MSU Extension, 4-H Tech Wizards in Oakland, Macomb, and Wayne Counties
Three (3) positions available

Summary:
Mentoring members with the Mentoring to Access Corps (MAC) AmeriCorps program with the 4-H Tech Wizards program in Metro Detroit will recruit, train, and support mentors to provide career exposure opportunities and/or encourage K-12 youth to consider, plan for, and prepare for postsecondary education with a focus on Science, Technology, Engineering, and Mathematics (STEM). A MAC AmeriCorps member will commit to 1700 hours (approximately 35-40 hours per week) over a year of service. Successful candidates will be passionate about creating equitable opportunities, career exposure, and addressing barriers for all youth to attend college.

Pontiac AmeriCorps Member: This position will focus on building the capacity for 4-H Mentoring by expanding programming in sites within the City of Pontiac. The mentoring program model being implemented is a small group, STEM focused program that is site-based with the position supporting three sites. The member will also function as part of a team, collaborating with staff, partner organizations, and other members as appropriate for regional efforts and events.

Youth in Military Families AmeriCorps Member: This position will focus on building the capacity for 4-H Mentoring by expanding programming in sites that serve youth from military families in primarily in Macomb County and, as applicable, other program sites as well. The mentoring programming model being implemented is a small group, STEM focused program that is site-based. The member will also function as part of a team, collaborating with staff, partner organizations, and other members as appropriate for regional efforts and events.

Wayne County AmeriCorps Member: This position will focus on building the capacity for 4-H Mentoring at schools and other sites within the City of Detroit and Wayne County. The mentoring program model being implemented is a small group, STEM focused program that is site-based. The member will function as part of a team, collaborating with staff and other members as appropriate for regional efforts and events.

Responsibilities and Activities:
1. Conduct mentor screening, enrollment, and matchmaking, when applicable to creating 30 new matches

2. Enhance and implement College Positive and/or Career Exposure Mentor recruitment and retention efforts

3. Recruit volunteers to facilitate age appropriate career exposure and college access activities, such as job shadowing, mock interviews, hands-on programming, skill building activities, work-based learning, etc.

4. Interact with mentors and volunteers to provide age appropriate career exposure information and resources
   - Host match activities that expose mentees to a variety of career opportunities
   - Target match meetings/site based programming around career based activities

5. Interact with mentors throughout the program to provide age appropriate information to their mentees about postsecondary education opportunities and the college admission and financial aid processes
   - Train new and existing mentors in College Positive Mentoring curriculum and/or career exposure opportunities
   - Enhance and expand mentor training efforts related to college access and/or career exposure opportunities
- Monitor and support College Positive Mentors and their mentees, particularly on topics related to achieving school success and college readiness
- Connect College Positive Mentors to school success, college admissions and financial aid resources to be passed onto mentees (e.g. tutoring services, scholarships, etc.)

6. Organize at least three college positive activities that encourage mentees to consider, plan for, and apply to college
   - Host regular workshops and events for mentees to discuss topics relevant to college preparation (e.g. College Application Week, College Goal Sunday, financial aid information sessions)
   - Plan college field trips to expose mentees to various postsecondary education options

7. Organize at least three career-based activities that expose mentees to future career opportunities

8. Plan and implement at least one community service project involving mentees in service, with emphasis on projects during national days of service (e.g. Global Youth Service Day, MLK Day of Service, National AmeriCorps Week)

9. As opportunities present themselves, partner with local community groups—particularly Local College Access Networks (LCANs)—to provide college access and career exposure services and resources to mentees

**Supervisors:**
Local Site Supervisor-Scott Lakin, MSU Extension Educator
Mentoring to Access Corps AmeriCorps Program Manager

**Required Qualifications:**
- Some college experience, Bachelor’s degree preferred
- Prior experience serving youth and volunteers
- Excellent oral and written communication skills
- Possession of valid driver’s license
- Possession of documentation of citizenship or lawful permanent resident alien status of the United States
- Willingness to submit to a comprehensive criminal history check, including an FBI fingerprint check

**Benefits:**
- An annual living allowance of $12,100 (pre-tax);
- Standard AmeriCorps member health care coverage;
- Income-eligible childcare assistance;
- Ongoing professional development and networking opportunities;
- Participation in a statewide project dedicated to building the future of Michigan’s youth;
- Education Award of $5,645 to pay for college, graduate school, or to pay back qualified student loans (pending completion of a minimum 1700 hours of service over a 12 month period);
- Forbearance on qualified student loans.

**To Apply:**
Please contact Scott Lakin via email at lakinsco@anr.msu.edu

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