I. **Pledges & Welcome- Lane Sturman**
   Additions to the agenda and welcoming of guests.
   **Pledges were said**
   Addition to the agenda was Kim Marcus with helmets

II. **Secretary Report, Roll Call, & Correspondence – Karin Wood**
   There was a correction in the minutes; the time we adjourned should have been 8:50pm instead of 9:50pm.
   Nora Balgoyen-Williams accepted minutes as written and Paul Balgoyen seconded it.
   Motion Carried

III. **Treasurers Report-Krissi Marlette: Kristi sent everyone the Treasury report by email**
   Horse Leaders account balance is: $4040.00 Five day Clinic account balance is: $5911.89
   In October we voted to spend money which was for Canopies for us to use at horse shows for the gates and ribbons table. Wendy Tolsma is looking into prices for us.

IV. **Break Out Sessions**
   A. Map the process – Groups of 3 or 4, divide and concur....Lane Sturman sent around a guideline for the three groups to use in their discussion. Note: Everything should be geared towards the 4H’rs perspective (Think of the kids as the customer)
   B. The three groups had to define the following:
      What is the event? What is the objective? Why do we do it?
      What are the boundaries? – Define specifically the beginning and the end (when do we start working on it, when do we stop working on it)
      Resources/ Budget: Identifies human, fiscal and other resources required for the activity or event
      Role Expectations: Describes expectations about the responsibility in relation to the activity, decision-making, planning, etc. Some of this we have with regards to being a chairperson for a show.
      Create a map of the current state.
         i. Horse shows
         ii. State delegate selection process
         iii. Round up
      Everyone split up into three groups for ½ hr.
      This will be ongoing until we can finalized it

V. **Committee Reports (limited)**

NEXT MEETING—Monday, December 2nd, 7:00 PM, Spartan Meeting Room. MSU Extension
ALLEGAN HORSE LEADERS ASSOCIATION MEETING

November, 2013- MSU Extension Office, Spartan Conference Room

A. Round up – Tack sale: Diane Kamps reported on Valli wanting a discount table at the Tack Sale. Valli stated she was a resource leader and no one has not seen her at any events. Diane talked with her on this situation explaining to her as long she wants a discount on her table then she could be our trail judge at any of our horse shows. Valli has agreed to that.

B. Karin Wood will be doing the concession stand at the tack sale. Kim Marcus and Geralyn Andres will be getting the donations for the food. They will get back to Karin on what donations they have received.

VI. Unfinished Business

December 2, 2013 will be the horse leaders Christmas party at the Grill House in Allegan. Plate prices will be $12.00 to $13.00. Nora will be contacting Marcia at the Grill House we will be attending on that date.

Menu: 6oz Filet, Chicken Breasts, and Rib eye. All the side dishes will be included (Baked Potatoes, vegetables and Texas toast, etc. Everyone can grill their own steaks. The drinks will not be included.

Helmets: Kim Marcus the horse leaders said they would cover the shipping charge, which is $32.00. She sold 13 helmets and had 4 to deliver yet.

VII. New

A. Officer Elections

Nominations for officers were closed due to there were no more nominations. Diane Kamps made a motion to keep the officers as they are for 2013-2014. Kim Marcus seconded it. Motion carried

President: Lane Sturman
Vice President: Nora Balgoyen-Williams
Treasurer: Kristi Marlette
Secretary: Karin Wood

B. December meeting

C. Budget was tabled, until Kristi could send out the new budget

D. Nora gave all the leaders a (Allegan Horse Leaders Association Interest Survey) to take back to their clubs for all their members to fill out.

VIII. Announcements

A. Diane Kamps made a motion to adjourn the meeting and Geralyn Andres seconded it. Motion carried

B. Meeting adjourned at 8:52pm

Secretary report: Karin Wood completed minutes on November 10, 2013

NEXT MEETING—Monday, December 2nd, 7:00 PM, Spartan Meeting Room. MSU Extension