintendents will do their best to see that all animals remain as comfortable as possible.
- ❖ Things you may need while at the fair: shovels, rakes, wheel barrows, feeders, waterers, water cans, grooming items for your animal, pens/pencils, paper, hammer, screws, nails, stapler, extra staples, a smile, etc.
- ❖ Your rabbit / cavy will only be out of its cage during practice for showmanship, grooming, cleaning of cages, judging on Sunday and Monday, for market rabbits on Thursday, and for Cloverbud showmanship on Friday -- **no other time**. If you absolutely have to take your animal out, **ask permission of the Barn Superintendent first**.

- ❖ Absolutely no horseplay, no yelling, no screaming and no running in the barn at anytime, ever.
- ❖ Showmanship is on Sunday for Rabbits and Cavy; Cloverbuds age 5-8 currently show on Friday of Fair week.
Classes are as follows: Senior Showmanship – Age 17 & up; Advanced Showmanship – Age 16; Intermediates – Age 15; Beginners – Age 14; Pre-Beginners – Age 13; Juniors – Age 12; Pre-Juniors – Age 11; Novice – Age 10, Pre-Novice – Age 9
- ❖ Participants should wear a white long-sleeve shirt with black pants or jeans. A white lab coat is also appropriate attire while showing. Boots or clean, neat shoes should be worn, not sandals or tennis shoes.
- ❖ Open rabbits and cavies are judged on Monday after all other 4-H judging is complete.
- ❖ Any 4-H or Open rabbit or cavy may be sold after all judging is complete on Monday; "For Sale" signs can be posted after Monday's judging is finished. However, Cloverbuds are not allowed to sell their rabbits or cavies at fair.
- ❖ Market rabbits that did not make weight may be shown in a breed class, if desired. Since these rabbits will not be eligible to go through the 4-H auction on Thursday, they may be sold at the barn after the rabbit portion of the 4-H auction.
- ❖ If you sell an animal at the barn, give the buyer some type of receipt, which they will use as proof of purchase/payment when they return to pick up their animal.
- ❖ Classes will be called three times only. If you are not there, you will be dropped from that class. Parents are not allowed to put the animals on the judging table; however, another 4-H member can. If you are showing another animal that day, please let the 4-H Species Chair know, so other arrangements can be made; they will try to accommodate you.
- ❖ No one else can take your animal through the 4-H auction unless you have made prior arrangements with the Rabbit Species Chair.
- ❖ Make sure you and your buyer get lunch. Lunch is free only to the buyer and the 4-H member in the market rabbit program; parents and siblings of the 4-H'er are welcome to purchase a lunch.

- ❖ Photos of market animals are taken right after the rabbit is auctioned; this is a required part of the 4-H market program. Photos of breed animals can be taken at the same time; however, there is a fee for photos of breed animals and the fee is due at the time the picture is taken. Usually Breed Rabbit and Cavy photos are taken Thursday morning beside the Auction area.

TERMS THAT WILL HELP WHEN FILLING OUT PAPERWORK

- Top portion/section pertaining to 4-Her's information: All areas NEED to be filled in.
- Choose the Species you are showing. Example: Rabbit/Cavy
- Animal Section: Check if market project. Very important if you do not check the box, YOU ARE NOT IN MARKET.
- Species: Either Rabbit or Cavy
- Breed: The correct breed of your Rabbit or Cavy. Example: Rabbit: Holland Lop, Polish, Satin. Cavy: American, Teddy.
- Ear Tag/Tattoo No.: Ear Tag is for the tag in your cavy's ear. Tattoo number refers to the tattoo number in your rabbit's ear. Make absolutely sure the tags or tattoo numbers are in the correct ear.
- **THERE WILL BE NO TATTOOING OR TAGGING AT FAIR TIME. IT MUST BE DONE BEFORE FAIR. NO EXCEPTIONS.**
- Sex: For Rabbits you will have either a Buck or a Doe. Cavy you will have either a Boar or a Sow. Please use the correct term.
- Variety/Color: This is the color of your animal. Example: This is for either Rabbit or Cavy. Holland Lop or any of the Lop breeds are either Solid or Broken. If you want to use the color that the animal is, and you KNOW the color, then you can also use that. Black, white, etc. Satins have their own colors either white, black, Siamese, broken, etc.
- Ask your leader if you are unsure. Broken term refers to rabbits that are two different distinct colors. Example: Animals with two different colors like black and white or chocolate and white. Polish are shown in their color, either black, white, chocolate, broken, etc. New Zealand are shown in white, black, red and broken. You should know the color of your rabbit and cavy. Dutch are shown as either black, chocolate or gray. These are just examples. Do your homework to find out what color you have!

- Age: This is the age of your rabbit or cavy. If your animal is younger than 6 months of age it is considered a Junior. In larger animals there is an intermediate class. These animals that mature over 10 pounds, and are between the ages of 6 months to 8 months are considered Intermediates. These are generally Satin, New Zealand, the bigger breeds. Small animals over 6 months of age are considered Seniors. Also larger breeds over 10 pounds and older than 8 months are considered Seniors.
- Showmanship classes: You are automatically in a Showmanship class, please make sure your age is correct at the top of the registration form. When you get to Fair, there will be a poster of all 4-H Members that are doing Showmanship. Check to make sure your name is on it. If you disagree with the class you are in, see the Species Chairperson right away.
- Each rabbit and cavy you are showing must be entered in the Fair Classes and pay the fees. Litters you may be selling are counted as a cage or how many extra cages you need are charged a fee for the cage. It is **IMPORTANT** to let the Species Chair know how many cages each member needs. The count I make is from your registration. So all animals need to be on the Registration form. When you get to Fair and you have brought extra animals to sell and didn't tell the Species Chair, you are going to be **SHORT CAGES. PLEASE LET RABBIT/CAVY SPECIES CHAIR KNOW HOW MANY CAGES YOU NEED!!!!**
- I need to know which animals are for sale and which ones you are showing. Just write it on the registration forms.
- Rabbits **DO NOT** need **BATHS!!!!** If they are that dirty bathe them at home, there is no hot water at Fair.
- If you have a rabbit that is a biter **PLEASE BRING A CAGE DIVIDER** to protect your rabbit and your neighbor's rabbit. Back and all sides would be nice. Be a polite neighbor.

Rabbit and Cavy Skillathon

In 2011 there will a new class offered -- a Rabbit and Cavy Skillathon!

- The class is open to all 4-H members in the rabbit or cavy program.
 - Classes will be in TEAMS of 6, all age brackets. The teams will be chosen at random at Fair. Cloverbuds will be in their own teams. Skillathon will be Wednesday afternoon. Time to be announced, along with sign-up sheet.
 - Note that most of the questions will be taken from the rabbit project and will include 4-H and Open showmanship, ARBA, breed identification, etc. Test your rabbit and cavy knowledge!
 - Participants need not wear show attire; casual clothing is acceptable.
 - Check the rabbit barn for day and times of the skillathon.
- ❖ **ABSOLUTELY NO ANIMAL CAN LEAVE THE FAIRGROUNDS BEFORE SUNDAY AT THE END OF FAIR WEEK. All Rabbits and Cavy must be out of the Rabbit Barn by 9:00 a.m. at the end of Fair Week.**
- ❖ If you continue in the 4-H rabbit or cavy program, make sure that you sign up by April of each year with your club leader.

Resources

Rabbit Resource Handbook for Breeding, Market and Pet Rabbit Projects, Ohio State University; 4-H Circular 228R

Rabbit Learning Lab Kit, Ohio State University – borrow from the Grand Traverse MSU Extension office

Resources and educational workshops offered by MSU Extension/4-H.

STEER

REQUIREMENTS

- ❖ For safety reasons, to participate in the 4-H market steer project, youth must attain the age of thirteen (13) or older by January 1st of that calendar year.
- ❖ Registration for a steer project is due to the 4-H Livestock Council by the January meeting.
- ❖ 4-H member can register only **one** (1) market animal.
- ❖ Calf must be a steer (castrated male), no heifers.
- ❖ Steer must be of beef type.
- ❖ Horns can be no longer than 3". If horns are present, there must be signs of dehorning.
- ❖ Steer must be no more than 18 months at Fair time. The one exception is Scottish Highlander cattle, which can be 20-24 months old at Fair time and have horns.
- ❖ ALL cattle must have an official radio frequency identification (RFID) electronic tag in their ear before they leave the farm on which they were born. This includes all out of state cattle exhibited in Michigan.
- ❖ Steer must be in possession of the 4-H member (or under his or her care) by January 1.
- ❖ Calf should be weighed and a photograph taken at the time of purchase.
- ❖ Steer should be ear tagged within one month of registration. This helps the 4-H Livestock Program keep accurate records to plan for educational programs and participation at the Northwestern Michigan Fair.
- ❖ To replace your market steer project you must call the 4-H Specie person first. Replacement must be same age as what you are replacing. The replacement must happen more than 45 days before the first day of the Fair.
- ❖ The minimum weight at fair time is 900 lbs.
- ❖ During weigh-in at the fair, if you are considering having your steer weighed a second time, you cannot re-enter the barn until after your steer has been weighed again. Remember that you must accept the second weight as the official weight.
- ❖ In order to sell a market steer at the 4-H auction or by private treaty at the Fair, the 4-H member must be present and show in the appropriate showmanship class and market class, except by permission of the Executive Board of the 4-H Livestock Council. (3/97).

- ❖ Be sure to bring enough grain and hay to feed your dairy feeder for the week.
- ❖ Members are responsible for the care, feeding and watering of their own animals.
- ❖ Absolutely no feed, feedbags or supplies are to be left in the barn; everything should be taken to the campsite.
- ❖ Leather show halter, show stick and show comb are required for showing.
- ❖ Once in the auction ring, make one circle around the ring with your animal, then set it up. After a minute, make another circle and set up your animal again.
- ❖ A record book is required for the current year's project. It is to be filled out properly, checked by the parent(s) and turned in at the completion of project. After the Record Book Committee gives its okay that the book is completed as expected, the auction check will be issued.
- ❖ Use of false tail heads or adding of hair or hemp is prohibited. Coloring agents, except powders, may only be used on the legs and tail head. Use of powders is prohibited. No coloring agents may be used above the animal's flank. This includes colored show foams (black, red, etc.). No forced administration of fluids to create gut fill will be allowed.

TIPS

- ❖ The approximate total cost for a finished steer is:

Animal	\$500+ (average is around \$1.00 per pound)
Feed	\$300 - \$500 total (figure \$500 if you <u>buy</u> all your feed)

Housing

- ❖ Shelter from the weather, room to exercise, shade from sun

Nutrition

- ❖ In order to market a 1200 – 1300 pound steer in August, it is suggested you purchase a 450 – 600 pound steer the previous fall.
- ❖ Feed at 2 to 2.5 % of body weight per day; that is, use 10 lbs of feed for a 500 lb animal and 20 lbs for a 1,000 lb animal
- ❖ November – August is 280 days; figure approximately 5000 lbs of feed
- ❖ Different feeds –
 - Energy - cracked corn, whole shelled corn, oats, processed grain from store or feed mill
 - Roughage – hay, silage
 - Supplement - soybean meal, processed supplement from store or feed mill
 - Water - fresh, clean water at all times

- ❖ You will feed about 10lbs/day to start with and increase to 20-25lbs of grain for the last 3 months. Hay at all times. If you feed straight corn or oats, remember the protein supplement. If not already feeding a 14-16% grain mix, your steer will need about 1 to 1½ pounds of supplement a day.
- ❖ Calf should be gaining 2.25 – 2.50 pounds per day. Figuring the animal will be on feed approximately 300 days, the steer will gain about 750 lbs.
- ❖ Remember your goal is a finished beef steer at Fair time. You will have to make changes to your feeding rates along the way. If you think he is getting too fat too soon, cut back on the grain. And if he is not gaining enough, increase the amount of grain you give him each day.
- ❖ A finished steer should have at least 0.2 inches of fat cover over his back and ribs; when he starts getting close to 0.35 inches he will be too fat.

Health

- ❖ Observe daily; note any difference in behavior, for example, not eating, not getting up, sluggish, ears down, etc. OR any difference in appearance; that is, bloating, runny nose, mucus eyes, etc. If you observe any of these changes in behavior or appearance, something is wrong; **seek help or advice** right away.
- ❖ Wash / clip animal several times before the Fair so it gets used to it.
- ❖ Trim hoofs about 4-6 weeks before Fair time.
- ❖ It is highly recommended that the steer be given a vaccination booster injection containing IBR, BRSV, PB and BVD type I and II.
- ❖ Steer should be wormed once every 2 months with proper withdrawal period before slaughter.

Training

- ❖ The first week after you get your animal home, just watch and talk to it. Start training about a week later; this gives it time to settle in. To start with, just tie it up for an hour or two every day for the first week or two, so it gets used to being restrained and standing still. You could be brushing it down during this time to get it used to being touched as well. Then, just progress forward a little at a time. For safety reasons, never leave your animal alone when it is tied up.
- ❖ Work animal with show halter and show stick.

- ❖ Expose animal to as many different sights and sounds as possible; i.e. play radio in barn.
- ❖ Tie steers up so they get used to being restrained.

Attire

- ❖ Members participating in the Steer program should wear clean pants or jeans, long or short-sleeved dress shirts (western look is okay).
- ❖ Wear protective boots or leather shoes when working with your animal (tennis shoes and sandals are not acceptable).

Tips for a Successful Market Steer Project

Perhaps the most important tip would be to ask for help to answer your questions concerning your 4-H animal. You could ask your 4-H club leader, seek information from the 4-H material available at the MSU Extension office, ask a person who raises your type of animal, a teen steer leader from any club, or even write to Michigan State University for a specific problem. Other ways of getting knowledge about your steer is to attend functions at the 4-H Kettunen Center or take a livestock class at 4-H Exploration Days.

When **selecting your market steer** always look for good structure in the animal. If possible, see the bull and mother cow to get an idea of what it will look like when finished and also to see their disposition. The animal should have sturdy legs, sound hooves, a straight back, a wide and long loin and the back leg should look full and meaty. In general, the steer should look healthy, with no loose stools, runny eyes or nose, be free of cough and walk without any noticeable stiffness. A sick animal will appear listless with droopy ears and have some of the previously mentioned symptoms. Before going to make a selection, it will be helpful to go over your 4-H steer project booklet from previous years. Before taking your steer home, talk to the seller about the type and amount of feed your steer has been on because any sudden change or increase in feed can make your steer sick, so any changes in type or amounts should be done gradually.

Tips on Feeding Your Market Steer

A **weight goal** for Fair varies with each animal, depending on size, health and structure. To determine this, watch how the steer grows in size and seek information from knowledgeable 4-H steer leaders for their opinion on this.

Hot weather can pose a problem for steers. When it's hot, they tend to lose their appetites. Try to keep them cool. If the outside temperature rises above 80 degrees, cool down your steer down with water or a bath; remember to put the water on the legs first. Exercising in hot weather should be done in early morning or late evening when the temperature has dropped.

When getting your steer ready for Fair, it is a good idea to give a really good bath at home before you take it to be weighed in. So, give a good bath and ear cleaning at home, which leaves only touch up work at the Fair.

Record keeping is another valuable tool to having a successful market steer project. Use a regular calendar to keep track of purchases, weekly grain fed, weekly weight gain of your steer, and times to medicate for worms. This calendar makes filling out the livestock record book much easier. Most importantly, if you keep them from year to year, you can evaluate how to improve your next market project.



P.S. Keep on smiling, no matter what! Always have a smile for the judge!

Adapted from information provided by:
Kristin McManus, Grand Traverse County 4-H Member, 1995

Resources

Beef Resource Handbook, Ohio State University; 4-H Circular 117R

Beef Learning Lab Kit, Ohio State University – borrow from the Grand Traverse MSU Extension office

Resources and educational workshops offered by MSU Extension/4-H

SWINE

REQUIREMENTS

- ❖ 4-H members raising a swine must be at least 9 years of age on January 1 of the current year if they want to sell it in the 4-H auction at the NWM Fair.
- ❖ Animal must be a barrow or a gilt.
- ❖ Animal must be born after January 1(or later) so that it is not be more than seven (7) months of age by Fair time (date of Fair varies, so the earliest birth date will vary too).
- ❖ Registration for a swine project is due to the 4-H Swine Species Chair by the first Monday of April.
- ❖ Animal must be in possession of 4-H member before May 1st.
- ❖ Animal should be ear tagged within three weeks of possession date. This helps the 4-H Livestock Council keep accurate records to plan for educational programs and participation at the Northwestern Michigan Fair. If your pig is not tagged the first few weeks in May, you must bring your pig to the fairgrounds the Saturday before Memorial Day weekend between 8 a.m. and 1 p.m. to be tagged!
- ❖ To replace a market swine project, members must call their 4-H Club Leader and 4-H Species Chair first. The replacement must be of same age and sex as the original animal. Replacements will not be accepted after July 1st.
- ❖ Swine are required to be vaccinated with an initial shot and a booster shot. The booster is given 21-28 days after the initial shot and 21 days before the fair starts. The vaccination is a 4-way shot that vaccinates against Microplasma, Influenza, Erysipelas, and Circovirus; contact the Swine Species Chair if you have trouble locating the vaccine from a local vet or livestock feed store.
- ❖ You will need a signed Swine Health Record that lists the dates your animal received the two vaccination shots. If the pig was vaccinated by the farmer, be sure to have the farmer sign the Health Record. You will need to show the signed Swine Health Record before you are able to unload your pig at the fair.
- ❖ Pigs must also be wormed twice before they go to the fair; a good rule of thumb is to worm around Memorial Day and July 4th. Be sure to note the withdrawal period on the wormer.
- ❖ 4-H members can register only one (1) market animal.
- ❖ Swine must attain a minimum weight of 215 pounds.
- ❖ Members need to have a cane, whip, or piece of PVC pipe to use in their market and showmanship classes.

- ❖ Cane, whip, or PVC pipe must be appropriately sized to fit the size of the member.
- ❖ Members with a breed animal are required to show in the appropriate showmanship class.
- ❖ In order to sell a market swine at the 4-H auction or by private treaty at the Fair, the 4-H member must be present and show in the appropriate showmanship class and market class, except by permission of the Executive Board of the 4-H Livestock Council. (3/97).
- ❖ If your pig is not tagged the first few weeks in May, you must bring your pig to the fairgrounds the Saturday before Memorial Day weekend between 8 a.m. and 1 p.m. to be tagged.
- ❖ Leather shoes or boots (no tennis shoes or sandals) are mandatory when feeding and/or working with your animal.
- ❖ **Leather shoes or boots** (no tennis shoes or sandals) are mandatory when in the show ring.
- ❖ Pens need to be cleaned daily.

TIPS

- ❖ Swine should be transported to the fairgrounds early Saturday morning. Weigh-in will be on Sunday morning.
- ❖ A shirt (tucked in) and jeans (no holes!) are acceptable attire to wear to show.
- ❖ Bring a small brush to clean your pig when in the show ring. Keep it in your pocket.
- ❖ If you have any problems with a sick or injured pig, you should call your leader or Species Chair as soon as you notice. Don't wait until fair or it will be too late.
- ❖ Although there is no maximum weight for swine, buyers will not be charged for any weight over 300 lbs (approved by the Livestock Council Board 2/10). For example, a buyer who purchases a 319 lbs pig will only pay for 300 lbs. The member receives the auction check based on the payment for 300 lbs.

RECORD BOOKS

Must be turned in at the September meeting to receive check in October.
Record Books turned in after the September meeting will receive the check the following month after they are turned in.

OCTOBER

A copy of the Buyer thank you letter must be turned in to receive your auction check!

**All information you need will be on the Livestock Council's Website at
www.northwestmichiganlivestockcouncil.org.

Resources

Swine Resource Handbook for Market and Breeding Projects, Ohio State University;
4-H Circular 134R
Swine Learning Lab Kit, Ohio State University – borrow from the Grand Traverse MSU
Extension office
Storey's Guide to Raising Pigs, Kelly Kober, 3rd Edition.
Resources and educational workshops offered by MSU Extension/4-H

2013 SWINE HEALTH RECORD



MEMBER INFORMATION	
Name:	Birthdate:
Home Address:	
City:	ZIP:
Phone:	E-mail Address:
County Registered:	4-H Club:
Breed of Swine:	Possession date:
Animal Tag #:	
IMPORTANT NOTE!	
<p>Your hog must receive two vaccinations. The first must be given <u>more than</u> six weeks before the fair and the booster shot must be given 21-28 days later. The booster must be given 21 days before fair.</p> <p>In 2013 that means the first vaccination must be administered before June 22 (at the very latest); the booster must be given <u>before</u> July 13.</p>	
VACCINATIONS	
Date of <u>First</u> Vaccination:	
Person Giving Vaccination:	
Vaccine Lot # :	
Date of <u>Second</u> Vaccination:	
Person Giving Vaccination:	
Vaccine Lot # :	

This form **is required when you bring your hog to the fairgrounds on August 3, 2013.