Club Historian

1. The Historian’s responsibility is to gather photos, newspaper articles, 4-H newsletters, club stories and awards received by members during the year.
2. The cover of the Historian’s book should be durable so it will last several years.
3. Pages need to be securely fastened.
4. Items entered into books should be fastened firmly.
5. The historian’s book should be accurate and neat.
6. Maintain consistency in printing or handwriting.
7. The Historian’s book should tell the story of the group for the year.
8. The club should provide you with a reasonable budget for supplies (camera, scrapbook, etc).
9. Consult So you are Historian of your Group from the MSU Extension Office.
10. As Historian, you are expected to maintain the club’s history to the best of your ability and document as many activities as possible.