Present: Michele Benson-Guest, Dee Bozek, Deb Dygert, Karen GreenBay, Liza Ing, Chad Leal, Sheila Lee, Teri Ouderkirk, Amy Parker, Linda Probst, Nikki Simcoe, Janet Snider, Tiffany Spedowski, Kim Wilber.

I. Call to order- 7:05 pm by Tiffany Spedowski

II. Roll Call - Barnyard Bunch, Boots to Blue Jeans, Hats to Hooves, Hippology, Hooves of Thunder, Silver Spurs, Stanwood Pioneers, Tamarack Town & Country, Unbridled

III. Approval of Minutes - January 2016 Meeting- Liza motioned to approve minutes, seconded by Janet. Motion passed.

IV. Treasurer’s Report - Current balance-$9,543.40, amount belonging to ROC is $440.06.
   - Checks written for Scoreboard Carry Case-$165.00 and Action Awards/Ribbons - $1,735.67.
   - Will issue check after meeting for Horse Science Books. No outstanding checks.
   - Dee motioned to approve, seconded by Nikki. Treasurer’s report Approved.

V. Extension Office Report
   - Horse science books are available
   - 4-H Online newsletter and text message of newsletter went out today; see list for workshops and upcoming events.

VI. Guest/Public Comments
   - Michele Benson from Morgan Composting provided company material and offered discounts to 4-H families. 5% discount on purchases for 4-H clubs or individual purchases; discount 4-H related items; such as feed, hay, grooming supplies.

VII. Old Business:
   - Stonehill Vet, Coggins/Dental Discounts during (March 14th – April 14th) by appt.
   - Coggins Clinic – April 2nd, 10am – 1pm, RC Posse Grounds
   - Coggins Clinic – April 17th, 1pm – 3pm, Mecosta Cty Fairgrounds
   - Pony Measurement – April 17th, 1pm – 3pm, Mecosta Cty Fairgrounds
   - Horse Registrations & Coggins Due May 1st
   - 4 and 1 Horse Vaccinations Due by the first June Qualifying Point Show
     - Those who administer shots themselves, must have the Lot# on the receipt; other will use the vet receipt.
     - Horse leaders will collect the registrations, coggins, and vaccinations records
   - Project Books are due June 1st and turned in at the extension office. Answers to questions may be found in the horse science books or on the website. Must include source if found online
   - A question was raised about community service hours & education points. Community service hours are accumulated per hour and education pts are accumulated (1) per event.

VIII. New Business
a. Horse Handbook is on the Mecosta Cty 4-H website. Horse leader minutes are also uploaded on the website, once the minutes have been approved. Karen will email Tarin/Lisa to upload the Horse registration page as a single document.
b. Tiffany will check with the fair board to drag the arena for practices.
c. Tiffany presented an estimate from Quinn’s Music to upgrade the P.A. System at the fairgrounds to include: (2) new speakers, wiring, amplifiers, brackets, a wireless mic to use for demonstrations @ fair, with a (1) yr warranty for $2,964.92. Was also waiting on information from Red Flannel on the type of system used at their shows.
   o Amy will provide an estimate/quote from Chrouch Communications at the next meeting.
   o Liza made a motion to approve the purchase of a PA System in the amount not to exceed $2,964.92; motion 2nd by Dee and passed. Dee requested that the quotes by emailed to leaders for review
d. Sheila distributed a club list (with back numbers) and requested that leaders verify names and make sure no youth are omitted. Some youth/parents need to return to the online registration and select “Horse Project) because their name(s) aren’t appearing on the horse list.
e. Tiffany will bring a list of the job duties at the next meeting for clubs to sign up during fair week.

IX. Committee Updates/Reports
   a. Budget Committee – No Report
   b. Developmental & Educational – Record/Project books are up-to-date and on the MSU Extension website at:  [http://msue.anr.msu.edu/county/mecosta/4_h_programs](http://msue.anr.msu.edu/county/mecosta/4_h_programs)
      Once you get to the website, scroll towards the bottom and the horse Project Books for all age groups are at the bottom of the webpage. Project Books are due **June 1st**. Books will not be turned in at fair week.
   c. Horse Show & Handbook Review – No Report
   d. ROC Committee – Purchased gloves, ropes and strings for $198.91 to be reimbursed to Nikki.
   e. State Horse Show – No Report
   f. Year-End Awards – No Report
   g. Youth Committee – Possible dates for the Novice Clinic are May 15th or 22nd from 11am – 4pm.
      o Prizes were given last year to the youth who completed the clinic
      o There was a demonstrator/instructor at each station and youth had a passport that was checked off when they completed each clinic
      o Seeking volunteers from teens to set-up and take down.
      o Instructors have provided their skilled horses so youth can use during the clinic.

X. Other business
   a. Michigan Horse Council – Next meeting is Tuesday, April 5th in Lansing. This meeting is an election meeting and Dee is up for re-election. Need a delegate to attend.

Meeting adjourned at 8:30pm. Motion by Janet and 2nd by Dee.

Respectfully Submitted By
Karen GreenBay, Secretary