

MICHIGAN CITIZEN PLANNER CLASSROOM SERIES

Citizen Planner on the Web FEBRUARY 4 — MARCH 18, 2015



Fundamentals of Planning and Zoning Course A Land Use Training and Certificate Course for Community Land Use Decision Makers

MICHIGAN CITIZEN PLANNER IS A MSU EXTENSION PROGRAM

ABOUT MICHIGAN CITIZEN PLANNER

Michigan Citizen Planner provides time-tested educational programs on important local issues that are proven to be comprehensive without being overwhelming. The program is offered locally to provide a convenient way for busy volunteer community leaders to obtain the latest technical knowledge and information they need to perform their duties more effectively and responsibly.

This is a special version of the course offered at a discounted price using web conferencing technology for small groups at three or four sites. Join with your surrounding communities to host a site near you. See the back page of this flyer for more information on how to sign up your site.

WHY MICHIGAN CITIZEN PLANNER?

The simple truth is that communities need to change the way they do community planning. Local officials have a responsibility to help their communities manage the impacts of economic change and be part of the solutions to challenges and issues their communities face. Local communities that proactively plan to succeed in the New Economy can improve their quality of life and lead Michigan's recovery and transformation. Michigan Citizen Planner empowers local officials to shape the future of their communities by providing them with the tools and education they need to lead.

Michigan Citizen Planner offers the Fundamentals of Planning and Zoning, a seven-session course leading to a certificate of completion awarded by Michigan State University Extension. The course is intended for local appointed and elected officials, zoning administrators and interested citizens.

Participants may also choose to continue on with the program and earn the Master Citizen Planner (MCP) credential by completing the Fundamentals of Planning and Zoning, an examination and a capstone project. Master Citizen Planners receive course discounts, exclusive training opportunities and other incentives.

CURRICULUM: FUNDAMENTALS OF PLANNING AND ZONING

Instructors for the training program include MSU Extension educators, planners, attorneys and MSU faculty.

1. **Introduction to Planning and Zoning:** Smart Growth and the New Economy, Conflict of Interest and Planning Resources
2. **Legal Foundations of Planning and Zoning:** Cases, Statutes and other Planning Authority
3. **Roles and Responsibilities, Part I:** Master Plan and Planning Process, Sub-Area Plans, and Working with the Public
4. **Roles and Responsibilities, Part II:** Zoning, Site Plans and Zoning Board of Appeals Process
5. **Plan Implementation and Development Controls:** Subdividing Land, Zoning Controls and Non-Regulatory Techniques
6. **Best Practices for Innovative Planning and Zoning:** Green Development, Form-Based Code, Traditional Neighborhood Design and Conservation Design
7. **The Art of Community Planning:** Participation, Effective Meetings and Managing Conflict



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FEBRUARY 4— MARCH 18, 2015

COURSE SCHEDULE

Introduction to Planning and Zoning
Wednesday, February 4, 2015
6:30 PM — 9:30 PM

Legal Foundations of Planning and Zoning
Wednesday, February 11, 2015
6:30 PM — 9:30 PM

Roles and Responsibilities, Part I
Wednesday, February 18, 2015
6:30 PM — 9:30 PM

Roles and Responsibilities, Part II
Wednesday, February 25, 2015
6:30 PM — 9:30 PM

Plan Implementation and Development Controls
Wednesday, March 4, 2015
6:30 PM — 9:30 PM

Best Practices for Innovative Planning and Zoning
Wednesday, March 11, 2015
6:30 PM — 9:30 PM

The Art of Community Planning
Wednesday, March 18, 2015
6:30 PM — 9:30 PM

COURSE LOCATION

Host a site in or near your community and save time and travel expenses. **A minimum of five participants is required at each location** (more than five is fine, depending on the technology available in your area).

Watch this video to see a demonstration and learn about how to host a session and what kind of computer and Internet hook-up is required.

https://mediaspace.msu.edu/media/1_faklfq65

Just three or four sites will be accepted on a first come basis, so act soon, **by January 9, 2015 at the latest**. If you are interested and have at least verbal commitments to participate from a minimum of five individuals, contact:

Janean Danca
Michigan Citizen Planner Program
phone: (269) 657-8213
email: dancaj@anr.msu.edu

Once sites are determined, individual participants can register online.

COURSE FEE

The course fee is \$275 per participant for the complete core program. Group discounts are available for four or more (\$250). The fee covers registration and course materials. Participants that complete all seven sessions will receive a certificate of completion.

SCHOLARSHIPS

A grant program, Risk Reduction Grant Program (RRGP), may be available from your community's liability insurance provider. Michigan Township Participating Plan offers to its municipal members one per community, which covers the complete registration cost for participation in the Michigan Citizen Planner Program. Contact **Rita Evans at 800.783.1370** for more information. For member governments of the Michigan Municipal Risk Management Authority (MMRMA), contact **Cara Kowal at 800.243.1324** for more information regarding grants for education and training through the Risk Avoidance Program (RAP). Contact your local community liability risk insurance carrier to see if similar grants or scholarships are available.

PERSONS WITH DISABILITIES

Persons with disabilities may request accommodations by calling **Janean Danca (269) 657-8213** two weeks prior to the event to ensure sufficient time to make arrangements. Requests made less than two weeks prior to the event will be met when possible.

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