Hello Therapeutic Riding Volunteers,

Welcome to the 2018 season. It’s time to mark your calendars as we start our 30th year of Lenawee Therapeutic Riding. We will once again be meeting at the Bristle Horse Farm at 1835 W. Monroe Rd., Tecumseh.

2018 Schedule

☆ Spring Volunteer Orientation …..March 20, MANDATORY FOR ALL NEW VOLUNTEERS
☆ Spring Session……………………April 10 & 11 thru May 22 & 23
☆ Fair Horse Show…………………July 23
☆ Fall Volunteer Orientation……..August 21, MANDATORY FOR ALL NEW VOLUNTEERS
☆ Fall Session………………………September 11 & 12 thru October 23 & 24
☆ Fall Banquet………………………..October 30, 2018

This packet contains all of the paperwork you will need to complete for LTR 2018. All volunteers (returning and new) must complete this paperwork each calendar year. To register, please print volunteer registration packet, and complete the forms. All lines must be completed, all forms witnessed and signed. Incomplete paperwork may mean you will not be able to participate this session.

☑ Paperwork must be completed and returned by MARCH 1ST for the Spring/Fall Sessions and by AUGUST 1ST if you are registering only for the Fall Session. Paperwork received after the deadline will not be guaranteed participation.

☑ Volunteer Confirmation Form: All must return. (You may want to print out an extra form to keep.)
☑ Volunteer Registration and Emergency Treatment Form: All must return, signed and witnessed.
☑ Volunteer Informed Consent and Release of Liability Agreement: All must return, signed and witnessed.
☑ Volunteer Video, Film and Photography Release Form: All must return, checked yes or no, signed and witnessed.
☑ New Volunteer Information Form – New volunteers only need to complete, sign, and return.
☑ New Volunteer Criminal History Check Permission Form – New volunteers only must complete, sign and return.

Thank you for your prompt completion and return of paperwork. Remember that the number of riders depends on the number of volunteers who have completed and returned their paperwork at the March 1st deadline. If you have any questions please call or email me.

Return all paperwork to: Carolyn Baer, LTR Volunteer Coordinator
6495 Rome Road, Adrian, MI 49221

If you have any questions, please contact Carolyn Baer at #517 442-3695
adrianbaer@aol.com

Michigan State University (MSU) is an affirmative action, equal-opportunity employer. MSU Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status.
Volunteer Confirmation Form

Name_________________________________________ Birth date __________ Height ______ (to better match you and the horse)

Address ______________________________________ City________________________ Zip Code ________

Phone #’s home __________________ work __________________ cell __________________

E-mail Address: ________________________________________________________________

Please confirm below if you will attend Orientation and all the dates and for which you wish to volunteer.
Orientation is MANDATORY for new volunteers. Returning volunteers are encouraged to attend for a refresher.

Check-in for riding sessions is at 5:45 pm (NOTE TIME) unless you are not scheduled until a later class.

Areas of Interest: (Check all that apply, some positions require additional training and/or Instructor’s approval)

☐ Sidewalkers       ☐ Horse Leader       ☐ Tack Coordinator       ☐ Tack Assistant
☐ Mounting Assistant ☐ I am interested in further training as: ☐ horse leader or ☐ mounting assistant

☐ I will furnish a dish for class on the following night (this is voluntary) ________________________________
☐ I am willing to be a substitute for ☐ Tuesdays or ☐ Wednesdays
☐ I would help with (clean-up arena, tear down, etc.) and dates available ________________________________

I am volunteering for the following dates:

SPRING SESSION

Tues., March 20, Volunteer Orientation & Training ☐

Tuesdays    Wednesdays
April 10    April 11
April 17    April 18
April 24    April 25
May 1      May 2
May 8      May 9
May 15     May 16
May 22     May 23

Fair Show: July 23 ☐

FALL SESSION

Tues. Aug. 21, Volunteer Orientation & Training ☐

Tuesdays    Wednesdays
Sept. 11    Sept. 12
Sept. 18    Sept. 19
Sept. 25    Sept. 26
Oct. 2      Oct. 3
Oct. 9      Oct. 10
Oct. 16     Oct. 17
Oct. 23     Oct. 24

Fall Appreciation Dinner: ☐ October 30

Other Information:
I cannot do the ______________________ class (unless otherwise indicated you will be considered available for all 3 classes each night).
Any other information we need to be aware of (can only walk one class, have to leave at d/t homework, etc.)

PLEASE RETURN THIS FORM along with the three (3) signed and witnessed RELEASE FORMS from the Volunteer Registration Packet. Please make a copy for your records.

Revised 1-9-2017

Michigan State University (MSU) is an affirmative action, equal-opportunity employer. MSU Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status.